



Ngai Hing Hong Company Limited
毅興行有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號 : 1047)



Environmental, Social and
Governance Report
環境、社會及管治報告

For the Year Ended 30th June 2022
截至 2022 年 6 月 30 日止年度

I. About this Report	一 關於本報告	2-3
II. Management of Environmental, Social and Governance	二 環境、社會及管治的管理	4-14
III. Environmental Protection	三 環境保護	15-45
1. Management of Emissions	1. 排放物的管理	
2. Management of Resources Utilisation	2. 資源使用的管理	
3. The Environment and Natural Resources	3. 環境及天然資源	
4. Climate Change	4. 氣候變化	
IV. Employment and Labour Practices	四 僱傭及勞工常規	46-62
1. Employment	1. 僱傭	
2. Staff Health and Occupational Safety	2. 員工健康與職業安全	
3. Staff Development and Training	3. 員工發展及培訓	
4. Labour Standards	4. 勞工準則	
V. Operating Practices	五 營運慣例	63-69
1. Supply Chain Management	1. 供應鏈管理	
2. Product Responsibility	2. 產品責任	
3. Anti-corruption	3. 反貪污	
VI. Community Investment	六 社區投資	70
VII. Honour and Certifications	七 榮譽及認證	71-72
VIII. Environmental Performance Data Summary	八 環境數據表現摘要	73-75
IX. “Environmental, Social and Governance Reporting Guide” by The Stock Exchange of Hong Kong Limited	九 香港聯合交易所有限公司的《環境、社會及管治報告指引》	76-84

I. About This Report

一. 關於本報告

OVERVIEW

The board of directors (the “Board”) of Ngai Hing Hong Company Limited (the “Company”) is pleased to present this Environmental, Social and Governance (“ESG”) Report (the “Report”) of the Company and its subsidiaries (collectively as the “Group” or “we”) for the year ended 30th June 2022 (the “Reporting Period”). This ESG Report summarises the policies, sustainability strategies, management approach and initiatives implemented by the Group and the performance of the Group in the environmental, social and governance aspects of its business.

REPORTING SCOPE

The ESG Report covers the Group’s manufacture and sale of plastic materials, pigments, colorants, compounded plastic resins and engineering plastics products in Shanghai, Dongguan, Qingdao, Xiamen in Mainland China, and Hong Kong, which are the core business and major source of revenue of the Group. The plastics trading business of the Group, which has sales offices in Guangzhou, Chongqing and Tianjin in Mainland China, is not covered in the Report because their impact on the environmental, social and governance performance is not significant. During the Reporting Period, there were no significant changes to the reporting scope.

REPORTING BASIS

The Report discloses the required information under the “comply or explain” provisions of the ESG Reporting Guide set out in Appendix 27 to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (“HKEX”). The relevant provisions and details are listed out at the end of the Report.

概述

毅興行有限公司(「本公司」)董事會(「董事會」)欣然發表本公司及其附屬公司(統稱「本集團」或「我們」)截至2022年6月30日止年度(「報告期內」)之環境、社會及管治(「ESG」)報告(「本報告」)，本報告總結了本集團所採用之環境、社會及管治政策、可持續發展策略、管理方針及措施，以及本集團在這方面之表現。

報告範圍

本報告涵蓋了本集團於中國上海、東莞、青島、廈門及香港經營塑膠原料、色粉、着色劑、混料和工程塑料的製造及貿易業務，該等業務為本集團的核心業務及主要收入來源。本集團的塑膠貿易業務於中國廣州、重慶及天津設有銷售辦事處，其對ESG方面的表現沒有重大影響，因此不納入報告範圍內。報告期內的報告範圍沒有重大改變。

報告基準

本報告根據香港聯合交易所有限公司(「聯交所」)證券上市規則附錄二十七所載之《環境、社會及管治報告指引》所編製，並遵循當中之「不遵守就解釋」條文而作出披露，相關條文及內容載於本報告最末部分。



I. About This Report

一. 關於本報告

REPORTING PRINCIPLES

The Group adheres to the following reporting principles as the basis for the preparation of the Report.

- **Materiality:** The threshold at which ESG issues determined by the Board are sufficiently important to investors and other stakeholders of the Group that they should be reported, details of which are set out in the sections headed “Stakeholders’ Engagement” and “Materiality Assessment” below
- **Quantification:** The quantified environmental and social key performance indicators (“KPIs”) are disclosed in the Report to give stakeholders of the Group a comprehensive picture of the Group’s ESG performance. The information is accompanied by a narrative, explaining its purposes and impacts.
- **Balance:** Every effort has been made in the Report to reflect the performance of the Group’s ESG activities impartially and avoid selection, omission or presentation format that might inappropriately influence the decision or judgment of the readers of the Report.
- **Consistency:** As far as is reasonably practicable, the Group has used consistent methodologies to allow for meaningful comparisons of ESG data over time.

FEEDBACK

Our ongoing improvement relies on your valuable opinions on our performance and reporting methods. If you have any question or recommendations with regard to the Report, you are welcome to send your comments via email to info@nhh.com.hk for the continuous improvement in ESG work of the Group.

匯報原則

本集團遵循以下匯報原則，作為編製本報告的基礎。

- **重要性：**當董事會釐定有關環境、社會及管治事宜會對本集團的投資者及其他持份者產生重要影響時，本集團就應作出匯報，有關詳細內容已於「持份者參與」及「重要性評估」部分披露。
- **量化：**本報告中披露經量化的環境及社會關鍵績效指標，讓本集團的持份者全面了解本集團於ESG方面的表現。信息附有敘述，以解釋其目的和影響。
- **平衡：**本報告已儘量不偏不倚地反映本集團於環境、社會及管治方面的各項工作表現，並避免可能會不恰當地影響本報告讀者的決策或判斷的選擇、遺漏或報告格式。
- **一致性：**本集團已在合理可行的情況下儘量使用一致的披露統計方法，使環境、社會及管治數據日後可作有意義的比較。

意見反饋

我們的持續進步有賴閣下對我們的表現及匯報方法發表寶貴意見。如閣下對本報告有任何疑問或建議，歡迎將意見經電郵發送至 info@nhh.com.hk，使本集團得以不斷改善環境、社會及管治方面的各項工作。

II. Management of Environmental, Social and Governance

二. 環境、社會及管治的管理

THE BOARD STATEMENT

The Board takes overall responsibility for ESG matters and their integration into the Group's management approach and strategies. It guides the management and monitoring of ESG matters that have been identified as relevant to the Group, and reviews the progress made against ESG-related goals and targets.

REPORT OF CHAIRMAN

The Group is committed to corporate social responsibility and balancing environmental, social and economic benefits, and hopes to balance its business development with the interests of its key stakeholders and operates its business in a "sustainable" manner. To achieve this vision, we have set a sustainability framework that focuses on environmental protection, resource management, employee and community well-being and guides our sustainability efforts to ensure that sustainability elements are integrated into our business processes and all business decisions.

Global warming is a growing problem. The China government has developed more rigorous environmental laws and regulations. The Group takes the environmental protection policy of the China government as the development blueprint, aligns with the strategy of safe, harmonious, green development and clean production, instill the concept of environmental management into the core of its operation activities, and at the same time pays attention to and loves nature, and makes joint efforts with employees to build an environment-friendly and resource-saving enterprise.

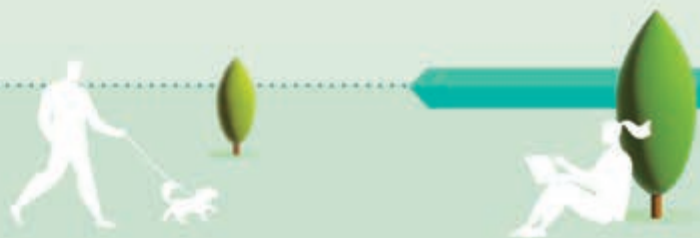
董事會聲明

董事會承擔對環境、社會及管治事宜及將其融入本集團管理方針與策略的責任，它指導與本集團相關之環境、社會及管治議題的管理及監察，以及檢討環境、社會及管治相關目標進展。

主席報告

本集團一直心繫企業社會責任，矢志兼顧環境、社會及經濟效益，希望平衡本集團的業務拓展和主要持份者的利益，全面以「可持續發展」的方式營運業務。為實現此願景，我們設定可持續發展框架，此框架聚焦於環境保護、資源管理、員工與社會福祉，並指引我們推動可持續發展工作，確保將可持續發展元素融入各個營運環節和所有業務決策中。

全球暖化問題日益嚴重，中國政府制定更嚴謹的環境法律法規，本集團以中國政府的環保政策作為發展藍圖，堅持安全、和諧、綠色發展及清潔生產的方針，把環境管理思想置入營運活動的核心，同時關注及愛護大自然，與員工共同努力構建環境友好型與資源節約型的企業。



II. Management of Environmental, Social and Governance

二. 環境、社會及管治的管理

Despite the global pandemic of COVID-19 in the past year, the people in the Group show team spirit, rise to the challenge of the crisis and grab the chance, make use of its corporate advantages and the accumulated rich industry experience over the years to promote high-end production technologies and further optimise its product portfolio. At the same time, we provide multi-pronged support to our employees at time of the severe epidemic to protect them from infection and stop the spread of COVID-19 in society. The prevention and control measures include implementing the COVID-19 emergency plan, setting up the epidemic prevention and control team, and providing epidemic prevention materials to our employees. Despite the severity of the pandemic, we still pay attention to the employee salaries and benefits, career development opportunities and provide a safe working environment; to keep the initial aim of embracing corporate social responsibility, actively participate in public welfare undertakings; invest resources to develop environmental-friendly plastics to contribute positively to the global climate change. However, there might be still a long way to fight against the pandemic, we hope that the Group, all of our people and the society will continue to put unremitting efforts in leading through the crisis and challenges and make continuous progress towards sustainable development.

To achieve this vision, the Board has set a number of environmental and social Key Performance Indicators (KPIs), take a top-down approach to disintegrate the KPIs into functional departments and urge us to make changes in different areas such as reducing greenhouse gas emissions, making good use of resources and improving the employee well-being. ESG matters that the stakeholders of the Group rate as priorities are tracked through the stakeholders' engagement exercise (Please refer to the section headed "Stakeholders' Engagement" below for details). At the same time, the management team and all of our people actively support the Group's sustainable development strategies and objectives; and has made some achievements. The scope, progress and achievements relating to the environmental and social KPIs will be disclosed in the Report.

The Group has been established for more than fifty years and hopes that the Group's professional management team can commit to stable operation and prudent financial management policy, work together with every employee for mutual benefit, dare to rise to continuous challenges, implement sustainable business strategies and improve business performance, and create more meaningful long-term value for the company and our stakeholders.

雖然2019冠狀病毒病於過去一年全球肆虐，但本集團充分發揮團隊精神，面對危機時仍能迎難而上，把握機遇，利用企業優勢和多年豐富的行業經驗，推進高端生產技術，進一步優化產品組合。同時，面對嚴峻疫情的考驗，我們多管齊下，為員工給予支援，務求保障他們免受感染，並遏止2019冠狀病毒病在社會蔓延，防疫措施包括實施2019冠狀病毒病應急預案、成立疫情防控小組、提供防疫物資予員工。無論疫情有多嚴重，我們仍保障員工的薪酬與福利、發展機會及安全工作環境；堅守承擔社會責任的初心，積極參與公益事業；投入資源，致力開發環保塑料，為全球氣候帶來正面改變。然而，抗疫長路漫漫，期望本集團、全體人員、社會面對危機及挑戰時，仍然努力不懈，向可持續發展不斷邁進。

為了實現上述願景，本集團已設定多項環境及社會關鍵績效指標，採取自上而下的方式，將關鍵績效指標分解至各職能部門，並促使我們在多方面作出改變，如減少溫室氣體排放、善用資源、改善員工福祉。本集團透過持份者溝通活動，跟進持份者重視的ESG相關議題（詳細資料請參考下文「持份者參與」部分）。同時，管理團隊及全體員工積極配合本集團的可持續發展策略與目標，我們已取得一定的成果，關於此等環境及社會關鍵績效指標所涵蓋的領域、進展及成果，將於本報告內文披露。

本集團至今成立逾五十年，希望透過本集團的專業管理團隊，堅持穩健營運和審慎理財的方針，與每位員工同心協力，互惠互利，勇於迎接不斷的挑戰，實踐本集團的可持續發展策略，提升業務表現，為企業及持份者創造更多更有意義的長遠價值。

II. Management of Environmental, Social and Governance

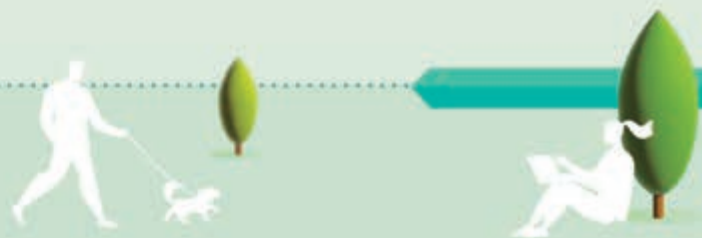
二. 環境、社會及管治的管理

GOVERNANCE STRUCTURE

The Board believes that sound ESG strategies can create investment value for the Group and deliver long-term returns to its stakeholders. Establishment of appropriate governance framework is critical to successful implementation of the Group's ESG sustainability strategy, therefore, we set up the ESG governance structure with clear duties and responsibilities. The Board sets long-term policies and strategies for all sustainability matters, reviews the implementation status and progress of ESG work annually and reports on its performance. The Board will also identify, review and evaluate the Group's corporate responsibility, sustainability and climate change response through internal meetings. The management team reports to the Board on a regular basis to assist the Board in assessing and determining whether the company has established an appropriate and effective internal control system to contain the ESG risks. At the operational level, functional units are responsible for ensuring the integration of sustainability strategies and practices into the Group's business operations and exploring new action plans or initiatives.

管治架構

董事會相信完善的環境、社會及管治策略能增加本集團的投資價值並為持份者帶來長遠回報。建立適當的管治框架，對成功實施本集團於環境、社會及管治方面的可持續發展策略至關重要，因此我們建立了環境、社會及管治治理架構，並制定明確的職責和責任。董事會針對所有可持續發展事宜制定長遠方針及策略，每年審視環境、社會及管治相關工作的執行情況與進展，並匯報相關工作的表現；董事會還會通過內部會議識別、審核、評估就本集團企業責任、可持續發展及氣候變化應對提出建議。管理團隊定期向董事會進行匯報，以協助董事會評估及釐定公司的內部監控系統是否合適及有效地控制環境、社會及管治風險。於營運層面方面，各職能部門負責確保將可持續發展策略和實務融入本集團的業務營運中，同時探討新的行動計劃或措施。



II. Management of Environmental, Social and Governance 二. 環境、社會及管治的管理

Board of Directors
董事會



Board members are responsible for:

由董事會成員負責：

- Developing long-term sustainable development policies and strategies
制定長遠的可持續發展方針及策略
- Assessing and identifying risks and opportunities associated with ESG
評估及釐定有關ESG風險及機遇
- Ensuring appropriate and effective ESG risk management and internal monitoring systems
確保合適及有效的ESG風險管理及內部監控系統
- Reviewing and approving ESG-related policies, objectives and action plans or measures
檢討及批准ESG相關的政策、目標及行動計劃或措施
- Approving ESG reports
審批ESG報告

Management Team
管理團隊



The management team is responsible for:

由管理團隊負責：

- Developing and reviewing ESG-related policies, objectives and action plans or measures
制定與檢討ESG相關的政策、目標及行動計劃或措施
- Monitoring and reporting to the Board on the progress and quality of implementation of the action plan or measures
監督及向董事會匯報行動計劃或措施的執行進度與質素
- Identifying ESG risks and opportunities
識別ESG風險及機遇
- Reviewing ESG report
審閱ESG報告

Functional Department
職能部門



The functional departments are responsible for:

由職能部門負責：

- Identifying, assessing, defining and reporting to management on significant ESG issues
識別、評估、釐定及向管理層匯報重大ESG議題
- Performing ESG risk management and internal monitoring
執行ESG風險管理及內部監控
- Ensuring ESG-related policies, objectives and action plans or measures are integrated into business operations
確保ESG相關的政策、目標及行動計劃或措施融入業務營運中
- Reporting to management on progress and quality of action plan or measures
向管理層匯報行動計劃或措施的執行進度與質素

II. Management of Environmental, Social and Governance 二. 環境、社會及管治的管理

The Board has appointed an independent consultant to provide advice on the Group's ESG matters and assist in collecting data and information for conducting various analysis, and to provide improvement recommendations on ESG performance. The Group has also collected the views of key stakeholders on ESG matters during daily operations and conducted a materiality assessment to identify important ESG issues for the Group, details of which are disclosed in the sections headed "Stakeholders' Engagement" and "Materiality Assessment" below. To effectively lead the Group's ESG process, the Board continuously monitors the work of all departments to ensure that they work closely together to achieve the sustainable development goals of operational compliance and social responsibility.

