

Queensway House, Hilgrove Street, St Helier, Jersey, JE1 1ES Registered in Jersey No. 107710

6 April 2017

Dear Shareholder,

Glencore plc (the "Company") — Notice of Publication of Notice of Annual General Meeting and Proxy Form ("Current Shareholder Communications")

The Company's Current Shareholder Communications is now available in both English and Chinese language versions on the Company's website at www.glencore.com, where it can be accessed under "Reports and Results" in the "Investors" section. It is also available on the website of The Stock Exchange of Hong Kong Limited (the "Hong Kong Stock Exchange") at www.hkexnews.hk.

If you have elected to receive corporate communications# from the Company in printed form, a copy/copies of the Current Shareholder Communications is/are enclosed with this letter. If you have not elected to receive corporate communications in printed form, you may request to receive a printed copy/copies of the Current Shareholder Communications free of charge (see below).

You may at any time by reasonable notice in writing to the Company elect to receive future corporate communications from the Company in printed form instead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form) or to change the language (to either English or Chinese) in which you receive corporate communications in printed form.

To request a printed copy of the Current Shareholder Communications, or any of the above changes, please complete the Change Request Form enclosed and return it to the Company's Hong Kong Share Registrar (the "Hong Kong Share Registrar") at the address shown on the request form (please affix an appropriate stamp if posted outside Hong Kong). You may also send an email with a scanned copy of the Change Request Form to glencore.ecom@computershare.com.hk. The Change Request Form may be downloaded from the Company's website at www.glencore.com or the website of Hong Kong Stock Exchange at www.hkexnews.hk.

Should you have any questions in relation to this letter, please call the telephone hotline of the Company's Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Monday to Friday, excluding public holidays.

If you have any other queries about the Company, please contact us at investors@glencore.com.

Yours faithfully
John Burton
Company Secretary
Glencore plc

Corporate communications are all documents issued by the Company to holders of its securities for their information or action and include (but are not limited to) full and summary annual and interim financial reports (and all reports and accounts contained in them), notices of meetings, listing documents, circulars and forms of proxy.

各位股東:

Glencore plc(「本公司」) — 股東週年大會會議通知及代表委任表格(「本次股東通訊」)之發佈通知

本公司之本次股東通訊之中、英文版本已上載於公司網站(<u>www.glencore.com</u>)之「投資者」—「報告及業績」—欄及香港交易所披露易網站(<u>www.hkexnews.hk</u>),歡迎查閱。

如 閣下已選擇收取公司通訊#之印刷本,本次股東通訊隨本函附上。如 閣下並無選擇收取公司通訊之印刷本, 閣下可免費收取本次股東通訊之印刷本(詳見下文)。

閣下可以書面形式向公司作出合理通知選擇收取公司將來的公司通訊之印刷本,以取代於公司網站登載的電子本(或收取於公司網站登載的公司通訊電子本,以取代印刷本)或更改所收取的公司通訊印刷本的語言版本(由中文版本轉英文版本,或英文版本轉中文版本)。

若 閣下欲索取本次股東通訊之印刷本或作以上任何更改,請填妥在本函背面的變更申請表格,然後把變更申請表格交回本公司之香港證券登記處香港中央證券登記有限公司(「**香港證券登記處**」),地址已載於變更申請表格之上(若需於海外投寄,請貼上適當郵票)。 閣下亦可把已填妥之變更申請表格的掃描副本電郵至 glencore.ecom@computershare.com.hk 。變更申請表格可於公司網站(www.glencore.com)或香港聯合交易所披露易網站(www.hkexnews.hk)內下載。

閣下如有任何與本函內容有關的疑問,請致電香港證券登記處電話熱線(852) 2862 8688,辦公時間為星期一至星期五(公眾假期除外)香港時間上午9時正至下午6時正。

閣下如有任何其他關於本公司的查詢,請電郵至 investors@glencore.com 與我們聯絡。

Glencore plc 公司秘書 John Burton 謹啟

二零一七年四月六日

[#] 公司通訊乃本公司向其證券持有人發出以供參照或採取行動的任何文件,包括但不限於年度和中期財務報告及其摘要報告(及其中包含的所有報告及帳目)、會議通告、上市文件、通函及 代表委任表格。

