

# China Smartpay Group Holdings Limited

## 中國支付通集團控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code 股份代號 : 8325)

25 August 2022

Dear Shareholders,

### China Smartpay Group Holdings Limited (the “Company”)

**Letter to Existing Registered Shareholders – Notice of Publication of (1) Annual Report 2022; (2) Circular dated 25 August 2022 in relation to the Proposals for General Mandates to Issue and to Repurchase Shares and Re-election of Directors together with the Notice of the Annual General Meeting of the Company to be held on Wednesday, 28 September 2022 (the “AGM”); and (3) Proxy Form for the AGM (collectively the “Current Corporate Communication”)**

We are pleased to inform you that the English and Chinese versions of the Current Corporate Communication of the Company is available on the Company’s website at <http://www.chinasmartpay.com> and the website of Hong Kong Exchanges and Clearing Limited (“HKEx”) at <http://www.hkexnews.hk>. You may access the Current Corporate Communication by clicking “Investor Relations” on the home page of the Company’s website or by searching under “Listed Company Information” on the website of HKEx.

If you have chosen to receive the Corporate Communication <sup>(Note)</sup> in printed form, the printed version of the Current Corporate Communication is enclosed. If you have selected (or are deemed to have consented) to access the Corporate Communication by electronic means through the Company’s website but now would like to: i) receive the printed version of the Current Corporate Communication; and/or ii) change your choice of means of receipt of future Corporate Communication of the Company, please complete the Change Request Form on the reverse side of this letter and send it to the Company’s Hong Kong Share Registrar (the “Share Registrar”), Union Registrars Limited at Suites 3301-04, 33/F., Two Chinachem Exchange Square, 338 King’s Road, North Point, Hong Kong. If you post the Change Request Form in Hong Kong, you may use the mailing label at the bottom of the Change Request Form and need not affix a stamp. Otherwise, please affix an appropriate stamp. You may also send your request to [ocg@unionregistrars.com.hk](mailto:ocg@unionregistrars.com.hk).

If for any reason you have difficulty in receiving or gaining access to the website version of the Current Corporate Communication posted on the Company’s website, we shall upon your notice send the Current Corporate Communication in printed form to you free of charge as soon as possible. Should you have any queries in relation to this letter, please call the Company’s Share Registrar at Tel: (852) 2849 3399 during business hours from 9:00 a.m. to 5:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully,

For and on behalf of

**China Smartpay Group Holdings Limited**

**Zhang Xi**

Chairman

*Note : Corporate Communication refers to any document issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report thereon and, where applicable, its summary financial report; (b) the half-year report and, where applicable, its summary half-year report; (c) the quarterly report; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.*

致各位股東：

中國支付通集團控股有限公司（「本公司」）

致現有登記股東之函件 – (1) 2022年年報；(2) 日期為2022年8月25日刊發之通函有關建議發行及回購股份的一般授權及重選董事連同擬於2022年9月28日（星期三）舉行之本公司股東週年大會（「股東週年大會」）之通告；及(3) 股東週年大會之代表委任表格（統稱「本次公司通訊」）之發佈通知

本公司欣然知會閣下本次公司通訊的英文及中文版本已上載於本公司網站 <http://www.chinasmartpay.com> 及香港交易及結算所有限公司（「香港交易所」）披露易網站 <http://www.hkexnews.hk>。請在本公司網站主頁按「投資者關係」一項或在香港交易所披露易網站於「上市公司公告」項下搜尋及下載本次公司通訊。

如閣下已選擇收取公司通訊<sup>(附註)</sup>的印刷本，現隨本函附上本次公司通訊之印刷本。倘若閣下已選擇（或被視作為已同意）透過本公司網站以電子方式閱覽公司通訊，但現在希望：i) 收取本次公司通訊之印刷本；及/或 ii) 更改收取日後本公司之公司通訊之方式，請填妥本函背面的「變更申請表」及簽署，然後將「變更申請表」寄回本公司香港股份過戶登記處（「股份過戶登記處」），聯合證券登記有限公司，地址為香港北角英皇道338號華懋交易廣場2期33樓3301-04室。倘若閣下在香港投寄「變更申請表」，可使用「變更申請表」下方的郵寄標籤而毋須貼上郵票；否則請貼上適當的郵票。閣下亦可電郵至 [ocg@unionregistrars.com.hk](mailto:ocg@unionregistrars.com.hk) 提出要求。

閣下如因任何理由以致在收取或接收登載本公司網站上的本次公司通訊遇到困難，本公司將於接到閣下通知後，盡快向閣下寄發本次公司通訊之印刷本，費用全免。

若閣下對此信函有任何疑問，請在辦公時間（星期一至星期五上午九時正至下午五時正，公眾假期除外）內致電本公司股份過戶登記處，電話(852) 2849 3399。

代表

中國支付通集團控股有限公司

主席

張曦

謹啟

二零二二年八月二十五日

附註：公司通訊指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告及本公司的年度賬目連同核數師報告；以及（如適用）財務摘要報告；(b) 半年度報告；以及（如適用）半年度摘要報告；(c) 季度報告；(d) 會議通告；(e) 上市文件；(f) 通函；及(g) 委派代表書。

## Change Request Form 變更申請表

**To: China Smartpay Group Holdings Limited (the “Company”)**  
(Stock Code: 8325)  
c/o Union Registrars Limited  
Suites 3301-04, 33/F.  
Two Chinachem Exchange Square  
338 King’s Road  
North Point, Hong Kong

**致：中國支付通集團控股有限公司（「本公司」）**  
(股份代號：8325)  
經聯合證券登記有限公司  
香港北角英皇道338號  
華懋交易廣場2期33樓3301-04室

**Part A – To receive the printed version of the Current Corporate Communication 甲部 – 收取本次公司通訊之印刷本**

Please 「√」 in the box 請以「√」號選擇：

- I/We have chosen (or are deemed to have consented) to access the Current Corporate Communication by electronic means, but I/we would like to receive the printed version of the Current Corporate Communication.  
本人/吾等已選擇（或被視為已同意）以電子方式閱覽本次公司通訊，但現在希望收取本次公司通訊的印刷本。

**Part B – To change your choice of means of receiving all future Corporate Communication 乙部 – 更改選取所有日後公司通訊之收取方式**

Please 「√」 in ONLY ONE of the following boxes 請以「√」號選擇以下其中一個空格

- to read future Corporate Communication published on the Company’s website in place of receiving printed copies, and receive the Company’s printed notification letter of the publication of the Corporate Communication on its website; or  
瀏覽在本公司網站日後登載的公司通訊，以代替收取印刷本，並收取本公司就其於網站登載公司通訊而發出的通知信函的印刷本；或
- to receive all future Corporate Communication in printed form in both English and Chinese.  
收取所有日後公司通訊之英文及中文印刷本。

Name(s)

姓名

Signature(s)

簽名

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number

聯絡電話號碼

Date

日期

Notes 附註:

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- If your shares in the Company are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this Change Request Form in order to be valid.  
如屬聯名股東，則本變更申請表格須由該名於本公司名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- Shareholders of the Company are entitled to change the choice of means of receipt of the Corporate Communication at any time by reasonable prior notice in writing to the Company c/o the Company’s Share Registrar or by email to [ocg@unionregistrars.com.hk](mailto:ocg@unionregistrars.com.hk).  
股東有權隨時發出合理事先書面通知本公司之股份過戶登記處或以電郵發出該通知至 [ocg@unionregistrars.com.hk](mailto:ocg@unionregistrars.com.hk)，要求更改收取公司通訊之方式。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.  
為免存疑，任何在本變更申請表格上的額外手寫指示，本公司將不予處理。

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Please cut the mailing label and stick this on the envelope to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

閣下寄回此變更申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

MAILING LABEL 郵寄標籤

**Union Registrars Limited**  
**聯合證券登記有限公司**  
**Freepost No. 簡便回郵號碼 20 EDO**  
**Hong Kong 香港**