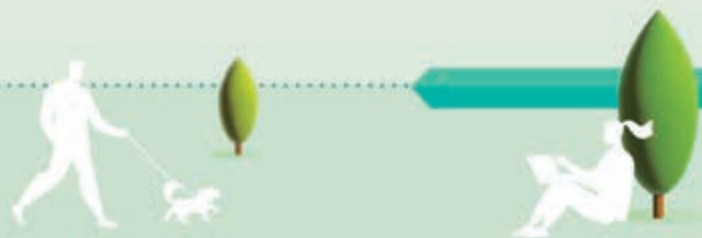
STAKEHOLDERS' ENGAGEMENT

The Board recognises that stakeholder views are vital to the sustainability of the business and strives to establish a platform for communication between the Group and its key stakeholders to ensure smooth flow of information. The Group maintains a close tie with its stakeholders, including government/regulatory organisations, shareholders/investors, employees, customers, suppliers, community, etc. using multiple channels and strives to balance their opinions and interests and to understand their needs and expectations through constructive communications in order to determine the directions of its sustainable development. We assess and determine our environmental, social and governance risks, and ensure that the relevant risk management measures and internal control systems are operating effectively, and incorporate stakeholders' feedback in the formulation of business strategies. The following table shows the means of communication with the stakeholders and the management response to the stakeholders' expectations and concerns:

董事會已委聘獨立顧問公司就本集團的環境、社會及管治事宜提供意見，協助收集環境、社會及管治數據和資料作不同分析，並就ESG績效表現提供改善建議。本集團同時亦從日常營運中得到各主要持份者對環境、社會及管治事宜的意見，並進行重要性評估以識別本集團的重要ESG議題，有關詳細內容已於下文「持份者參與」及「重要性評估」部分披露。為有效領導本集團的環境、社會及管治進程，董事會持續監察各部門的工作，確保各部門之間緊密合作，共同達至合規營運和肩負社會責任的可持續發展目標。

持份者參與

董事會深明持份者意見與維持業務的可持續發展息息相關，因此努力搭建本集團與主要持份者之間的溝通平台，確保資訊流通。本集團透過多元渠道與政府／監管組織、股東／投資者、員工、客戶、供應商、社區等持份者保持密切聯繫，力求透過建設性交流平衡意見與利益，瞭解各持份者的需求和期望，從而確定我們的可持續發展方向。我們評估及釐定環境、社會及管治風險，確保相關風險管理及內部控制制度妥善及有效地運行，並於制定業務策略時納入各持份者的反饋。有關持份者的期望與要求、溝通渠道及管理層的回應如下表：



II. Management of Environmental, Social and Governance

二. 環境、社會及管治的管理

STAKEHOLDERS' ENGAGEMENT (CONTINUED)

持份者參與(續)

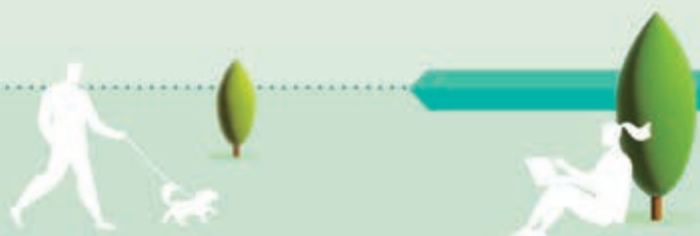
Stakeholders 持份者	Expectations and concerns 期望與要求	Means of communication 溝通渠道	Management response 管理層回應
Government/ regulatory organisations 政府／監管組織	<ul style="list-style-type: none"> ➢ Compliance in laws and regulations 遵守法律法規 ➢ Fulfill tax obligation 履行稅務責任 ➢ Safety production 安全生產 ➢ Work together to fight against COVID-19 共同對抗 2019 冠狀病毒病 	<ul style="list-style-type: none"> ➢ Periodic return 定期申報 ➢ Compliance inspection 合規檢查 ➢ Laws and regulations 法律法規 ➢ Handle official business through government affairs website or application 透過政府政務網站或應用程式辦公務 	<ul style="list-style-type: none"> ➢ Uphold integrity and compliance in operations 於營運中秉持誠信及合規 ➢ Pays tax on time, and in return contribute to the society 按時繳稅以回饋社會 ➢ Establish comprehensive and effective internal control system 建立全面有效的內部控制系統 ➢ Fully implement safety production responsibility system 全面推行安全生產責任制度 ➢ Comply with the government's COVID-19 measures and guidelines to curb the spread of COVID-19 遵守政府的 2019 冠狀病毒病措施和指引，遏止 2019 冠狀病毒病蔓延 ➢ Take effective epidemic preventive measures and formulate epidemic emergency plans 採取有效的防疫措施及制定疫情應急預案
Shareholders/investors 股東／投資者	<ul style="list-style-type: none"> ➢ Return on investment 投資回報 ➢ Information transparency 資訊透明度 ➢ Corporate governance system 公司管治制度 ➢ Operational risk management 經營風險管理 	<ul style="list-style-type: none"> ➢ Information disclosed on the HKEX website 於聯交所網站披露之信息 ➢ The website of the Company 本公司網站 ➢ Annual general meeting and other shareholders' meeting 股東大會及其他股東會議 ➢ Exhibitions 展覽會 	<ul style="list-style-type: none"> ➢ Management possesses relevant experience and professional knowledge in business sustainability 管理層具有相關經驗和專業知識，確保業務的可持續性 ➢ Ensure transparent and effective communications by dispatching information on the websites of HKEX and the Company 透過於聯交所及本公司網站定期發放資訊，確保透明度及有效溝通 ➢ Continue to improve the internal control system and focus on risk management 儘力改善內部監控及風險管理 ➢ Take effective epidemic preventive measures and formulate epidemic emergency plans 採取有效的防疫措施及制定疫情應急預案

II. Management of Environmental, Social and Governance 二. 環境、社會及管治的管理

STAKEHOLDERS' ENGAGEMENT (CONTINUED)

持份者參與(續)

Stakeholders 持份者	Expectations and concerns 期望與要求	Means of communication 溝通渠道	Management response 管理層回應
Employees 員工	<ul style="list-style-type: none"> ➢ Labour rights 勞工權益 ➢ Career development 事業發展 ➢ Compensation and welfare 待遇和福利 ➢ Health and workplace safety 健康及工作場所安全 ➢ Work together to fight against COVID-19 共同對抗2019冠狀病毒病 	<ul style="list-style-type: none"> ➢ Staff activities 員工活動 ➢ Employee performance assessment 員工績效考核 ➢ Staff handbook 員工手冊 ➢ Induction and on the job training 入職及在職培訓 ➢ Internal meetings and announcement 內部會議及通告 ➢ Employee opinion mailbox 員工意見信箱 	<ul style="list-style-type: none"> ➢ Set up contractual obligations to protect labour rights 制定合約責任以保護勞工權益 ➢ Encourage employees to participate in continuous education and professional trainings 鼓勵員工參與持續教育及專業培訓以提高能力 ➢ Establish a fair, reasonable and competitive remuneration scheme 建立公平、合理和具競爭力的薪酬體系 ➢ Pay attention to occupational health and safety 注重職業健康及安全 ➢ Distribute disinfecting supplies and masks, and call on employees avoid travelling to high-risk area unless essential 派發消毒用品及口罩，呼籲員工如非必要不要到訪高危地方



II. Management of Environmental, Social and Governance

二. 環境、社會及管治的管理

STAKEHOLDERS' ENGAGEMENT (CONTINUED)

持份者參與(續)

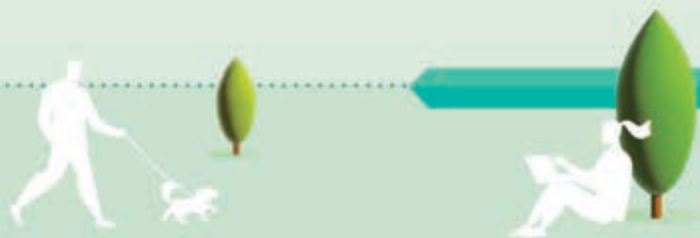
Stakeholders 持份者	Expectations and concerns 期望與要求	Means of communication 溝通渠道	Management response 管理層回應
Customers 客戶	<ul style="list-style-type: none"> ➤ High quality and environmental -friendly products 優質與環保產品 ➤ High quality services 優質服務 ➤ Timely delivery 及時交貨 ➤ Reasonable price 價格合理 	<ul style="list-style-type: none"> ➤ Business visit 商務拜訪 ➤ Contact via email, phone call and communication applications 電子郵件、電話及溝通應用程式 ➤ Customer satisfaction survey 客戶滿意度調查 ➤ Exhibition 展覽會 	<ul style="list-style-type: none"> ➤ Improve the quality of products and services continuously in order to maintain customer satisfaction 持續提供優質產品與服務以滿足客戶 ➤ Establish an effective, efficient and green supply chain system 建立高效的綠色供應鏈 ➤ Formulate comprehensive quality assurance process and recall procedures 制定全面的質量保證流程和召回程序 ➤ Ensure proper contractual obligations are in place 確保履行合約責任
Suppliers 供應商	<ul style="list-style-type: none"> ➤ Stable demand 需求穩定 ➤ Good relationship with the corporate 與企業保持良好關係 ➤ Corporate reputation 企業信譽 	<ul style="list-style-type: none"> ➤ Business visit 商務拜訪 ➤ Contact via email, phone call and communication applications 電子郵件、電話及溝通應用程式 ➤ Exhibition 展覽會 ➤ Supplier performance evaluation and audit 供應商表現評估與審核 	<ul style="list-style-type: none"> ➤ Ensure the performance of contractual obligation 確保履行合約責任 ➤ Develop policies and procedures for supply chain management 制定供應鏈管理的政策和程序 ➤ Maintain a strong and long-term partnership 保持強大與長期的合作關係 ➤ Rigorous selection of supplier 嚴謹篩選供應商

II. Management of Environmental, Social and Governance 二. 環境、社會及管治的管理

STAKEHOLDERS' ENGAGEMENT (CONTINUED)

持份者參與(續)

Stakeholders 持份者	Expectations and concerns 期望與要求	Means of communication 溝通渠道	Management response 管理層回應
Community 社區	<ul style="list-style-type: none"> ➤ Environmental protection 環境保護 ➤ Reduce greenhouse gas emissions and waste generation 減少溫室氣體與廢棄物的排放與產生 ➤ Effective resources utilization 有效地利用資源 ➤ Environmental-friendly products 環保產品 ➤ Community contribution 社區參與 ➤ Economic development 經濟發展 	<ul style="list-style-type: none"> ➤ The website of the Company 本公司網站 ➤ Community activities 社區活動 ➤ Participate in community employment and poverty alleviation event 參與社區就業扶貧工作 	<ul style="list-style-type: none"> ➤ Pay attention to climate change and actively take various clean production measures 關注氣候變化及積極採取各項清潔生產措施 ➤ Actively innovate environmental protection technology and develop environmental protection product 積極創新環保技術及研發環保產品 ➤ Strengthen energy conservation and emission reduction management 加強節能減排管理 ➤ Instill environmental protection knowledge into employees 向員工灌輸環保知識 ➤ Promote the concept of green mobility to employees 向員工推廣綠色出行理念 ➤ Encourage employees to actively participate in charitable activities and voluntary services 鼓勵員工積極參與慈善活動和志願服務 ➤ Maintain good and stable financial performance and business growth 確保良好的財務業績和業務增長



II. Management of Environmental, Social and Governance

二. 環境、社會及管治的管理

MATERIALITY ASSESSMENT

In order to determine the scope of ESG report, key management conduct internal discussions to identify the ESG items of interest to the Group. Functional departments communicate with key stakeholders in daily business operations to understand the ESG items that are of interest to stakeholders and the level of concern for each of the items so as to identify the relatively important ESG issues. For the materiality assessment, the Group has adopted the following three processes:

重要性評估

為了釐定環境、社會及管治報告範圍，主要管理層會進行內部討論，列出本集團所關心的環境、社會及管治項目，職能部門於日常業務營運中與主要持份者溝通，瞭解持份者所關心的環境、社會及管治項目及對各項目的重視程度，從而選擇出相對重要的環境、社會及管治議題。對於重要性評估，本集團已採取以下三個流程：

1. Identify 識別

- Through diverse channels and internal discussion
透過多元渠道及內部討論
- Examines and adopts the environmental, social and governance issues of concern in the past stakeholders' engagement
檢視及採納過往持份者參與活動時所關注的ESG議題
- Draws attention to emerging environmental, social and governance issues
注意新興的環境、社會及管治議題

2. Set priorities 訂立優先次序

- Synthesises, analyses and evaluates the views of all parties to identify and prioritise potential and important issues
綜合、分析及評估各方意見，以辨識潛在重要性議題，並為此等議題訂立優先次序
- Develops materiality matrix based on the importance of the issue to the Group and its key stakeholders
根據議題對本集團及主要持份者的重要程度編製重要性矩陣圖

3. Validation 驗證

- Interacts with the management team to validate the materiality assessment and ensure that these issues are aligned with the sustainable development direction sought by the Group
管理團隊互動，以驗證重要性評估結果，確保這些議題與本集團尋求的可持續發展方向一致
- Reports the materiality assessment to the Board and makes disclosure in the ESG Report
將重要性評估結果向董事會匯報，並於ESG報告中披露

II. Management of Environmental, Social and Governance 二. 環境、社會及管治的管理

MATERIALITY ASSESSMENT (CONTINUED)

Materiality assessment helps the Group to ensure that its business development meets the stakeholders' expectations and requirements. The Group's and stakeholders' matters of concern are set out in the materiality matrix below:

重要性評估(續)


重要性評估有助本集團確保業務發展能符合持份者的期望與要求，而本集團和持份者所關心的事項均列載於以下的重要性矩陣圖：


MATERIALITY MATRIX 重要性矩陣


Importance to Stakeholders 對持分者的重要性

High 高	 Anti-discrimination 反歧視  Labour rights protection 保障人權	 Talent management 人才管理  Staff training and promotion opportunity 員工培訓與晉升機會  Staff compensation and welfare 員工報酬與福利	 Customers' satisfaction 客戶滿意度  Product quality and safety 產品質量與安全  Suppliers' management 供應商管理  Occupational health and safety 職業健康與安全  Anti-epidemic 防疫抗疫  Application of clean production and green products 清潔生產與綠色產品
	 Community involvement 社會參與	 Anti-corruption 反貪污  Staff communication 員工溝通  Greenhouse gas emissions 溫室氣體排放  Use of resources 能源使用	 Operational compliance 營運合規  Customers' privacy measures and protection 保護客戶私隱  Exhaust air emission 廢氣排放  Sewage discharge 廢水排放
	 Preventive measures for child and forced labour 預防童工及強制勞工的措施	 Water resources utilisation 水資源使用  Generation of non-hazardous wastes 無害廢物排放	 Use of raw materials 原材料使用  Generation of hazardous wastes 有害廢物排放
	Low 低	Medium 中	High 高

Importance to the Group 對本集團的重要性

 Environmental 環境方面

 Employee 員工方面

 Operation 營運方面

III. Environmental Protection

三. 環境保護

The emissions in the Group's production process are mainly generated by its production plants in Mainland China and Hong Kong. In order to strictly comply with the relevant laws and regulations on environmental protection, including the "Law of the People's Republic of China on Environmental Protection", the "Law of the People's Republic of China on the Prevention and Control of Atmospheric Pollution", the "Law of the People's Republic of China on the Prevention and Control of Water Pollution", the "Law of the People's Republic of China on the Prevention and Control of Environmental Pollution by Solid Waste", the "Law of the People's Republic of China on the Prevention and Control of Environmental Noise Pollution", the "Energy Conservation Law of the People's Republic of China", the "Air Pollution Control Ordinance", the "Water Pollution Control Ordinance", the "Waste Disposal Ordinance", the "Noise Control Ordinance", and the local government requirements and standards. The Group based on the laws and regulations, policies, requirements and standards on environmental protection, and made reference to the Group's operating environment, structure, production capabilities, human resources and environmental factors to develop a unique environmental management system and established a set of management method on pollutant management to regulate waste gases, wastewater, noise and different types of solid wastes generated in operation and production. In order to allow all levels to have a better understanding of the importance of their impact on the environment, the Group continuously deploys different policies, measures and actions, to reduce the carbon footprint, thereby reducing the adverse effects of the enterprise's business activities and the employees' personal life on the environment, and the relevant information are described in detail in the sections headed "Management of Emissions" and "Management of Resources Utilisation" below.