Change Request Form 變更申請表格

To: Glencore plc ("the Company")
(Stock Code: 0805)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen's Road East,
Wanchai, Hong Kong

致: Glencore plc(「公司」) (股份代號: 0805) 經香港中央證券登記有限公司 香港灣仔皇后大道東183號合和中心17M樓

I/We have received the Current Corporate Communication (as defined on the reverse side of this form) in the English language, the Chinese language or in both languages or have elected (or am/are deemed to have elected) to receive the Current Corporate Communication in electronic form on the Company's website. 本人/我們已收取本次公司通訊(定義見本表格背面)之英文/中文印刷本或已選擇(或被視為已選擇)收取於公司網站登載的本次公司通訊電子本。

I/We would like to receive the Current Corporate Communication in printed form in the manner indicated below: 本人/我們現欲以下列方式收取本次公司通訊之印刷本: (Please mark X in ONLY ONE of the following boxes 請從下列選擇中,僅在其中一個空格內劃上「X」號) I/We would like to receive the Current Corporate Communication in the English language only. 本人/我們現欲收取本次公司通訊之英文本 I/We would like to receive the Current Corporate Communication in the Chinese language only. 本人/我們現欲收取本次公司通訊之中文本。 I/We would like to receive the Current Corporate Communication both in the English language and in the Chinese language. 本人/我們現欲收取本次公司通訊之**英文和中文本**。 I/We would like to change the way in which I/we receive future corporate communications[#] from the Company in the manner indicated below: 本人/我們現欲變更以下列方式收取公司將來的公司通訊[#]: (Please mark X in $ONLY\ ONE$ of the following boxes 請從下列選擇中,僅在其中一個空格內劃上「X」號) in electronic form on the Company's website and by receiving notification by email to the address below when each corporate communication is made available on the Company's website; OR 收取於公司網站登載的電子本,並在每次於公司網站登載公司通訊時收取發送至以下電郵地址的電郵通知;或 Email Address (The Company will send to the email address provided above (if any) a notification of the availability of each corporate communication on the Company's website. If no email address is provided by a shareholder, a letter will be sent to the shareholder notifying the shareholder of the availability of each corporate communication on the Company's website. Please provide the email address in capital letters in English. The email address will be used only for notification of release of corporate communications) communications) (每次公司朝於卷載公司趙訊時,公司將發送電郵通知至以上提供的電郵地址(如有)。如股東未有提供電郵地址,則將於每次公司網站登載公司趙訊時向該股東發出趙知函件。 請以英文正楷填寫電郵地址,以上電郵地址僅供用作通知公司通訊已發佈。) in printed form in the English language only; OR 僅收取英文印刷本;或 in printed form in the Chinese language only; OR 僅收取中文印刷本;或 in printed form both in the English language and in the Chinese language. 同時收取英文及中文印刷本 Contact telephone number Signature(s) 聯絡電話號碼 Notes 附註 ... Please complete all your details clearly. Please specify your name and address clearly in CAPITAL LETTERS IN ENGLISH on the top left hand corner in this Change Request Form if you downloaded this form from the web. 請 關下清楚集受所有資料。倘若 關下從剩上下載本變更申請表格,請於本表左上方用英文正楷清楚註明 關下的姓名及地址。 If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this Change Request Form in order for it to be valid. 如屬聯名股東,則本變更申請表格須由該名於公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署,方為有效。

Any form with more than one box marked X in Part A or Part B, with no box marked X, with no signature or otherwise incorrectly completed will be void. 如在本表格甲郡或乙部作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確,則本表格將會作廢。

Please note that English and Chinese versions of all the Company's corporate communication which have been sent to shareholders in the past 12 months are available from the Company and the Company's corporate communications are also available on the Company's website (www.elencore.com for five years from the date of first publication. 公司備有於政學性的公司繼訊的中,英文版中的本。可读来取,所名公司繼訊中,英文版中自营企业和自己的企业和自己的企业。并且是一个专业的企业和自己的企业

閣下寄回此變更申請表格時,請將郵寄標籤剪貼於信封上。

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如在本港投寄毋須貼上郵票。

For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form. 為兔存疑,任何在本變更申請表格上的額外手寫指示,公司將不予處理。

Please cut the mailing label and stick it on the envelope in order to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong