

# GLENCORE plc

## GLENCORE PLC

Queensway House, Hilgrove Street, St Helier, Jersey, JE1 1ES  
Registered in Jersey No. 107710

6 April 2017

Dear Shareholder,

**Glencore plc (the “Company”) — Notice of Publication of Notice of Annual General Meeting and Proxy Form (“Current Shareholder Communications”)**

The Company’s Current Shareholder Communications is now available in both English and Chinese language versions on the Company’s website at [www.glencore.com](http://www.glencore.com), where it can be accessed under “Reports and Results” in the “Investors” section. It is also available on the website of The Stock Exchange of Hong Kong Limited (the “**Hong Kong Stock Exchange**”) at [www.hkexnews.hk](http://www.hkexnews.hk).

If you have elected to receive corporate communications<sup>#</sup> from the Company in printed form, a copy/copies of the Current Shareholder Communications is/are enclosed with this letter. If you have not elected to receive corporate communications in printed form, you may request to receive a printed copy/copies of the Current Shareholder Communications free of charge (see below).

You may at any time by reasonable notice in writing to the Company elect to receive future corporate communications from the Company in printed form instead of in electronic form on the Company’s website (or in electronic form on the Company’s website instead of in printed form) or to change the language (to either English or Chinese) in which you receive corporate communications in printed form.

To request a printed copy of the Current Shareholder Communications, or any of the above changes, please complete the Change Request Form enclosed and return it to the Company’s Hong Kong Share Registrar (the “**Hong Kong Share Registrar**”) at the address shown on the request form (please affix an appropriate stamp if posted outside Hong Kong). You may also send an email with a scanned copy of the Change Request Form to [glencore.ecom@computershare.com.hk](mailto:glencore.ecom@computershare.com.hk). The Change Request Form may be downloaded from the Company’s website at [www.glencore.com](http://www.glencore.com) or the website of Hong Kong Stock Exchange at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any questions in relation to this letter, please call the telephone hotline of the Company’s Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Monday to Friday, excluding public holidays.

If you have any other queries about the Company, please contact us at [investors@glencore.com](mailto:investors@glencore.com).

Yours faithfully  
**John Burton**  
Company Secretary  
Glencore plc

<sup>#</sup> Corporate communications are all documents issued by the Company to holders of its securities for their information or action and include (but are not limited to) full and summary annual and interim financial reports (and all reports and accounts contained in them), notices of meetings, listing documents, circulars and forms of proxy.

各位股東：

**Glencore plc(「本公司」) — 股東週年大會會議通知及代表委任表格(「本次股東通訊」)之發佈通知**

本公司之本次股東通訊之中，英文版本已上載於公司網站 ([www.glencore.com](http://www.glencore.com)) 之「投資者」—「報告及業績」一欄及香港交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk))，歡迎查閱。

如閣下已選擇收取公司通訊<sup>#</sup>之印刷本，本次股東通訊隨本函附上。如閣下並無選擇收取公司通訊之印刷本，閣下可免費收取本次股東通訊之印刷本(詳見下文)。

閣下可以書面形式向公司作出合理通知選擇收取公司將來的公司通訊之印刷本，以取代於公司網站登載的電子本(或收取於公司網站登載的公司通訊電子本，以取代印刷本)或更改所收取的公司通訊印刷本的語言版本(由中文版本轉英文版本，或英文版本轉中文版本)。

若閣下欲索取本次股東通訊之印刷本或作以上任何更改，請填妥在本函背面的變更申請表格，然後把變更申請表格交回本公司之香港證券登記處香港中央證券登記有限公司(「**香港證券登記處**」)，地址已載於變更申請表格之上(若需於海外投寄，請貼上適當郵票)。閣下亦可把已填妥之變更申請表格的掃描副本電郵至 [glencore.ecom@computershare.com.hk](mailto:glencore.ecom@computershare.com.hk)。變更申請表格可於公司網站 ([www.glencore.com](http://www.glencore.com)) 或香港聯合交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk)) 內下載。

閣下如有任何與本函內容有關的疑問，請致電香港證券登記處電話熱線(852) 2862 8688，辦公時間為星期一至星期五(公眾假期除外)香港時間上午9時正至下午6時正。

閣下如有任何其他關於本公司的查詢，請電郵至 [investors@glencore.com](mailto:investors@glencore.com) 與我們聯絡。

Glencore plc  
公司秘書  
**John Burton**  
謹啟

二零一七年四月六日

<sup>#</sup> 公司通訊乃本公司向其證券持有人發出以供參照或採取行動的任何文件，包括但不限於年度和中期財務報告及其摘要報告(及其中包含的所有報告及賬目)、會議通告、上市文件、通函及代表委任表格。