本集團於生產過程中所產生的排放物主要來自中國內地及香港的生產廠房，為了貫徹執行有關環境保護的法律法規，包括《中華人民共和國環境保護法》、《中華人民共和國大氣污染防治法》、《中華人民共和國水污染防治法》、《中華人民共和國固體廢物污染環境防治法》、《中華人民共和國環境噪聲污染防治法》、《中華人民共和國節約能源法》、《空氣污染管制條例》、《水污染管制條例》、《廢物處置條例》、《噪音管制條例》，以及當地政府的要求與標準。本集團根據相關的環保法律法規、政策、要求與標準作為藍本，並依照本集團的經營環境、架構、生產能力、人力資源、環境因素等制定一套環境管理系統，以及訂定不同的排放物管理辦法，以規範營運及生產過程中所產生的廢氣、廢水、噪音及各種固體廢物。為了讓各個層面更加瞭解自己對環境影響的重要性，本集團不斷透過各種政策、措施和行動，以減少碳足跡，從而減低由企業的營業活動與員工的個人生活對環境造成不良影響，有關資料將於下文「排放物的管理」與「資源使用的管理」部分中詳細描述。

III. Environmental Protection

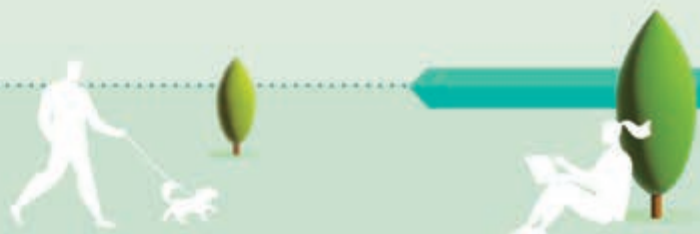
三. 環境保護

1. MANAGEMENT OF EMISSIONS

The Group mainly manufactures and trades plastic materials, pigments, colorants, compounded plastic resins and engineering plastics products. The exhaust air, wastewater, noise and various wastes generated during production process had brought certain impact on the environment. Therefore, we devote to optimising the environmental management system of the production plants following the principle of "Prevent and Control", establish our enterprise culture focusing on environment protection and energy conservation; with an aim of setting up a comprehensive internal environmental management system to monitor, manage and dispose of various pollutants generated from the operations of our plants and offices; and to strictly follow the standards and requirements of the local government. We are dedicated to promote cleaner production, to optimise environmental protection facilities, and strived to look for different energy conservation and emission reduction measures to reduce the environmental impact of pollutants. The Group regularly entrusts third-party professional inspecting agencies to test the pollutants at each discharge outlet of the plant in accordance with the emission standards and methods of the local Ecology and Environment Bureau. The relevant test contents, standards and results will be described in the following sections in emissions management (exhaust air, wastewater and noise). Besides, we raise our employees' awareness in environmental protection, conservation and making good use of natural resources through education; so that they can pay attention to their conducts and behaviour which might impact the environment and to promote our idea in environmental protection to the public, and to work together for the sustainability of our planet.

1. 排放物的管理

本集團主要從事塑膠原料、色粉、着色劑、混料及工程塑料之製造及買賣，於營運過程中會產生廢氣、廢水、固體廢物和噪音，為環境帶來一定的影響；因此我們以「預防為主、防治結合」的原則，致力於優化生產廠房的環境管理工作，樹立重視環保與節約能源的企業文化，為各廠房及辦公室建立健全的內部環境管理制度以監察、管理及處置各種污染物，並嚴格遵守當地政府的標準與要求。我們積極推動清潔生產，優化環境保護設施，並努力尋求不同的節能減排措施，以減少污染物對環境造成的不良影響。本集團定期委託第三方專業監測機構，按照當地生態環境局的排放標準及方法檢測廠房內各個排放口的污染物，有關檢測內容、標準及結果將於下文各排放物(廢氣、廢水及噪音)的管理部分中詳細描述。此外，我們通過教育提高員工的環境保護意識，節約及善用天然資源，注意個人行為對環境的影響，並將我們的環境保護理念宣傳予大眾，共同為地球的可持續發展而努力。



III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.1 Management of Exhaust Air and Greenhouse Gas Emissions

The Mainland China government's increasingly stringent requirements in air pollution control have brought certain impacts on the operations of the Group. Therefore, the Group strictly abides by the laws and regulations related to air pollution at each operating location, aims at improving the atmospheric environment, insists on solving problems at source, and continues to optimise the energy structure, environmental protection facilities and air emission management of each production plant. The exhaust air generated by the Group during its operation mainly includes non-methane total hydrocarbons ("NMHC")¹, dust, particulate matter and exhaust air and greenhouse gas when use of gasoline and diesel in vehicles and forklifts, and the greenhouse gas produced when using electricity, liquefied petroleum gas ("LPG"), town gas and other energy resources.

Note:

- 1 Non-methane total hydrocarbons, including alcohols, aldehydes, acids, esters, ketones and other hydrocarbons (except methane), are volatile organic matter derived from high temperature processes such as refining, injection molding, melting and film blowing. It is a commonly used indicator in the field of environmental monitoring, and is mostly used to indicate the content of organic pollutants in air and exhaust air.

1. 排放物的管理(續)

1.1 廢氣及溫室氣體排放的管理

中國內地政府對大氣污染日漸嚴謹的整治方針對本集團營運帶來一定的影響，因此本集團嚴格遵守各營運地點與大氣污染相關的法律法規，以改善大氣環境為目標，堅持源頭治理，持續優化各生產廠房的能源結構、環保設施及大氣排放管理工作。本集團所產生的廢氣主要包括非甲烷總烴^[附註1]、粉塵、顆粒物、車輛和叉車使用汽油及柴油時所產生的廢氣和溫室氣體，以及使用電力、液化石油氣、煤氣等能源時所產生的溫室氣體。

附註：

- 1 非甲烷總烴包括醇、醛、酸、酯、酮等碳氫化合物（甲烷除外）所衍生的揮發性有機物質，於密煉、注塑、熔融及吹膜成型等高溫工序中產生，是一種環境監測領域常用的指標，多用於表示空氣和廢氣中有機污染物的含量。

III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.1 Management of Exhaust Air and Greenhouse Gas Emissions (Continued)

We restrict the processes that produce NMHC, dust and particulate matter in an airtight workshop to minimise the discharge of unorganised exhaust air into the atmosphere and use high-efficiency exhaust equipment to collect and transport exhaust air to the exhaust air treatment facilities through independent exhaust pipes; and discharge at the national emission standard height of 15 metres or above after purification. Plants in Dongguan, Shanghai and Xiamen use low-temperature plasma purification or ultraviolet photolysis technology, and activated carbon adsorption methods to effectively reduce the concentration of NMHC to a level far below the emission limit of the "Emission standard of Pollutants for Synthetic Resin Industry". We also regularly replace the activated carbon in the activated carbon adsorption equipment to keep the exhaust air treatment facility operating properly. The production workshop is equipped with a dust removal system and an exhaust device. After the exhaust air with dust and particles is purified by the bag filters, the concentration of dust and particulate matter is effectively reduced by about 95% and meets the "Air Pollutant Emission Limit" or the emission standards of the Government of the Hong Kong Special Administration Region ("HKSAR"). Dust and particulate matter in bag filters are regularly cleaned by the assigned personnel, stored in designated locations, collected and disposed by qualified recycling companies. Where appropriate, the processed dust will be used in some products with lower technical requirements to effectively use the dust waste. The production and maintenance department regularly clean the pipelines in the dust removal system, conduct repair and maintenance on the central vacuuming facility to avoid affecting its effectiveness.

During the Reporting Period, the Group entrusted the qualified local environmental consulting company to measure the concentration and the emission velocity of particulate matter, NMHC, etc. inside the plants and the test results met the standards.



Exhaust air treatment facilities
廢氣處理設施

1. 排放物的管理(續)

1.1 廢氣及溫室氣體排放的管理(續)

我們將產生非甲烷總烴、粉塵及顆粒物的工序設於密閉的車間內，儘量減少無組織的廢氣排放至大氣環境中，並配以高效的抽風設備收集廢氣，通過獨立排氣管道輸送至廢氣處理設備，經淨化處理後，於國家排放標準高度15米或以上排放。東莞、上海及廈門等廠房更以低溫等離子淨化或紫外線光解技術，以及活性炭吸附方法，有效地降低非甲烷總烴的濃度至遠低於《合成樹脂工業污染物排放標準》的排放限值。我們還定期更換活性炭吸附設備中的活性炭，以保持正常運作。生產車間內設有除塵系統及排風裝置，帶有粉塵及顆粒物的廢氣經過布袋除塵設施進行淨化處理後，粉塵及顆粒物的濃度有效地降低約95%，並符合各營運地區的《大氣污染物排放限值》或香港特別行政區的排放標準於高空排放。除塵設施內的粉塵及顆粒物定期由專人負責清理，存放於指定位置及由合資格的回收公司收集處理；如情況許可，經過處理的粉塵會用於一些技術

要求較低的產品中，以有效地利用粉塵廢物。生產及維修部門定期清洗除塵系統內的管道，以及注意維修、保養中央吸塵設備，避免影響其效能。於報告期內，本集團委託了符合當地環保認證的公司檢測工廠內各廢氣排放口的顆粒物、非甲烷總烴等的濃度與排放速率，有關檢測結果均能達標。

III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.1 Management of Exhaust Air and Greenhouse Gas Emissions (Continued)

The target set by the Group for 2021/2022 and the result are as follows:

1. 排放物的管理(續)

1.1 廢氣及溫室氣體排放的管理(續)

本集團為2021/2022年度所訂立的目標及所取得的成果如下表：

Intensity of Greenhouse Gas and Air Emissions ¹		Target		Performance ²	
溫室氣體及廢氣排放密度 ¹		目標		表現 ²	
		Plastics Manufacturing Business	Plastics Trading Business	Plastics Manufacturing Business	Plastics Trading Business
		塑料製造業務	塑料貿易業務	塑料製造業務	塑料貿易業務
Greenhouse Gas Emission	溫室氣體				
Scope 1	範圍一	- 2%	- 2%	+ 23%	- 41%
Scope 2	範圍二	- 2%	- 2%	- 21%	- 15%
Air Emission	廢氣				
Nitrogen Oxides	氮氧化物	- 2%	- 2%	- 4%	- 25%
Sulfur Oxides	硫氧化物	- 2%	- 2%	—	—
Particulate Matters	顆粒物	- 2%	- 2%	—	—

Notes:

- The emission intensity of the plastics manufacturing and plastics trading business are calculated in terms of the production volume per kilo-tonne and the average number of employees during the year respectively.
- In order to achieve the pre-established emission target, the Group implemented various emission reduction measures. The relevant information is described in detail in the "Management of Resources Utilisation - Conservation of Energy Utilisation" section below.

附註：

- 塑料製造業務和塑料貿易業務的排放量密度分別以每千噸生產量及全年平均員工人數計算
- 為了達到所訂立的排放量目標，本集團實施各類減排措施，有關資料將於下文「資源使用的管理－節約能源」部分中詳細描述。

III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.2 Management of Wastewater

The wastewater generated in the business process of the Group can be divided into domestic wastewater and industrial wastewater. The domestic wastewater mainly comes from toilets and the daily operation of canteens. Industrial wastewater mainly includes wastewater from production equipment parts cleaning, cooling water circulation system, floor washing, wastewater discharged before cleaning the circulation system, oil-containing wastewater discharged from cleaning packaging tools and plastic baskets, and during vacuum process, waste lubricating oil generated during repair and maintenance of production equipment and acid-containing waste liquid generated during chemical testing.

Hazardous waste liquids such as waste lubricating oil, oil-containing wastewater and acid-containing waste liquid are stored in the temporary hazardous waste warehouse in the plant. The domestic plants cannot pass the hazardous waste fluids to qualified environmental recycling company for disposal before approval from the local Ecology and Environment Bureau is obtained. The Hong Kong plants commission environmental technology company with advanced recycling technology to dispose the hazardous waste liquids. Due to large quantity of suspended particles existed in industrial wastewater, and the sewage from canteen contains oil; the wastewater needs to go through the sedimentation, filtration, oil and slag separation processes before they can be discharged to the local wastewater pipe network together with the domestic wastewater, and further processed by the wastewater treatment plant of the industrial zone. Dedicated personnel is assigned to regularly check the pH value and turbidity of the general sewage discharge outlet, and immediately notify the local sewage treatment plant to carry out remediation work for abnormalities found; so as to prevent adverse effects on the environment. Besides, we also regularly entrust qualified companies to remove the sediments from the sewage tank and set up dedicated pipelines for wastewater; and discharge of waste oil, chemicals or any substances that may cause pipeline blockage to public sewer is strictly prohibited. We regularly conduct repair and maintenance for the wastewater treatment facilities and pipelines to ensure that they operate properly to prevent leakage, and also to reduce water resources wastage and secondary pollution to the environment.

1. 排放物的管理(續)

1.2 廢水排放的管理

本集團業務過程中所產生的廢水可分為生活廢水及工業廢水，生活廢水主要來自使用洗手間及食堂的日常運作；工業廢水主要包括清洗生產設備機件、沖洗生產車間地面、清洗冷卻水循環系統前所排放已用過的廢水、清洗包裝工具、膠筐及抽真空工序時所產生的含油廢水、保養及維修生產設備時所產生的廢潤滑油、於化學測試時所產生的含酸廢液等。

廢潤滑油、含油廢水與含酸廢液等有害廢液會儲存於廠房內的危險廢物暫存倉庫，國內廠房於獲得當地生態環境局的審批後，才可將此等有害廢液交由具資質的環保回收公司進行處置，而香港廠房則將它們交由具較高回收再利用技術的環保科技公司進行處置。其餘的工業廢水的懸浮物較多，而於食堂產生的污水含有油份，必須分別經過沉澱、過濾，以及隔油、隔渣的程序，才可與生活廢水一起排放至地方污水管網，由當地污水處理廠作進一步處理。我們安排專人定期於污水總排放口進行酸鹼值及混濁度的檢測，如發現異常情況，會立即通知當地的污水處理廠進行改善工作，以避免對環境造成不良影響。我們還會定期委託具資質的公司清理廢水池中的沉澱物，並設立專用的污水管道，嚴禁向下水道傾倒廢油、化學品或任何可能造成管道堵塞的物質，我們定期維修與保養污水處理設施及管道，確保正常運作，以防止跑、冒、滴、漏的狀況出現，從而減少水資源的浪費及對環境造成二次污染。



III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.2 Management of Wastewater (Continued)

The domestic plants follow the requirements of the local Ecology and Environment Bureau to regularly entrust professional organisations to inspect wastewater at each outlet in the plants. The inspection contents mainly include pH value, suspended solids, chemical oxygen demand, five-day biochemical oxygen demand, ammonia nitrogen, etc. During the Reporting Period, the test results are in compliance with the national "Water Pollutant Discharge Limits" and other local discharge standards of the operation locations. Besides, the local Ecology and Environment Bureau will also occasionally perform on the spot inspection of the discharge situation in the plant. During the Reporting Period, we did not receive any notification of illegal treatment or excessive discharge of wastewater.

The target set by the Group for 2021/2022 and the result are as follows:

Intensity of Wastewater Produced ²		Target	Performance
廢水排放密度 ²		目標	表現
Hazardous Wastewater	有害廢水	- 90%	- 98%
Non-Hazardous Wastewater	無害廢水	- 2%	+ 2%

Since the beginning of 2021, the plants in Dongguan have changed to use rags to wipe production tools and vacuum cleaners to collect ground dust, and no longer use tap water to clean production tools and rinse the floor of the production workshops, resulting in a significant reduction of these wastewater; coupled with the drop in production level of the Group during the Reporting Period, the Group's hazardous wastewater decreased by approximately 35.28 tonnes or 98.36% when compared to the previous year, with a total of approximately 0.59 tonnes of hazardous wastewater produced. Also, due to the measures implemented by the plants in Dongguan, the intensity of hazardous wastewater dropped. During the Reporting Period, due to the drop in the production level, the Group's non-hazardous wastewater decreased by approximately 7,330.36 tonnes or 10.17% when compared to the previous year, with a total of approximately 64,756.25 tonnes of non-hazardous wastewater produced.

1. 排放物的管理(續)

1.2 廢水排放的管理(續)

國內廠房按照當地生態環境局的要求，定期委託專業機構檢測廠房內各廢水排放口的廢水，檢測內容主要包括酸鹼值、懸浮物、化學需氧量、五日生化需氧量、氨氮等，於報告期內的檢測結果均符合國家的《水污染物排放限值》及其他營運地點相關的排放標準；而地方生態環境局還會不定期實地檢測廠房內的排污情況，於報告期內，我們沒有收到任何廢水違規處理或超標排放的通知。

本集團的塑料製造業務為2021/2022年度所訂立的目標及所取得的成果如下表：

自2021年初，東莞廠房已改為採用抹布擦拭生產工具和吸塵器收集地面粉塵，不再使用自來水清洗生產工具和沖洗生產車間地面，以致這些廢水大幅減少；加上本集團於報告期內的生產量下跌，本集團所產生的有害廢水較上年度減少約35.28噸或98.36%，共產生有害廢水約0.59噸，亦因東莞廠房的措施，有害廢水產生量密度大幅下降。於報告期內，由於生產量下跌，本集團所產生的無害廢水較上年度減少約7,330.36噸或10.17%，共產生無害廢水約64,756.25噸。

III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.2 Management of Wastewater (Continued)

During the Reporting Period, the Group's hazardous and non-hazardous wastewater discharged are as follows:

1. 排放物的管理(續)

1.2 廢水排放的管理(續)

於報告期內，本集團的有害及無害廢水產生情況如下表：

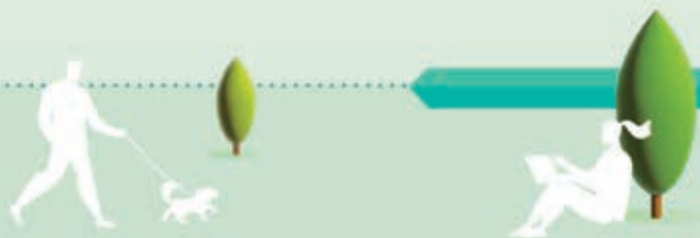
		2021/2022年度 (Tonnes) (噸)	2020/2021年度 (Tonnes) (噸)
Hazardous Wastewater	有害廢水		
Plastics Manufacturing Business:	塑料製造業務：		
Total	總量	0.59	35.87
Intensity ²	密度 ²	0.02	1.12
Non-Hazardous Wastewater¹	無害廢水¹		
Plastics Manufacturing Business:	塑料製造業務：		
Total ³	總量 ³	64,756.25	72,086.61
Intensity ^{2,3}	密度 ^{2,3}	2,299.72	2,246.78

Notes:

- Part of the plastics trading business companies have separate offices, and domestic wastewater is managed by property management companies. As property management companies were unable to provide wastewater discharge data related to our business, we have not disclosed them in this Report. Moreover, some offices are located inside the plants, and the related domestic wastewater discharge data has already been included in the plastics manufacturing business.
- The emission intensity of the plastics manufacturing business is calculated in terms of the production volume per kilo-tonne.
- Last year's comparative figures are restated to conform with the current year's presentation.

附註：

- 部分塑料貿易業務公司設有獨立的辦公室，生活廢水由物業管理公司管理；由於物業管理公司未能提供與我們業務相關的廢水排放量數據，因此我們並沒有於此報告中披露。而部分辦公室則設於廠房內，所以相關的生活廢水排放量數據已包含於塑料製造業務中。
- 塑料製造業務的排放量密度以每千噸生產量計算
- 上年度數據需重列作為比較用途。



III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.3 Management of Solid Waste

The solid waste generated from the Group's operation mainly include hazardous/harmful waste, recyclable waste and non-recyclable waste. In order to strictly abide by the laws and regulations related to solid waste at various operating locations, the Group has formulated an internal management system to monitor the hazardous/harmful and non-hazardous solid waste generated during operation; and established clear procedures and guidelines for division of labour in collection, classification, identification, storage, disposal and record keeping. The Administrative Department regularly checks the storage and disposal of solid waste in each department and records the inspection results to ensure that the staff strictly abide by the management measures and guidelines, so as to avoid secondary environmental pollution caused by improper disposal.

1. 排放物的管理(續)

1.3 固體廢物處置的管理

本集團於營運過程中所產生的固體廢物主要包括危險或有害廢物、可回收廢物和不可回收廢物。為了嚴格遵守各營運地點與固體廢物管理相關的法律法規，本集團制定了固體廢物管理辦法，規管營運中所產生的危險或有害及無害固體廢物，為收集、分類、標識、儲存、處置與記錄流程設置明確的分工及工作指引，並由行政部門定期檢查各部門固體廢物的存放和處置情況，以及記錄檢查結果，確保員工嚴格遵守該等管理辦法與工作指引，以避免因處理不當而導致二次環境污染。

III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.3 Management of Solid Waste (Continued)

Management of Hazardous Solid Waste

Hazardous or harmful solid waste refers to the items listed on the local government's hazardous waste list, including hazardous or harmful solid waste generated in production, office and daily life. The Group's hazardous or harmful solid waste mainly comes from production and repair and maintenance of equipment, including waste activated carbon, dust, waste empty barrels contaminated with chemicals or paint and waste rags, etc.. Each plant has set up temporary hazardous waste warehouse or area with anti-spread, anti-loss, anti-leakage and other pollutant prevention measures to ensure the hazardous or harmful waste is stored in accordance with the "Standard for Pollution Control of Dangerous Wastes Storage" and "Waste Disposal (Chemical Waste) (General) Regulation", and to prevent environmental pollution from improper storage. All kinds of containers containing hazardous solid waste must be clearly labelled and stored in designated locations according to different categories and requirements. The name, source, quantity, storage date, storage location and other information of hazardous solid waste are clearly recorded. The plants in Mainland China follow the "Measures for the Management of Hazardous Waste Transfer" to report real-time on the transfer and movement of hazardous or harmful waste, set up internal management records accordingly; and entrusted recycling company who holds the "Permit on Hazardous Waste Business Operation" to handle. The plants in Hong Kong follow the regulation to entrust company with "Waste Collection License" to transfer chemical waste to the licensed recycler for disposal. All hazardous or harmful waste must be stored in the plants before obtaining the approval from the environmental protection department, to prevent random dumping and improper disposal.

1. 排放物的管理(續)

1.3 固體廢物處置的管理(續)

有害固體廢物的管理

危險或有害固體廢物是指被列入當地政府危險廢物名錄中的項目，包括在生產、辦公和生活中所產生的危險或有害固體廢物。本集團的危險或有害固體廢物主要來自生產及維修與保養設備，當中包括廢活性炭、粉塵、黏有化學品或油漆的廢空桶與廢抹布等。各廠房均設有危險廢物暫存倉庫或區域，並採取防揚散、防流失、防滲漏或者其他防止污染環境的措施，以確保能按照《危險廢物儲存污染控制標準》及《廢物處置(化學廢物)(一般)規例》儲存危險或有害固體廢物，以及避免因儲存不當而造成環境污染。各類盛載有害固體廢物的容器均需貼上清晰的標籤，按不同類別及要求集中存放於指定位置，並清楚記錄有害固體廢物的名稱、來源、數量、入庫日期、存放位置等資料。中國內地廠房按照《危險廢物轉移管理辦法》，實時上報危險或有害固體廢物的轉移情況，建立相關的信息管理記錄，並委託持有《危險廢物經營許可證》的回收公司處理；而香港廠房則按照規例，委託持有《廢物收集牌照》的公司將化學廢物轉移至持牌的回收商進行處置，於取得環保部門審批前，危險或有害廢物需儲存於廠房內，絕不容許胡亂傾倒及嚴防經任何非正當途徑處置。



III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.3 Management of Solid Waste (Continued)

Management of Non-Hazardous Solid Waste

Non-hazardous waste can be divided into recyclable and non-recyclable waste. Recyclable waste mainly includes plastic scrap, metal scrap, card board, waste paper, waste packaging bag, etc.. Non-recyclable waste mainly comes from office garbage, domestic garbage, construction waste and kitchen waste, such as waste beverage bottles, waste lunch boxes, and food residues, etc.. We strictly follow different local laws and regulations, such as the “Shanghai Municipality for the Promotion of Domestic Waste Classification and Reduction Measures”, “Guangdong Province Urban and Rural Domestic Waste Treatment Regulations”, “Measures for the Management of Domestic Waste in Xiamen Special Economic Zone” on the categorisation, and pass to the local sanitation department for disposal. Besides, we follow the principle of “Use Less, Fully Exploit, Seek Alternatives, Fix and Reuse, Rethink” to reduce solid waste from the source, and continuously enhance our production techniques, and to educate our employees on environmental protection in reducing the generation of solid waste, thereby minimising the impact on the environment caused by the Group.

1. 排放物的管理(續)

1.3 固體廢物處置的管理(續)

無害固體廢物的管理

無害廢物可分為可回收及不可回收廢物，可回收利用廢物主要包括水口料、金屬邊角料、卡板、廢紙、廢包裝袋等，不可回收利用廢物主要來自辦公室垃圾、生活垃圾、建築垃圾及廚餘，如廢飲料瓶、廢餐盒、食物廚餘等。我們嚴格遵守當地不同的法律法規，如《上海市促進生活垃圾分類減量辦法》、《廣東省城鄉生活垃圾處理條例》、《廈門經濟特區生活垃圾分類管理辦法》等對工廠及辦公室所產生的固體廢物分類及處置，並定時交由當地的環衛部門處置。此外，我們遵循「減少使用、物盡其用、替代使用、修復再用、重新思考」的原則，從源頭著手，不斷透過改良生產技術及對員工進行環保教育，減少固體廢物的產生，從而減輕我們對環境所帶來的負荷。

III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.3 Management of Solid Waste (Continued)

Management of Non-Hazardous Solid Waste (Continued)

In compliance with the above principles, the plants have implemented the following waste reduction measures:

1. 排放物的管理(續)

1.3 固體廢物處置的管理(續)

無害固體廢物的管理(續)

各廠房遵照上述原則，實施了以下的減廢措施：

Use Less 減少使用

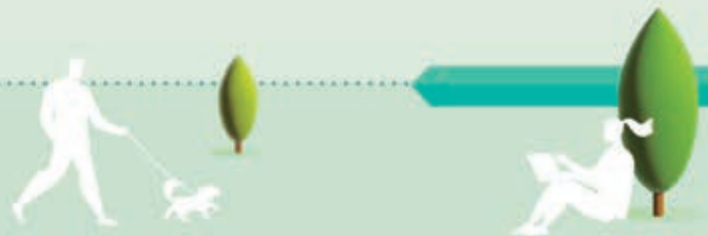


- Set up a microwave in the office to encourage staff to bring their own lunch and reduce the ordering of takeaway food
於辦公室設置微波爐，鼓勵員工自行攜帶午餐，減少訂購外賣食物
- Reduce the use of disposable consumables, including food packaging boxes, paper cups, paper plates, plastic bags, etc.
減少使用一次性消耗品，包括食品包裝盒、紙杯、紙碟、塑膠袋等
- Encourage the use of pencils to reduce the use of volatile ink and correction fluid
鼓勵使用鉛筆，以減少揮發性墨水和塗改液的使用

Full Exploit 物盡其用



- Use supplier raw material packaging bag as a semi-finished product container and rubbish bag, which the staff of the company can take for their own personal use
將供應商原料包裝袋作為半成品的盛載容器、垃圾袋，公司員工可自行拿取作私人用途
- Use the nozzle material to produce similar products or as cleaner
儘量使用水口料於生產相性相似的產品或作為清機用途
- Apply the processed dust to manufacture products with lower technical requirements
儘量使用處理後的粉塵於生產技術要求較低的產品
- Provide recycling box to encourage staff to re-use waste paper or stationery, such as single-sided paper, envelopes, folders, etc.
設置回收箱，鼓勵員工儘量再利用廢紙張或文具，如單面紙、信封、文件夾等
- Use food residues as plant fertilizer
將廚餘作為植物肥料



III. Environmental Protection 三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.3 Management of Solid Waste (Continued)

Management of Non-Hazardous Solid Waste (Continued)

1. 排放物的管理(續)

1.3 固體廢物處置的管理(續)

無害固體廢物的管理(續)

Seek Alternatives 替代使用



- Encourage staff to use environmental-friendly shopping bags, water bottles and metal tableware instead of disposable products
鼓勵員工使用環保購物袋、水壺及金屬製餐具代替即用即棄產品
- Introduce an office automation system that replaces the traditional use of paper for approval or record keeping
採用辦公室自動化系統，代替傳統使用紙張作審批或記錄用途

Fix and Reuse 修復再用



- Repair the damaged wooden pallets as far as possible or use the pallet wood to repair other facilities
儘量修復損壞的木卡板或將卡板的木材作為其他設備的修復用途
- Collect parts from scrapped equipment for future maintenance
收集報廢設備中的零部件作為日後維修之用

Rethink 重新思考



- Continuously remind staff of the importance of environmental protection and instill different environmental knowledge in the pre-shift and daily meeting
在班前與日常例會中，持續提醒員工保護環境的重要性及灌輸不同的環保知識
- Strictly require staff to use equipment in accordance with operating procedures to reduce waste generation
嚴格要求員工按照操作規程使用設備，以減少廢物的產生
- Set annual targets for plastic loss in the process of manufacturing and feeding to the finished product to reduce un-reusable scraps
每年訂立生產投料至成品過程中塑料損耗的目標，以減少不能重用的水口料
- Staff use electronic communication as much as possible, do not print documents unless necessary, and post the words "think before printing" at prominent place
員工儘量以電子形式作內部溝通，如非必要，不要打印文件，並於當眼處張貼「列印前三思」的字句
- Set up waste separation and recycling bins in the plants to educate staff on the importance of waste separation and avoid generating additional inert waste
於廠房內設置垃圾分類回收箱，教育員工廢物分類的重要性，避免產生額外的惰性廢物

III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.3 Management of Solid Waste (Continued)

The target set by the Group for 2021/2022 and the result are as follows:

Intensity of Solid Waste Produced ³		Target	Performance
固體廢物產生密度 ³		目標	表現
Hazardous Solid Waste	有害固體廢物	- 2%	—
Non-Hazardous Solid Waste	無害固體廢物	- 2%	- 1%

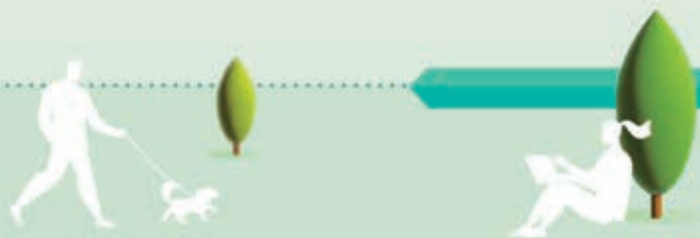
During the Reporting Period, due to decrease in production level, the hazardous solid waste generated by the Group decreased by approximately 2.52 tonnes or 12.13% when compared to the previous year, giving a total of approximately 18.25 tonnes of hazardous solid waste produced. The plant in Xiamen estimated the amount of non-hazardous solid waste produced in the previous year, and the plant has commenced to record the amount of non-hazardous solid waste produced this year. In addition to the drop in the production level of the Group, the Group's non-hazardous solid waste decreased by approximately 34.45 tonnes or 13.40%, with a total of approximately 222.63 tonnes of non-hazardous solid waste produced when compared to the previous year. Also, due to the measures implemented by the plant in Xiamen, the intensity of non-hazardous solid waste dropped.

1. 排放物的管理(續)

1.3 固體廢物處置的管理(續)

本集團的塑料製造業務為2021/2022年度所訂立的目標及所取得的成果如下表：

於報告期內，由於生產量下跌，本集團所產生的有害固體廢物較上年度減少約2.52噸或12.13%，共產生有害固體廢物約18.25噸。廈門廠房於上年度採用估算方式估算無害固體廢物的產生量，而該廠房已於本年度開始統計無害固體廢物產生量，加上本集團生產量下跌，本集團所產生的無害固體廢物較上年度減少約34.45噸或13.40%，共產生無害固體廢物約222.63噸，亦因廈門廠房的措施，以致無害固體廢物產生密度輕微下降。



III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.3 Management of Solid Waste (Continued)

During the Reporting Period, the Group's hazardous and non-hazardous solid waste produced are as follows:

1. 排放物的管理(續)

1.3 固體廢物處置的管理(續)

於報告期內，本集團的有害及無害固體廢物產生情況如下表：

		2021/2022年度 (Tonnes) (噸)	2020/2021年度 (Tonnes) (噸)
Hazardous Solid Waste ^{1,2}			
有害固體廢物 ^{1,2}			
Plastics Manufacturing Business:			
塑料製造業務：			
Total	總量	18.25	20.77
Intensity ³	密度 ³	0.65	0.65
Non-Hazardous Solid Waste ^{1,2}			
無害固體廢物 ^{1,2}			
Plastics Manufacturing Business:			
塑料製造業務：			
Total	總量	222.63	257.08
Intensity ³	密度 ³	7.91	8.01

Notes:

- The Group has strictly complied with the government regulations, all hazardous solid waste (such as waste lamps, waste ink cartridges, waste batteries, etc.) and non-hazardous solid waste (such as domestic garbage) are collected and disposed to the local sanitation department. Part of the plastics trading business companies have separate offices. These offices did not collect data on the amount of hazardous and non-hazardous solid waste produced. Therefore, we have not disclosed them in this Report; we will continue to improve the management and disposal methods of various business waste within the Group in order to develop a more comprehensive environmental management system.
- Part of the plastic trading business offices are located inside the plants, and the relevant data on the production of hazardous and non-hazardous solid waste has already been included in the plastics manufacturing business operation.
- The emission intensity of the plastics manufacturing business is calculated in terms of the production volume per kilo-tonne.

附註：

- 本集團按照政府規定，將有害固體廢物（如廢燈管、廢硒鼓、廢電池等）及無害固體廢物（如生活垃圾等）交由當地環衛部門處置。部分塑料貿易業務設有獨立的辦公室，由於這些辦公室未有統計相關有害及無害固體廢物產生量，因此我們沒有於此報告中披露；我們將繼續優化集團內各業務廢物管理及處置辦法，以完善我們的環境管理系統。
- 部分塑料貿易業務的辦公室設於廠房內，相關的有害與無害固體廢物的產生量數據已包含於塑料製造業務中。
- 塑料製造業務的產生量密度以每千噸生產量計算。

III. Environmental Protection

三. 環境保護

1. MANAGEMENT OF EMISSIONS (CONTINUED)

1.3 Management of Solid Waste (Continued)

In addition to the above-mentioned treatment methods for hazardous and non-hazardous waste, the Group has strict material management policy and quality control procedures to regulate and test the quality of raw materials and finished products. These measures can reduce the chance of generating defective or sub-standard products due to raw materials quality issues or improper production processes (please refer to the section headed “Product Responsibility” below for more details about product quality management); and consequentially generate less solid waste, and to save production time and cost.

Compliance

During the Reporting Period, the Group’s business operation strictly abides by the environmental laws and regulations of local governments and there was no confirmed violations or non-compliance incident relating to emissions that had significant impact on the Group.

2. MANAGEMENT OF RESOURCES UTILISATION

The resources used by the Group for its business operations are mainly LPG, town gas, gasoline, diesel, electricity, tap water and paper. Due to the growing climate change, the society has paid more attention to environmental protection and energy conservation. Therefore, we have strictly abided by the “Law of the People’s Republic of China on Energy Conservation” and “Regulations on Water Conservation in Cities” and other applicable laws and regulations on resource conservation, the Group has taken into account the environmental factors in mapping its sustainable development strategies and has actively responded to changes in the government’s environmental policies, and continue to identify and review the implementation of energy conservation and emission reduction measures so as to reduce the environmental impact from business activities. To build a “low-carbon and low-consumption” operating environment, we promote conservation of natural resources and environmental conservation culture within the enterprise, strive to improve the operating environment of each plant, encourage staff to save and make full use of resources, maximise the benefits and eliminate waste.

1. 排放物的管理(續)

1.3 固體廢物處置的管理(續)

除了上述有害與無害廢物的處理方法，本集團設有嚴謹的物料管理規定及品質檢定程序，以規管及檢測原料及產品的質量，減少因原料品質問題或不當生產工序而產生次品或不良品的機會(有關產品品質管理的詳細資料請參閱下文「產品責任」部分)，從而減少固體廢物的產生，以及節省生產時間與成本。

合規性

於報告期內，本集團的業務皆嚴格遵守各地方政府的環境法律法規，沒有涉及任何與排放相關並對本集團有重大影響的已確認違法、違規事件。

2. 資源使用的管理

本集團於業務營運上主要使用石油氣、煤氣、汽油、柴油、電力、自來水及紙張等資源。面對日益嚴重的氣候變化，社會愈來愈重視環境保護與節約能源，因此我們嚴格遵守《中華人民共和國節約能源法》、《城市節約用水管理規定》及相關節約資源的法律法規，積極響應政府對環境政策的改變，將環境因素加入持續發展策略中，並持續辨識與審視各項節能減排措施的實施情況，以減輕經營活動對環境所造成的影響。為了建立一個「低碳低耗」的營運環境，我們於企業內部樹立節約天然資源的思想及推動環境保護的節約文化，努力改善各廠房的經營環境，鼓勵員工節約與充分利用資源，發揮其最大效益，杜絕浪費。



III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.1 Conservation of Energy Utilisation

Conservation of LPG, Towngas, Gasoline, Diesel and Refrigerant

The LPG and towngas consumed by the Group are mainly used for part of our production lines and cooking, while gasoline and diesel are used in automobiles and forklifts for business development, guest reception and transportation of goods in warehouses. We have set strict rules on the amount of food to be prepared in the canteen to prevent consuming unnecessary LPG and towngas on preparing excessive food, as well as reducing the production of food residues.

With regard to the use of gasoline and diesel, the Group has implemented a number of conservation measures such as reasonable route plan, idling prohibition, regular repairs of vehicles, external vehicles entering the factory area must drive at a slow speed, recording and analysing monthly fuel consumption of vehicles by the vehicle management department, reduction of the frequency of business trips by using various communication tools to communicate with business partners, encouraging employees to use public transportation, etc. to reduce fuel and gas consumption, and reduce the emission of exhaust air and greenhouse gas accordingly.

2. 資源使用的管理(續)

2.1 節約能源

節約使用液化石油氣、煤氣、汽油、柴油及製冷劑

本集團所使用的液化石油氣與煤氣主要用於部分生產線及飯堂煮食；而汽油及柴油則主要用於汽車及叉車，作為業務拓展、接待客人及於倉庫搬運貨物的用途。我們對食堂準備食物的數量亦設有嚴格規定，以避免準備過多食物並消耗不必要的石油氣及煤氣，亦能同時減少廚餘的產生。

至於使用汽油及柴油方面，本集團設有多項節約措施，如合理地規劃行車路線、停車熄匙規定、定期維修車輛、外來車輛於廠區內須慢速行駛、車輛管理部門每月記錄與分析車輛的用油情況、善用各種通訊工具與業務夥伴進行溝通以減少出差次數、鼓勵員工使用公共交通工具等，以減少燃油與氣體使用量，從而減少廢氣及溫室氣體的排放。

III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.1 Conservation of Energy Utilisation (Continued)

Conservation of LPG, Towngas, Gasoline, Diesel and Refrigerant (Continued)

The target set by the Group for 2021/2022 and the result are as follows:

2. 資源使用的管理 (續)

2.1 節約能源(續)

節約使用液化石油氣、煤氣、汽油、柴油及製冷劑(續)

本集團為2021/2022年度所訂立的目標及所取得的成果如下表：

Energy Use Intensity ² 能源使用密度 ²		Energy Efficiency Pre-established Target 能源效益目標	Energy Efficiency Performance 能源效益表現
Plastics Manufacturing Business 塑料製造業務			
Liquefied Petroleum Gas	液化石油氣	- 2%	- 17%
Towngas	煤氣	- 2%	- 1%
Gasoline	汽油	- 2%	- 8%
Diesel	柴油	- 2%	—
Plastics Trading Business 塑料貿易業務			
Gasoline	汽油	- 2%	- 40%

Due to COVID-19 epidemic in Shanghai, the plants and offices in Shanghai were suspended for two months, and other plants also reduced the number of business trips and the frequency of vehicles used due to the impact of the epidemic. The gasoline consumption of the plastic manufacturing business and the plastic trading business decreased by 19.64% and 45.13% respectively when compared to the previous year, and the intensity of gasoline consumption dropped accordingly. Besides, the plant in Dongguan gradually used electric forklifts to replace diesel forklifts, and the diesel consumption of the plastic manufacturing business decreased by approximately 14.36%.

上海因2019冠狀病毒病疫情而封城，上海廠房及辦公室停止運作兩個月，而其他廠房亦因疫情影響而減少員工出差次數，用車次數減少，因此本集團塑料製造業務及塑料貿易業務的汽油用量較上年度減少分別約19.64%及45.13%，亦因如此，汽油用量密度較去年下跌。此外，東莞廠房逐漸使用電動叉車，以代替柴油叉車，本集團塑料製造業務的柴油用量較上年度減少約14.36%。

III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.1 Conservation of Energy Utilisation (Continued)

Conservation of LPG, Towngas, Gasoline, Diesel and Refrigerant (Continued)

During the Reporting Period, the Group's use of energy and the Scope 1 greenhouse gas emitted by the Group are as follows:

2. 資源使用的管理 (續)

2.1 節約能源(續)

節約使用液化石油氣、煤氣、汽油、柴油及製冷劑(續)

於報告期內，本集團直接使用能源及所排放的範圍一溫室氣體的情況如下表：

		2021/2022年度		2020/2021年度	
		Consumption	CO ₂ equivalent emissions (Tonnes) 二氧化碳當量排放量	Consumption	CO ₂ equivalent emissions (Tonnes) 二氧化碳當量排放量
		使用量	(噸)	使用量	(噸)
Plastics Manufacturing Business¹:	塑料製造業務¹:				
LPG ³	液化石油氣 ³	230.55 m ³ 立方米	1.31	318.00 m ³ 立方米	1.81
Towngas	煤氣	4,751.00 m ³ 立方米	4.36	5,487.00 m ³ 立方米	5.03
Gasoline	汽油	21.64 Tonnes 噸	79.50	26.93 Tonnes 噸	98.95
Diesel	柴油	7.75 Tonnes 噸	24.99	9.05 Tonnes 噸	29.05
Refrigerant	製冷劑	20.00 Kilograms 公斤	35.20	—	—
Total Group's Emission	業務排放總量		145.36		134.84
Group's Emission Intensity^{2,3}	業務排放量密度^{2,3}		5.16		4.20
Plastics Trading Business¹:	塑料貿易業務¹:				
Gasoline	汽油	5.07 Tonnes 噸	18.65	9.24 Tonnes 噸	33.94
Total Group's Emission	業務排放總量		18.65		33.94
Group's Emission Intensity²	業務排放量密度²		0.10		0.17

III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.1 Conservation of Energy Utilisation (Continued)

Conservation of LPG, Towngas, Gasoline, Diesel and Refrigerant (Continued)

Notes:

- 1 Some of the plastic trading business offices are located inside the plants, and the relevant data on the consumption of energy and emission of Scope 1 greenhouse gas has already been included in the plastics manufacturing business operation.
- 2 The emission intensity of the plastics manufacturing and plastics trading business are calculated in terms of the production volume per kilo-tonne and the average number of employees during the year respectively.
- 3 The emission intensity of the plastics manufacturing business increased mainly due to the drop in the consumption of gasoline and diesel, and the increase in the consumption of refrigerant.

Conservation of Electricity

The Group has set up an energy management team and hopes to manage and co-ordinate energy conservation management through a sound organisational structure. "Emission Reduction at Source" is our energy management strategy. Through daily management and promotion of conservation culture, we actively adopt technically feasible and economically reasonable measures to achieve more efficient and rational use of electricity. For example, use LED lamps instead of ordinary fluorescent lamps; encourage staff to use natural light for lighting purposes; adjust the temperature or limit the use of air conditioner according to seasonal and temperature changes; regularly clean the air conditioners' filters; employees must turn off the unnecessary electrical equipment after work; phase out old equipment; choose equipment approved by the State or with energy efficiency label, strengthen the repair and maintenance of electrical equipment; transform electrical equipment, etc. in order to control the energy efficiency of the plants, and so on.

2. 資源使用的管理 (續)

2.1 節約能源(續)

節約使用液化石油氣、煤氣、汽油、柴油及製冷劑(續)

附註：

- 1 部分塑料貿易業務的辦公室設於廠房內，相關的能源使用量及所產生的溫室氣體已包含於塑料製造業務中。
- 2 塑料製造業務和塑料貿易業務的排放量密度分別以每千噸生產量及全年平均員工人數計算。
- 3 塑料製造業務的排放量密度增加主要是由於減少使用汽油及柴油，以及增加使用製冷劑。

節約用電

本集團建立能源管理小組，希望透過健全的組織架構，統一管理及協調能源節能管理工作。「源頭減排」是我們的能源管理策略，透過日常管理及加強節約文化宣傳，我們積極採取技術上可行與經濟上合理的措施，更有效地及合理地使用電力，例如：使用LED燈代替普通日光燈；鼓勵員工以自然光用作照明用途；根據季節及氣溫變化情況調節空調機的溫度或限時使用；定期清洗空調機的隔塵網；員工下班時必須關掉不必要用電設備的電源；逐步淘汰舊設備；選用國家認可或帶有能源效益標籤的設備、加強用電設備的維修與保養；改造用電設備等，以控制廠房用電的效益等。



III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.1 Conservation of Energy Utilisation (Continued)

Conservation of Electricity (Continued)

Electricity is mainly used for the production of plant and equipment, the more orders, the more electricity consumption. Therefore, we set energy consumption targets every year to monitor whether the monthly electricity consumption of production workshops is normal based on the electricity consumption per unit of production. If abnormalities are found, we must immediately investigate the causes and take targeted improvement measures. Besides, we will also adjust the speed of the extruder according to the product formula when the order quantity is large, so as to avoid the increase of electricity consumption caused by the temperature rise of the extruder due to the high speed. We will also arrange the production plan reasonably, aiming at using the least machines to complete the order, so as to avoid turning on extra extruders and wasting more idle time and electricity. After each order is completed, we will also shut down non-essential production equipment to reduce idling time and save electricity during equipment cooling and quality verification.

At the same time, we organise energy-saving training and activities in the plants and offices, post energy saving tips at prominent location and formulate office environmental protection handbook, etc. to promote energy-saving and carbon-reduction message and to enhance the employees' skill and knowledge on energy-saving. We hope that our employees can support our energy management strategy to achieve "Energy Management is Everyone's Responsibility", thereby effectively reducing carbon emissions.

Each department head is responsible for inspecting and monitoring the electricity consumption of the equipment within their jurisdiction, including production equipment, workshop lighting, office equipment, air conditioner, etc., and to formulate and implement targeted remedial plans timely on abnormal electricity consumption cases.

2. 資源使用的管理 (續)

2.1 節約能源(續)

節約用電(續)

電力主要用於生產廠房及設備，訂單數量愈多，耗電量愈大；因此我們每年訂立能耗目標，以每產量單位使用電量為基準，監察生產車間每月的耗電量是否正常，如發現異常情況，我們必須立即調查原因並進行針對性的改善措施。此外，我們亦會在訂單數量較多時，按產品配方調節擠出機的速度，避免因速度過高而導致擠出機升溫而增加耗電量。我們還會合理地安排生產計劃，以使用最少機器而完成訂單為目標，避免開啟額外的擠出機而增加空轉時間浪費電力；在每次完成訂單後，為設備降溫及品質檢定時，我們亦會關閉非必要的生產設備，減少設備空轉時間，以節約用電。

同時，我們於廠房及辦公室組織節能培訓活動，於當眼處張貼不同的節能標籤及制定辦公室環保手冊等，推廣節能減碳的訊息，強化員工節能技巧及知識，希望員工能配合我們的能源管理策略，做到「能源管理，人人有責」，從而有效地減少碳排放量。

各部門主管負責巡查及監督其轄區內設備的用電情況，包括生產設備、車間照明、辦公設備、空調機等，並及時對異常用電情況的制定及實施針對性的整改方案。

III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.1 Conservation of Energy Utilisation (Continued)

Conservation of Electricity (Continued)

The target set by the Group for 2021/2022 and the result are as follows:

2. 資源使用的管理 (續)

2.1 節約能源(續)

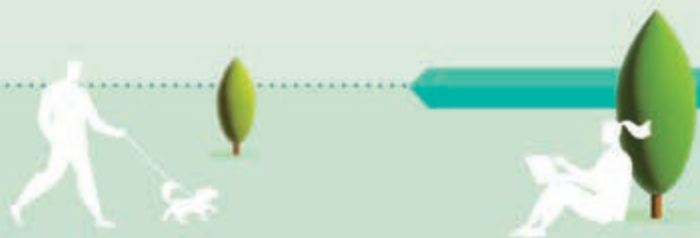
節約用電(續)

本集團為2021/2022年度所訂立的目標及所取得的成果如下表：

Electricity Use Intensity ² 用電密度 ²		Electricity Efficiency Pre-established Target 用電效益目標	Electricity Use Efficiency Performance 用電效益表現
Plastics Manufacturing Business	塑料製造業務	- 2%	+ 2%
Plastics Trading Business	塑料貿易業務	- 2%	- 14%

During the Reporting Period, due to decrease in production level of the Group and one of the plants in Shanghai ceased production, the amount of electricity consumed by the Group's plastic manufacturing business decreased by approximately 1,983.20 megawatt hours ("MWh") or 10.30% when compared to the previous year, giving a total of approximately 17,262.16 MWh of electricity consumed. The Dongguan government has repeatedly restricted the use of electricity; such periodic mandatory shutdown of machines in production led to high energy consumption in the cleaning and pre-heat of machines, which consequentially increased the intensity of electricity consumption for this year.

於報告期內，由於本集團生產量下跌及上海其中一間廠房停止生產，因此本集團塑膠製造業務的用電量較上年度減少約1,983.20兆瓦時或10.30%，共耗電約17,262.16兆瓦時。東莞政府多次錯峰限制用電，東莞廠房的生產時間不連貫，多次停機、清機、預熱，導致能耗高，本集團塑膠製造業務的用電量密度因而上升。



III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.1 Conservation of Energy Utilisation (Continued)

Conservation of Electricity (Continued)

During the Reporting Period, the Group's use of electricity and the Scope 2 greenhouse gas emitted by the Group are as follows:

2. 資源使用的管理 (續)

2.1 節約能源(續)

節約用電(續)

於報告期內，本集團間接使用能源及所排放的範圍二溫室氣體的情況如下表：

		2021/2022年度		2020/2021年度	
		Consumption	CO ² equivalent emissions (Tonnes) 二氧化碳當量排放量 (噸)	Consumption	CO ² equivalent emissions (Tonnes) 二氧化碳當量排放量 (噸)
		使用量		使用量	
Plastics Manufacturing Business 1:	塑料製造業務¹:				
Electricity	電力	17,262.16 MWh 兆瓦時	10,096.21	19,245.36 MWh 兆瓦時	14,551.62
Total Group's Emission Group's Emission Intensity²	業務排放總量 業務排放量密度²		10,096.21 358.55		14,551.62 453.54
Plastics Trading Business 1:	塑料貿易業務¹:				
Electricity	電力	139.17 MWh 兆瓦時	57.69	160.91 MWh 兆瓦時	66.49
Total Group's Emission Group's Emission Intensity²	業務排放總量 業務排放量密度²		57.69 0.29		66.49 0.34

III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.1 Conservation of Energy Utilisation (Continued)

Conservation of Electricity (Continued)

Notes:

- 1 Some of the plastic trading business offices are located inside the plants, and the relevant data on the consumption of electricity and emission of Scope 2 greenhouse gas has already been included in the plastics manufacturing business operation.
- 2 The consumption/emission intensity of the plastics manufacturing and plastics trading business are calculated in terms of the production volume per kilo-tonne and the average number of employees during the year respectively.

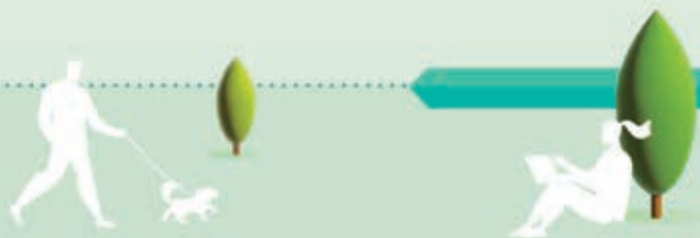
2. 資源使用的管理 (續)

2.1 節約能源(續)

節約用電(續)

附註：

- 1 部分塑料貿易業務的辦公室設於廠房內，相關的用電量及所產生的溫室氣體已包含於塑料製造業務中。
- 2 塑料製造業務和塑料貿易業務的使用量／排放量密度分別以每千噸生產量及全年平均員工人數計算。



III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.2 Conservation of Water Utilisation

The Group uses government-supplied water sources, mainly for production and domestic use. During the Reporting Period, although we did not encounter any problems in obtaining suitable water resources, we are well aware that water resource is a valuable, shared and limited resource. Therefore, in order to reduce water consumption, we have set target and actively implemented different water saving measures, educate employees to save water from daily life, establish a correct concept of water consumption and strengthen employees' environmental awareness, and improve the water consumption in the production process and office daily operation. We set up water circulation systems at the production line for products cooling and the water is recycled and reused in the production line through the circulation tower. Such cooling water can be fully reused except for being evaporated by heat, and hence relatively low amount of water is consumed in production. We also increase the number of times to repeatedly reuse the cooling water in machinery washing and further decrease the water consumption in production. Besides, we also pay great attention to the daily maintenance and management of water supply facilities, regularly check the water supply system to avoid running, bubbling, dripping, leaking and long flowing water. In case of water leakage in conduits and valve, the maintenance department is notified immediately for repair and replacement to prevent waste of water resources. As for domestic water management, we use low-flow faucets or shower heads in our offices and staff living areas; post "Water Saving" sign at noticeable locations to educate our staff and enhance their consciousness in water conservation and build better water use habit; the canteen washing water is used for irrigation of plants in the plant area to improve the utilisation rate of water resources.

2. 資源使用的管理 (續)

2.2 節約用水

本集團使用政府供應的水源，主要用於生產及日常生活。於報告期內，我們雖然沒有就取得適用水源上遇到任何問題，但我們清楚知道水資源是一種寶貴、共享及有限的資源，因此為了減少用水，我們已訂立用水目標，並積極實施不同的節約用水措施，教育員工節約用水應從日常生活開始，建立正確的用水觀念及加強員工的環保意識，改善生產流程與辦公室日常營運時的用水情況。我們於生產線建立水循環系統，用於冷卻產品，這些水經過循環塔再用於生產線中，除了因熱力而蒸發的冷卻水，基本都能全部回用，因此我們用於生產的耗水量較低。我們亦增加重複使用機器清洗水的次數，使生產線能進一步降低用水量。此外，我們非常注重用水設備的日常維護和管理，定期檢查水供應系統，杜絕跑、冒、滴、漏和水長流的現象，如發現管道、閥門有漏水的情況，需即時通知維修部門進行修理及更換，以防止浪費水資源。至於生活用水的管理，我們在辦公室及員工生活區採用低流量水龍頭或淋浴頭；在當眼位置張貼「節約用水」提示，教導並提高員工節約用水的自覺性，讓員工改善用水習慣；並將食堂洗菜水用於灌溉廠區內的植物，提高水資源的利用率。

III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.2 Conservation of Water Utilisation (Continued)

The target set by the Group for 2021/2022 and the result are as follows:

2. 資源使用的管理 (續)

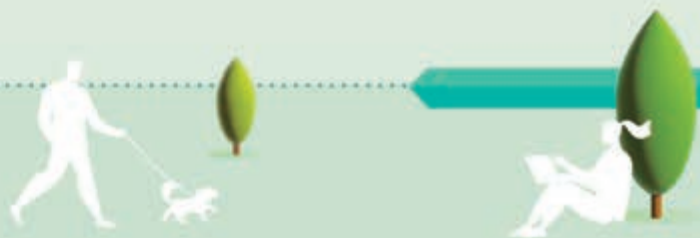
2.2 節約用水(續)

本集團為2021/2022年度所訂立的目標及所取得的成果如下表：

Water Use Intensity ² 用水密度 ²		Water Efficiency Pre-established Target 用水效益目標	Water Use Efficiency Performance 用水效益表現
Plastics Manufacturing Business	塑料製造業務	- 2%	- 4%
Plastics Trading Business	塑料貿易業務	- 2%	+ 9%

During the Reporting Period, due to decrease in production level of the Group and one of the plants in Shanghai ceased production, the amount of water consumed by the Group's plastic manufacturing business decreased by approximately 13,867.94 tonnes or 15.71% when compared to the previous year, giving a total of approximately 74,400.22 tonnes of water consumed. With the continuous implementation of different water-saving measures in plants and offices, and active support by our employees, the intensity of water consumption dropped accordingly.

於報告期內，由於生產量下跌及上海其中一間廠房停止生產，本集團塑料製造業務的用水量較上年度減少約13,867.94噸或15.71%，共耗水約74,400.22噸。用水量密度因於各個廠房與辦公室持續實施不同的節水措施及員工的積極配合下而下跌。



III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

2.2 Conservation of Water Utilisation (Continued)

During the Reporting Period, the Group's water consumption data is as follows:

2. 資源使用的管理 (續)

2.2 節約用水(續)

於報告期內，本集團水資源的使用情況如下表：

		2021/2022年度 (Tonnes) (噸)	2020/2021年度 (Tonnes) (噸)
Water Resources	水資源		
Plastics Manufacturing Business 1:	塑料製造業務 1:		
Total	總量	74,400.22	88,268.16
Intensity ²	密度 ²	2,642.21	2,751.13
Plastics Trading Business 1:	塑料貿易業務 1:		
Total	總量	172.00	158.27
Intensity ²	密度 ²	0.88	0.81
Group total consumption	集團總用量	74,572.22	88,426.43

Notes:

- Part of the plastic trading business offices are located inside the plants, and the relevant water consumptions has already been included in the plastics manufacturing business operation.
- The consumption intensity of the plastics manufacturing and plastics trading business are calculated in terms of the production volume per kilo-tonne and the average number of employees during the year respectively.

附註：

- 部分塑料貿易業務的辦公室設於廠房內，相關的用水量已包含於塑料製造業務中。
- 塑料製造業務和塑料貿易業務的使用量密度分別以每千噸生產量及全年平均員工人數計算。

III. Environmental Protection

三. 環境保護

2. MANAGEMENT OF RESOURCES UTILISATION

(CONTINUED)

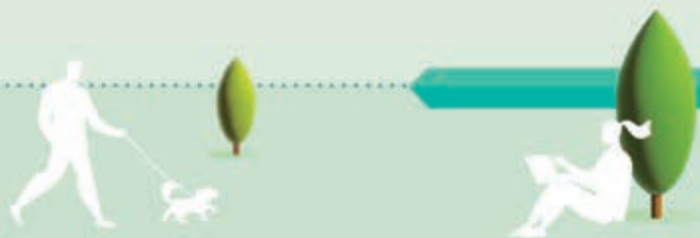
2.3 Conservation of Paper Utilisation

In order to establish a “green office”, we advocate conservation of paper, introduce “office automation” system and encourage employees to transfer information or documents in the form of electronic files whenever possible to reduce photocopying and printing. We assign appropriate rights for printing and set double-sided printing as default. We make full use of the paper by reuse one-side used paper for photocopying or printing; waste paper used on both sides should be put into recycled paper collection boxes and disposed of by qualified recyclers. Paper is centrally purchased by the procurement department, and the administrative department is responsible for paper requisition management. The establishment of paper procurement and requisition procedures can effectively control and improve paper use habits in various departments. During the Reporting Period, due to the drop in production level, the Group has consumed approximately 4.87 tonnes of paper, representing a decrease of approximately 0.52 tonnes or 9.65% when compared to the previous year.

2. 資源使用的管理 (續)

2.3 節約用紙

為了建立「綠色辦公室」，我們主張節約用紙，引進「辦公室自動化」系統，鼓勵員工儘量以電子檔案形式傳遞信息及文件，以減少影印及列印；設置列印權限並將列印機預設為雙面列印模式，已使用的單面紙應儘量循環再用，而雙面均使用過的廢紙則放入再造紙收集箱，並由具資質的回收商處理。採購部負責統一採購紙張，而行政部負責紙張領用管理，透過建立紙張採購及領用程序，有效地規範及改善各部門的用紙習慣。於報告期內，本集團共消耗紙張約4.87噸，由於生產量下跌，因此用紙量較上年度減少約0.52噸或9.65%。



III. Environmental Protection

三. 環境保護

3. ENVIRONMENT AND NATURAL RESOURCES

The impact from the Group's business activities on the environment and natural resources is relatively minor; but as a socially responsible enterprise, we still focus on the environmental protection work, always comply with the environmental laws and regulations, assign designated personnel to closely check the updates of the relevant laws, regulations and policy, and apply timely to our plants and offices, so as to ensure that our business operations acting in a fully compliant way. Besides, we maintain close communication with stakeholders to discuss their concerns, formulate objectives and policies in environmental protection, regularly assess their relevance, and properly record and manage all environmental information. Corrective actions should be taken to improve the effectiveness of environmental protection measures in case of problems or anomalies.

The Group has a team of dedicated and diligent employees. While we set up the sustainable development strategy, the active cooperation and feasible recommendations from staff accelerate the steps towards green management. We will continue to increase investment in various environmental protection projects, to identify the sources of waste and the environmental impact from use of resources, increase and optimise various environmental facilities and ancillary equipment, and make the internal environmental management system more comprehensive by referring to the guidelines of the international environmental management system. Through publicity, education and other effective means, continuously improve employees' awareness of environmental protection and resource conservation, and jointly fulfill social responsibilities and obligations with employees in the process of business development. The Group also invests a lot of resources in the research and development of new technologies and environmental-friendly plastics, hoping to make a positive impact on the global climate and make efforts and changes for the future of the planet and the next generation while meeting the needs of our customers.

3. 環境及天然資源

本集團的業務活動對環境及天然資源的影響相對較少，但作為一家對社會負責任的企業，我們仍專注於環境保護工作，時刻遵守環境法律法規，委派專員留意相關法律法規及政策的更新，並適時地於各廠房及辦公室實施，以確保營運的合規性。此外，我們與各持份者保持緊密溝通，討論他們所關注的事宜，制定環保目標與政策，定期評估其適切性，並妥善記錄及管理所有環境資訊；如有問題或異常情況，必須採取適當的整改措施，從而提升環境保護措施的有效性。

本集團擁有一群敬業及勤奮的好員工，在訂定可持續發展策略時，有賴各員工的積極配合並提出可行的建議，加快邁向綠色經營的步伐，我們將繼續不斷增加對各個環保項目的投資，重新辨識營運中產生廢物的源頭及使用資源時對環境的影響，增加及優化各項環保設施與配套設備，並參考國際環境管理體系的指引，使內部環境管理制度更加全面。通過宣傳、教育及其他有效方式，不斷提高員工的環境保護和節約資源的意識，在經營發展過程中與員工共同履行社會職責和義務。本集團亦投放不少資源，研發新技術和環保塑料，希望滿足客戶需要之餘，為全球氣候帶來正面的影響，為地球及下一代未來作出努力與改變。

III. Environmental Protection

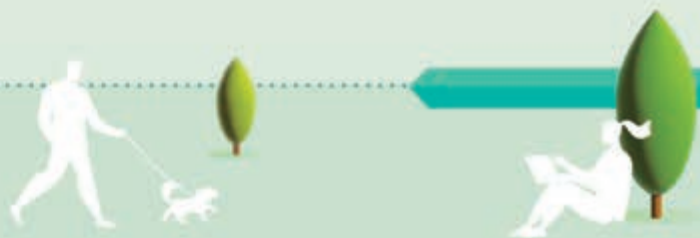
三. 環境保護

4. CLIMATE CHANGE

Climate change is making extreme weather events more frequent and severe, often causing catastrophic damage. Climate change is also changing seasonal and annual patterns of temperature, precipitation and other weather phenomena, increasing risk of heavy rains, rising tides and flooding that can cause serious damage to assets such as buildings, warehouses and inventories, resulting in economic losses. In the long term, climate change may lead to rise in the sea level, long-term changes in climate patterns of chronic heat waves (persistent higher temperature, etc.). The unprecedented crisis from global spread of COVID-19 has created significant challenges around the world, the risks of climate change is still imminent. Understanding these trends and the relationship with our business can help us to prepare, analyse possible risks and opportunities, help seize the opportunities of potential benefits and establish the response capacity of the Group in the long run.

4. 氣候變化

氣候變化使各種極端天氣變得更頻繁，情況更為惡劣，經常造成災難性的損失；氣候變化還正在改變溫度、降水和其他天氣現象的季節性和年度模式，增加暴雨、潮位上升和洪水災害的風險，可能對建築物、倉庫和儲存貨物等資產造成嚴重破壞，從而造成經濟損失。長遠而言，氣候變化可能導致海平面上升、慢性熱浪的氣候模式的長期變化(如持續較高的溫度等)。正當前所未有的2019冠狀病毒病危機在全球造成重大的挑戰時，氣候變化的風險仍迫在眉睫，通過瞭解這些趨勢與自身業務的關連，有助我們作好準備，分析可能出現的風險和機遇，長遠而言有助把握機遇的潛在得益及建立本集團的應對能力。



III. Environmental Protection 三. 環境保護

4. CLIMATE CHANGE (CONTINUED)

Climate change is a major concern of governments around the world. Governments may change the related policies, laws and regulations to deal with climate change. Therefore, the Group needs to change internal policies and measures, increasing the risk of facing relevant laws and regulations, which may increase operating costs and affect product demand. In response to climate change, the Group is committed to reducing carbon emissions and waste generation from its operations. The Group has set up an energy management team to manage and coordinate energy conservation efforts through a sound organisational structure. For waste management, we, from the source, adhere to the principle of "Use Less, Fully Exploit, Seek Alternatives, Fix and Reuse, Rethink", through the daily management and strengthen education and publicity, and actively take technically feasible and economically reasonable measures, so as to reduce operating costs, and reduce carbon emissions and waste in operation.

4. 氣候變化(續)

氣候變化是世界各國政府關注的主要問題，各國政府可能改變相關政策、法律法規以應對氣候變化，本集團因而需改變內部政策及措施，增加面對相關法律法規的風險，這可能增加營運成本及影響產品需求。為了應對氣候變化，本集團致力減少業務的碳排放及廢物的產生。本集團建立能源管理小組，希望透過健全的組織架構，統一管理及協調節約能源的管理工作；對於廢物的管理，我們從源頭著手，並遵循「減少使用、物盡其用、替代使用、修復再用、重新思考」的原則，透過日常管理及加強教育與宣傳，積極採取技術上可行與經濟上合理的措施，於降低營運成本之餘，減少業務的碳排放及廢物的產生。

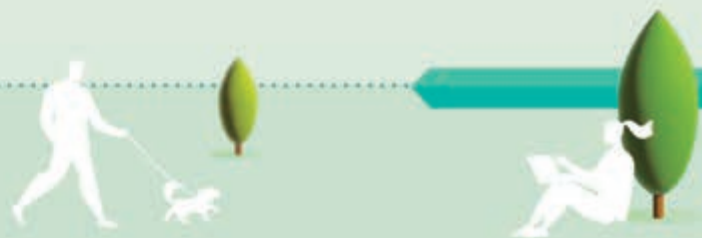


IV. Employment and Labour Practices

四. 僱傭及勞工常規

The Group regards its staff as its most valuable asset and strives to create a non-discriminatory, equal, harmonious and safe working environment. The Group adheres to the “Value Talent and People-first” talent management philosophy, and based on the long-term benefit of the Group, incorporating sustainability into strategies, in formulating appropriate human resources policies. The Group has strictly complied with the relevant laws and regulations on employment and labour of Mainland China and Hong Kong, including the “Constitution of the People’s Republic of China”, the “Labour Law of the People’s Republic of China”, the “Law of the People’s Republic of China on Protection of Minors”, the “Provisions on the Special Protection on Minor Workers”, the “Provisions on the Prohibition of Using Child Labour”, the “Law of the People’s Republic of China on the Protection of Women’s Rights and Interests”, the “Insurance Law of the People’s Republic of China”, the “Labour Contract Law of the People’s Republic of China”, the “Social Insurance Law of the People’s Republic of China”, the “Regulations on Work-Related Injury Insurances”, the “Trade Union Law of the People’s Republic of China”, the “Employment Promotion Law of the People’s Republic of China”, the “Labour Dispute Mediation and Arbitration Law of the People’s Republic of China”, the “Law of the People’s Republic of China on the Protection of Disabled Persons”, the “Individual Income Tax Law of the People’s Republic of China”, the “Implementing Regulations of the Labour Contract Law of the People’s Republic of China”, the “Prevention and Treatment of Occupational Diseases Law of the People’s Republic of China” and the “Production Safety Law of the People’s Republic of China” of Mainland China, the “Employment Ordinance”, the “Employment of Children Regulations”, the “Employment of Young Persons (Industry) Regulations”, the “Employees’ Compensation Ordinance”, the “Mandatory Provident Fund Schemes Ordinance”, the “Minimum Wage Ordinance”, the “Sex Discrimination Ordinance”, the “Disability Discrimination Ordinance”, the “Family Status Discrimination Ordinance”, the “Race Discrimination Ordinance”, the “Occupational Safety and Health Ordinance”, the “Factories and Industrial Undertakings Ordinance” of Hong Kong and other local government requirements and standards. Relevant information will be described in detail in the sections headed “Employment”, “Health and Safety” and “Labour Standards” below.

本集團一直視員工為最寶貴的資產，努力締造非歧視、平等、和諧及安全的工作環境。本集團以「重視人才，以人為本」的經營人才理念，並以集團整體長遠利益為依歸，配合可持續發展策略，制定適合的人力資源政策。本集團嚴格遵守中國內地及香港有關僱傭及勞工的法規，包括中國內地的《中華人民共和國憲法》、《中華人民共和國勞動法》、《中華人民共和國未成年人保護法》、《未成年工特殊保護規定》、《禁止使用童工規定》、《中華人民共和國婦女權益保障法》、《中華人民共和國保險法》、《中華人民共和國勞動合同法》、《中華人民共和國社會保險法》、《工傷保險條例》、《中華人民共和國工會法》、《中華人民共和國就業促進法》、《中華人民共和國勞動爭議調解仲裁法》、《中華人民共和國殘疾人保障法》、《中華人民共和國個人所得稅法》、《中華人民共和國勞動合同法實施條例》、《中華人民共和國職業病防治法》、《中華人民共和國安全生產法》、香港的《僱傭條例》、《僱用兒童規例》、《僱用青年(工業)規例》、《僱員補償條例》、《強制性公積金計劃條例》、《最低工資條例》、《性別歧視條例》、《殘疾歧視條例》、《家庭崗位歧視條例》、《種族歧視條例》、《職業安全及健康條例》、《工廠及工業經營條例》及其他當地政府的要求與標準。有關資料將於下文「僱傭」、「健康和安全」及「勞工準則」部分中詳細描述。



IV. Employment and Labour Practices

四. 僱傭及勞工常規

1. EMPLOYMENT

The Group has established internal management system which specifies the requirements for recruitment, promotion, dismissal, working hours, rest periods, compensation, welfare and other benefits.

1.1 *Recruitment, Promotion, Dismissal, Equal Opportunity, Diversity and Anti-discrimination*

The Group advocates equal opportunity, diversity and anti-discrimination, and selects talent from multiple sources. During the recruitment process, the department head determines the job responsibilities and requirements, and the human resources department selects suitable candidates according to the requirements. We offer equal employment opportunities to persons of all ages, genders, races, religions, nationalities, classes, marital status, social or ethnic groups and political views on the basis of moral character, knowledge, ability and job requirements. These policies apply to all stages of the employment, including but not limited to recruitment, promotion, performance appraisal, training, personal development and termination. The Group handles dismissal and compensation in accordance with the local laws and regulations.

In order to enhance employees' work quality and efficiencies, inspire their motivation and establish sound communication channel, the Group conducts periodic and systematic performance appraisal, and fairly assesses the level of bonuses, salaries increment and/or promotion recommendations based on a number of criteria (working experience, seniority, knowledge and skills, performance, contribution, etc.).

On the basis of equality, the Group expects to identify talents who are committed and dedicated to their work and have the courage to take responsibility, keep learning, continuously improving their own abilities and willing to move forward with the Group.

1. 僱傭

本集團制定了內部管理制度，對招聘、晉升、解僱、工作時數、假期、薪酬、福利及其他待遇等方面作出明確要求。

1.1 *招聘、晉升、解僱、平等機會、多元化及反歧視*

本集團主張平等機會、多元化及反歧視，並從多個渠道選拔人才。在招聘過程中，部門主管確定崗位的工作責任與要求，人事部按照要求篩選合適的應聘者。我們均以品德、學識、能力及崗位要求為僱用標準，為不同年齡、性別、種族、宗教、國籍、階層、婚姻狀況、社會或民族團體、政治觀點的人士給予平等的僱用機會。此等政策適用於不同階段的僱傭關係，包括但不限於招聘、晉升、績效考核、培訓、個人發展及終止聘用。如解僱員工或因此而需要作出賠償，本集團亦會按照當地適用的法律與規例處理。

為了提升員工的工作質素與辦事效率，激發他們的上進心，並且建立良好的溝通渠道，本集團定期進行系統化的績效考核，並根據多項標準(工作經驗、年資、知識技能、表現、貢獻等)公平地評估給予員工的獎金、加薪幅度及/或晉升建議。

在平等的基礎上，本集團期望發掘能投入工作、敬業及勇於承擔責任的人才，並且對不斷學習、持續改善自身能力及願意與集團一同向前發展的員工寄予信心和厚望。

IV. Employment and Labour Practices

四. 僱傭及勞工常規

1. EMPLOYMENT (CONTINUED)

1.1 Recruitment, Promotion, Dismissal, Equal Opportunity, Diversity and Anti-discrimination (Continued)

At the end of the Reporting Period, the Group had approximately 570 (2020/2021: 582) employees and the distribution is as follows:

1. 僱傭(續)

1.1 招聘、晉升、解僱、平等機會、多元化及反歧視(續)

於報告期末，本集團的僱員人數約為570名(2020/2021: 582名)，其分佈情況如下表：

		2021/2022年度	2020/2021年度
Gender	性別		
Male	男性	74.48%	74.53%
Female	女性	25.52%	25.47%
Employment Type	僱傭類別		
Full-time	全職	99.30%	99.14%
Part-time	兼職	0.70%	0.86%
Age	年齡		
18-30	18-30	8.22%	9.64%
31-45	31-45	50.17%	50.25%
46-60	46-60	38.81%	37.01%
>60	> 60	2.80%	3.10%
Geographical Region	地區		
Mainland China	中國內地	84.97%	85.03%
Hong Kong	香港	15.03%	14.97%

IV. Employment and Labour Practices

四. 僱傭及勞工常規

1. EMPLOYMENT (CONTINUED)

1.1 Recruitment, Promotion, Dismissal, Equal Opportunity, Diversity and Anti-discrimination (Continued)

During the Reporting Period, the Group's average monthly employee turnover rate is as follows:

1. 僱傭(續)

1.1 招聘、晉升、解僱、平等機會、多元化及反歧視(續)

於報告期內，本集團僱員平均每月流失率如下表：

		2021/2022年度	2020/2021年度
Gender	性別		
Male	男性	1.76%	2.23%
Female	女性	0.79%	0.86%
Age	年齡		
18-30	18-30	4.05%	6.03%
31-45	31-45	1.14%	1.68%
46-60	46-60	1.40%	1.15%
>60	> 60	1.75%	0.45%
Geographical Region	地區		
Mainland China	中國內地	1.45%	2.05%
Hong Kong	香港	1.90%	0.80%

IV. Employment and Labour Practices

四. 僱傭及勞工常規

1. EMPLOYMENT (CONTINUED)

1.2 Compensation, Welfare and Other Benefits

The Group attracts and retains outstanding talents with competitive remuneration packages; benchmarks up-to-date remuneration data in their industry and strives to establish a fair, reasonable and competitive remuneration scheme. Staff compensation varies among factories and offices in different locations, and their salaries level are decided based on one's knowledge, skills, experiences and education background relevant to their work requirements. Some factories and offices at different locations offer remuneration package consists of basic salary and performance bonus.

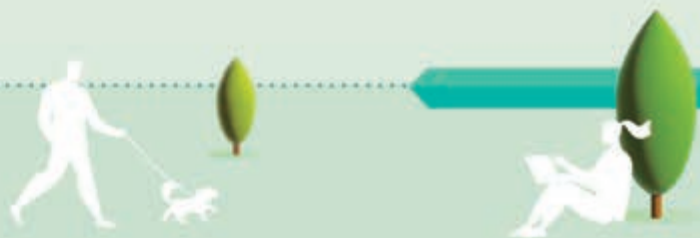
The employee compensation includes salary, overtime pay, year-end bonus and/or performance bonus, etc.. Other benefits include birthday gifts, festive gifts, working lunch, high temperature allowance, medical allowance, medical check, etc.. Besides, the Group follows the local labour laws and social security laws and regulations to provide social security benefits for all employees. We contribute to various social insurance scheme (endowment insurance, medical insurance, unemployment insurance, work injury insurance and maternity insurance) and housing provident fund for the employees in Mainland China, and contribute to the Mandatory Provident Fund Scheme for the employees in Hong Kong.

1. 僱傭(續)

1.2 薪酬、福利及其他待遇

本集團以具有競爭優勢的薪酬吸引和保留高質素員工，對外收集行業勞工市場薪酬情況，力求建立公平、合理、極具競爭力的薪酬體系。員工的待遇因不同地區的工廠和辦公室而有所不同，他們的薪酬是按照每個職位所要求的知識技能、經驗和教育程度等因素而釐定，部分地區的工廠和辦公室更實行崗位工資和績效獎金相結合的薪酬制度。

員工的待遇基本包括工資、加班費、年終酬金及／或績效獎金等。其他福利包括員工生日禮品、節日禮物、工作午餐、高溫津貼、醫療津貼、身體檢查等。此外，本集團按照當地的勞動法及社會保障的法律法規，為所有員工提供社會保險福利項目，我們為中國內地業務員工繳納各項社會保險費(養老保險、醫療保險、失業保險、工傷保險及生育保險)和住房公積金，以及為香港業務員工的強積金計劃供款。



IV. Employment and Labour Practices

四. 僱傭及勞工常規

1. EMPLOYMENT (CONTINUED)

1.2 Compensation, Welfare and Other Benefits (Continued)

Besides, we decorate our office with an abundance of potted plants and set up recreation room and sports facilities (basketball courts and badminton courts) for staff to provide a comfortable, beautiful and healthy working environment. We also organise a variety of activities on a regular or irregular basis (e.g. outreach activity), hoping to enhance the cohesion among, enhance their sense of belonging and reduce their work pressure.



Employee outreach activity
員工拓展活動



Festive giftss
節日禮物

1.3 Working Hours and Rest Periods

The Group values the health of its employees, encourages them to maintain work-life balance, sets working hours and guarantees the right to rest and holidays in accordance with local labour laws. All employees are entitled to rest days and statutory holidays.

1.3 工作時數及假期

本集團重視員工的健康，鼓勵大家維持工作與生活平衡，並依照當地的勞動法訂立員工工作時數及保障員工休息休假的權利，所有員工均享有休息日及法定假日。

IV. Employment and Labour Practices

四. 僱傭及勞工常規

2. STAFF HEALTH AND OCCUPATIONAL SAFETY

According to the operation and production environment of each plant, the Group has formulated occupational health and safety management rules and regulations and emergency contingency plans to provide effective safety management mechanism and incident handling guidelines, so as to prevent and avoid occupational hazards, protect employees' health and provide a safe working environment for employees.

2.1 Safety Training

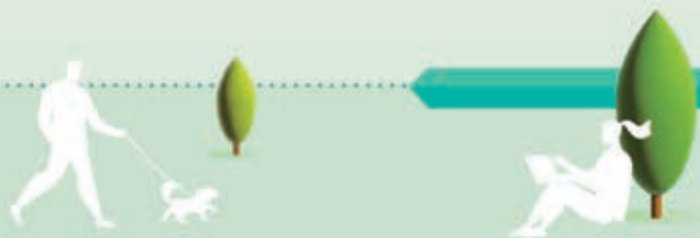
Training is closely related to safe working environment and occupational health. The Group prepares an annual safety training plan with reference to the needs of each department, and reviews its implementation status during year-end and to assess the new safety risk arisen from business or operation changes so as to provide reliable source of information for preparing the next year's planning. The Group enhances their employees' awareness on occupational health and safety, raises their consciousness and improves their professional skills, especially for those job positions with significant potential safety hazards, and enable them to perform their duties in a safe environment; by providing an all-round safety training program and explaining to their employees about the enterprise development strategy. Employees have to report to the management immediately when incident occurs or aware of any potential hazards.

2. 員工健康與職業安全

因應各廠房的營運與生產環境，本集團制定了職業健康與安全管理的規章制度及緊急事故應急預案，提供有效的安全管理機制及事故處理指引，預防及避免員工受到職業性的危害，保障員工健康及為員工提供安全的工作環境。

2.1 安全培訓

培訓工作與安全工作環境、職業健康有著密不可分的關係，本集團結合各部門的實際情況，編製年度安全培訓計劃，並於年末審視計劃的實施情況及因業務變化帶來的安全風險，為來年的計劃提供可靠的依據。本集團透過全面的安全培訓計劃及向員工講解企業方針，提升員工的職業健康與安全意識教育，增強員工的自覺性及提高員工的專業技能，尤其是負責存在重大安全隱患崗位的員工，使其能於安全的環境下履行職責；如發現事故及安全隱患，需立即向管理層報告。



IV. Employment and Labour Practices

四. 僱傭及勞工常規

2. STAFF HEALTH AND OCCUPATIONAL SAFETY (CONTINUED)

2.1 Safety Training (Continued)

New production staff must join a variety of practical trainings, understand the workflow and guideline, equipment operation techniques of the production department, receive safety education conducted by production department. The Group provides frequent trainings to instill safety values, knowledge and skills in employees. The Group also carries out technical training for each job position periodically and safety assessment to ensure that its staff are prepared mentally and have adequate knowledge and skills to meet the safety standards and to fulfill their job duties. During the Reporting Period, the Group organised various safety training programs, including safety production policy, laws and regulations, and standards, forklift operation, equipment maintenance method, testing safety, fire prevention basic knowledge and emergency plan, emergency response measures, fire drills, practical training of fire extinguishers, work-related injury case analysis, prevention of work injury, etc..



Various safety training and drill
各類安全培訓及演練

2. 員工健康與職業安全(續)

2.1 安全培訓(續)

新入職生產員工需接受各類型的實操訓練，瞭解生產部門的工作流程和指引，各項設施的操作技術，接受生產部門安全教育，並對員工進行經常性的安全思想、安全知識和安全技術的訓練；本集團定期組織崗位技術培訓與安全考核，以確保員工於思想上、知識上和技術上均達到安全標準履行其職責。於報告期內，本集團組織了多項安全培訓工作，內容包括安全生產方針、法律法規與標準、叉車操作、設備保養方法、測試安全、消防基礎知識及應急預案、緊急應變措施、消防演練、滅火器實操作培訓、工傷案例分析、工傷預防等。

IV. Employment and Labour Practices

四. 僱傭及勞工常規

2. STAFF HEALTH AND OCCUPATIONAL SAFETY (CONTINUED)

2.2 Safe Working Environment

In terms of the production environment, as most of the production processes are carried out in enclosed workshops, ventilation ducts are installed in the workshops to ensure the health and safety of the staff concerned. This effectively improves the air quality in the workshops and provides a healthier and more comfortable production environment for the staff. We post the occupational hazard notification card in the workshop to remind and warn the employees of various hazard sources and relevant preventive measures. The maintenance department is responsible for inspection, repair and maintenance of production equipment, machinery, fire-fighting facilities and protective equipment, and rectification of hidden dangers on a regular basis to ensure that the equipment is in good condition. We also educate employees on the correct use methods to avoid industrial accidents. The Group formulated production safety emergency plan to enhance the ability to respond to risks and prevent accidents to protect employees' safety and health, and public safety.

2. 員工健康與職業安全(續)

2.2 安全工作環境

在生產環境方面，由於大部分生產工序是於密閉式車間進行，為保障有關員工的健康及安全，我們於有關車間設有通風管道，使空氣流通，有效地改善車間內的空氣質素，為員工提供一個更健康、舒適的生產環境。我們於生產車間張貼職業病危害告知卡，以時刻提醒及警告員工各類危害源及相關的防範措施。維修部門負責檢查、維修及保養生產設備、機器、消防設施及防護器材，定期對隱患進行整改，保證設備處於良好狀態，我們亦教育員工正確的使用方法，避免發生工業意外。本集團建立生產安全事故應急預案，提高員工應對風險和防範事故的應對能力，保障員工與公眾的安全。



Occupational hazard notification card and enclosed workshops
職業病危害告知卡及密閉式車間

IV. Employment and Labour Practices

四. 僱傭及勞工常規

2. STAFF HEALTH AND OCCUPATIONAL SAFETY (CONTINUED)

2.3 Employee Occupational Health

In accordance with the requirements of the “Law of the People’s Republic of China on the Prevention and Control of Occupational Diseases”, we have established and improved our systems in occupational health and safety management to protect the workers and their respective rights and interests. As dust, particulate matters and noise generated from some production processes may adversely affect the respiratory system and hearing of the workers or cause occupational diseases, not only pre-employment health check medical examination is provided, we have also arranged annual occupational diseases prevention health check for all employees in accordance with “Measures for the Supervision and Administration of Employers’ Occupational Health Surveillance”. We regularly rotate jobs for our employees so as to reduce the chance of having occupational diseases due to working in the same position for a prolonged period. Besides, we also provide production staff with necessary protective supplies (earplugs, masks, work clothes, safety shoes, gloves, etc.) in accordance with the local government requirements, supervise and educate them the use method to ensure that they can work safely and to reduce the risk of accidents and suffering from occupational diseases. During the Reporting Period, all plants provided medical check-ups and occupational disease prevention checks for new and existing employees.



2. 員工健康與職業安全(續)

2.3 員工職業健康

按照《中華人民共和國職業病防治法》的要求，我們建立和持續改善職業健康與安全管理相關制度，以保護勞動者健康及其相關權益。由於部分生產工序會產生粉塵、顆粒物及噪音，可能對呼吸道系統及聽力產生不良影響或引致職業病；除了為員工提供職前身體檢查，我們按照《用人單位職業健康監護監督管理辦法》，每年為在職員工進行詳細的職業病預防檢查；我們定期為員工轉換工作崗位，以減低員工因長時間於同一崗位工作而引致職業病的機會。此外，我們為生產人員提供符合當地政府標準的勞動防護用品(耳塞、口罩、工衣、勞保鞋、手套等)，並監督、教育員工按照使用規定佩戴及使用，確保員工有足夠的防護措施下工作，減低發生工傷意外及患上職業病的風險。於報告期內，各地廠房已為新入職及在職員工提供入職身體檢查及職業病預防檢查。

Protective supplies and noise reduction measures
勞動防護用品及減少噪音措施

IV. Employment and Labour Practices

四. 僱傭及勞工常規

2. STAFF HEALTH AND OCCUPATIONAL SAFETY (CONTINUED)

2.4 Protect Employees during COVID-19 Epidemic

We have taken steps to protect our staff from the threat of COVID-19, and the details are as follows:

- Launched the “Emergency Plan for Epidemic Prevention and Control” and set up epidemic prevention and control team to cope with the situation of possible spread of epidemic in the offices and plants;
- Implemented staggered working hours policy;
- Distributed masks and other epidemic prevention materials to employees;
- Required employees to communicate more electronically and reminded employees to maintain a safe social distance of at least 1 metre;
- Employees must wear masks at work and pay attention to hand hygiene;
- Employees can apply to work from home, if needed;
- Measured body temperature and recorded personal health status for employees daily, and only those employees without any suspected symptoms of infection were allowed to access the offices/plants/dormitories;
- Set up temporary isolation rooms for employees whose body temperature exceeds standard or had obvious symptoms so that they can maintain safe distance from other employees in the offices/plants/dormitories prior to further inspection to reduce the possibility of the outbreak of epidemic in the offices/plants/dormitories;
- Conducted sterilisation in the office area, conference rooms, washrooms, etc., and opened door and window regularly in order to maintain good air quality;

2. 員工健康與職業安全(續)

2.4 2019冠狀病毒病疫情期間保護員工

我們已採取措施，保護員工免受2019冠狀病毒病的威脅，詳情如下：

- 啟動「新型冠狀病毒肺炎應急預案」及設立疫情防控小組，以應對於辦公室及廠房有可能引致疫情蔓延的情況；
- 實施錯開時間上班措施；
- 派發口罩等防疫物資予員工；
- 要求員工多使用電子方式溝通，提醒員工保持至少1米的安全社交距離；
- 員工於上班時必須佩戴口罩，注意雙手衛生；
- 如有需要，員工可申請居家工作；
- 每天為員工量度體溫及登記個人健康狀況，沒有任何疑似感染徵狀方可進入辦公室／廠房／宿舍；
- 為體溫超標或出現明顯症狀的員工設置臨時隔離室，於他們接受下一步檢查前，必須與辦公室／廠房／宿舍內其他員工保持安全距離，以減低疫症於辦公室／廠房／宿舍內爆發的可能性；
- 對辦公區、會議室、洗手間等地方進行消毒，定時打開門窗，改善室內空氣質素；



IV. Employment and Labour Practices 四. 僱傭及勞工常規

2. STAFF HEALTH AND OCCUPATIONAL SAFETY (CONTINUED)

2.4 Protect Employees during COVID-19 Epidemic (Continued)

- Cleaned up the wastes in the garbage collection station in time to prevent the sewage cross flow;
- Strengthened the canteen health management in canteens. Service personnel must wear masks, tableware must be sterilised and the storage cabinet of tableware must be cleaned regularly; and
- Implemented staggered meal times and partitions are installed on tables.



COVID-19 preventive measures
2019冠狀病毒病防疫措施

During the Reporting Period, the number of lost days due to work injury are as follows:

於報告期內，本集團員工因工傷損失工作日數如下表：

	2021/2022年度	2020/2021年度
Lost Days Due to Work Injury 因工傷損失工作日數	187 days 天	94 days 天

There was no work-related fatality occurred in each of the past three years (including the Reporting Period) within the Group.

本集團於過去三年(包括報告期內)沒有員工因工亡故。

IV. Employment and Labour Practices

四. 僱傭及勞工常規

3. STAFF DEVELOPMENT AND TRAINING

In order to align the enterprise long-term business development and the staff career plan, the Group sets up staff training policies with reference to the departmental human resources needs, and established a comprehensive staff training plan with an aim to build an excellent, well-trained and responsible corporate team. We hope that through systematic and planned training activities, the knowledge, skills, working methods and working attitude of employees can be improved and enhanced, so as to give full play to the potential of employees and realise the dual development of the enterprise and employees.

3.1 Business in Mainland China

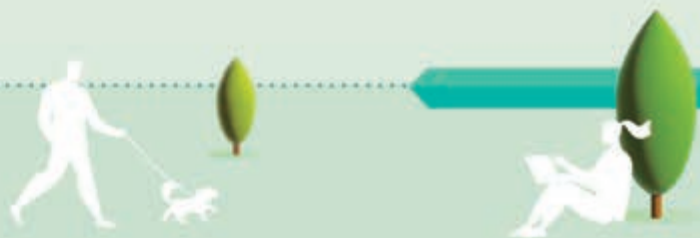
New hires of offices in Mainland China must receive induction training, the training topics included background and business of the Group, corporate culture and operating model, industry knowledge, organisational structure, staff handbook, policies and procedures, operational safety, management system knowledge, etc. On top of providing foundation training, we also provide skills advancement, professional and management training to ensure that staff possess professional theory and knowledge, and new knowledge for overcoming challenges in order to lay a solid foundation for long-term development of employees and the Group.

3. 員工發展及培訓

為了配合企業長遠發展及員工職業生涯規劃，本集團為員工訂立了培訓管理制度，結合各部門的人力資源需求，編製完善的培訓工作計劃，以打造一支優秀、訓練有素及具責任心的企業團隊。我們希望通過有系統及有計劃的培訓活動，使員工的知識、技能、工作方法及工作態度得以改善和提高，從而發揮員工的潛能，實現企業和員工的雙重發展。

3.1 中國內地業務

中國國內業務的新入職員工必須接受入職培訓，培訓內容包括集團背景與業務、企業文化與運作模式、行業知識、組織架構、員工手冊、規章制度、營運安全、體系知識等，他們需通過考核才能上任。除了基礎培訓，我們還針對不同崗位，為員工提供技能培訓、專業培訓及管理培訓，使員工掌握專業理論，具備專業知識和迎接挑戰所需的新知識，為員工及集團的長遠發展打好基礎。



IV. Employment and Labour Practices

四. 僱傭及勞工常規

3. STAFF DEVELOPMENT AND TRAINING (CONTINUED)

3.1 Business in Mainland China (Continued)

During the Reporting Period, in addition to pre-employment training to new hires, the Group also organised various training programs related to sales, customer service, vendor management, warehouse management, finance, environmental management, production techniques, production safety, quality management (please refer to sections headed “Staff Health and Occupational Safety” and “Product Responsibility” below for details of production safety and quality management respectively) such as communication and motivation techniques, precautions for important customer procurement process, customer service work, contract review procedures, precautions for vendor evaluation, warehouse management training, inventory count training, how to prevent bad debts, environmental management system, production procedures and precautions, packaging standards, characteristics of raw materials, colour matching skills, etc.. The Group also designs specific training to technical staff or site management staff in accordance with local labour regulations. For example, high-voltage electrician certificate training, occupational health management training, safe production management personnel training. They must pass the assessment to ensure that they have the required knowledge and skills to perform their work.

3.2 Hong Kong Business

The Group provides on-the-job training for its Hong Kong business staff. The human resources department together with the supervisors of each department introduce the corporate culture, industry knowledge and job responsibilities to new staff. We also organise in-house training programmes and allow employees to participate in external training courses, seminars, etc. according to the work needs. During the Reporting Period, training activities include lectures or workshops on marketing and sales techniques, “Anti-discrimination Ordinance” and “Employment Ordinance” amendments, notice for epidemic and related “Employment Ordinance” amendments, HR emergency response strategies under epidemic, etc.. Besides, we also funded staff to attend the Higher Diploma in Business Information Technology, BSC (Hons) in Business Information Technology and Bachelor of Science (Honours) Business Management.

3. 員工發展及培訓(續)

3.1 中國內地業務(續)

於報告期內，除了新員工職前培訓，本集團還組織了多項與銷售、客戶服務、供應商管理、倉庫管理、財務、環境管理、生產技術、安全生產、品質管理(安全生產及品質管理培訓活動的詳細資料請分別參閱「健康與安全」及「產品責任」部分)等方面相關的培訓活動，如溝通與激勵技巧、重要客戶採購流程注意事項、客戶服務工作、合同評審程序、供應商評審注意事項、倉庫管理培訓、盤點培訓、如何預防壞賬、環境管理體系、生產程序與注意事項、包裝標準、原材料的特性、配色技巧等。本集團更為需要專門技術的員工或從事現場管理工作的員工，依照各地勞工條例設計特殊工作培訓計劃，例如：讓他們參加高壓電工證培訓、職業衛生管理人員培訓、安全生產管理人員培訓，通過培訓考核，以確保他們具足夠的知識和技能安全地履行工作。

3.2 香港業務

本集團為香港業務員工提供在職培訓，透過人事部和部門主管，讓新員工瞭解企業文化、行業知識、工作職責等；我們亦會按照工作需要，為員工組織內部培訓活動及讓員工參加外部進修課程、講座等。於報告期內，培訓活動包括市場及營銷技巧、《反歧視條例》及《僱傭條例》修訂、疫情與相關的《僱傭條例》修定須知、疫情下的HR緊急應變策略等講座或工作坊。此外，我們還資助員工參加商業資訊科技高等文憑、商業資訊科技榮譽理學士課程及商業管理學榮譽理學士課程。

IV. Employment and Labour Practices

四. 僱傭及勞工常規

3. STAFF DEVELOPMENT AND TRAINING (CONTINUED)

During the Reporting Period, the percentage of the Group's employees trained¹ is as follows:

3. 員工發展及培訓(續)

於報告期內，本集團的受訓員工百分比¹如下表：

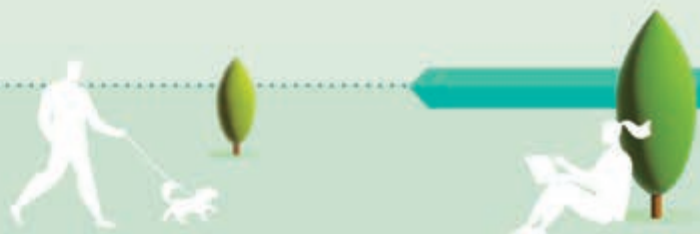
		2021/2022年度	2020/2021年度
Gender	性別		
Male	男性	72.35%	68.12%
Female	女性	58.75%	58.64%
Employee Category	職級組別		
Senior management	高級管理層	56.06%	59.09%
Middle management	中級管理層	45.71%	45.31%
Ordinary staff	普通員工	73.78%	69.01%

Notes:

- "The percentage of the Group's employees trained" refers to the number of Group's employees trained within the Reporting Period divided by the sum of Group's number of employees at the end of the Reporting Period and the number of departing employees within the Reporting Period.
- Last year's comparative figures are restated to conform with the current year's presentation.

附註：

- 「受訓員工百分比」是指本集團於報告期內受訓員工人數除以本集團報告期末員工人數及於報告期內離職員工人數總和。
- 上年度數據需重列作為比較用途。



IV. Employment and Labour Practices

四. 僱傭及勞工常規

3. STAFF DEVELOPMENT AND TRAINING (CONTINUED)

During the Reporting Period, the average training hours per the Group's employee¹ are as follows:

3. 員工發展及培訓(續)

於報告期內，本集團僱員的平均受訓時數¹如下表：

		2021/2022年度 (Hours) (小時)	2020/2021年度 (Hours) (小時)
Gender	性別		
Male	男性	5.92	4.66
Female	女性	4.47	3.12
Employee Category	職級組別		
Senior management	高級管理層	5.98	5.74
Middle management	中級管理層	5.92	4.16
Ordinary staff	普通員工	5.47	4.17

Notes:

- "The average training hours" refers to the number of training hours provided by the Group to its employees within the Reporting Period divided by the sum of Group's number of employees at the end of the Reporting Period and the number of departing employees within the Reporting Period.
- Last year's comparative figures are restated to conform with the current year's presentation.

附註：

- 「平均受訓時數」是指本集團報告期內為員工提供培訓的總時數除以本集團報告期末員工人數及報告期內離職員工人數總和。
- 上年度數據需重列作為比較用途。

IV. Employment and Labour Practices

四. 僱傭及勞工常規

4. LABOUR STANDARDS

The Group cherishes human rights and protects labour rights and interests, and strictly forbids child labour and forced labour. The human resources department of the Group reviews the identity documents of the candidates in the hiring process to prevent employment of child labour. We also strictly implement various measures to prevent any form of forced labour, including prisoner, indentured servitude, bonded labour; for example, labour contract is signed by the employee on a fair and voluntary basis, ensure employees do not need to bear any onboarding costs, never deduct wages, benefits or property of employees without reason, detention of employee's identity card or other identification documents is strictly prohibited, any form of physical abuse, assault, body search or insult, or forcing an employee to work by means of violence, threat or unlawful restriction of personal freedom are all forbidden, non-voluntary overtime work is not allowed.

The human resources department periodically reviews measures to prevent child labour and forced labour. When we discover child labour is being mistakenly recruited, we immediately stop their work and make appropriate arrangements, including termination of employment and paying wages according to the local labour laws. If we later found out that the employee has provided false, forged or other untrue information and identification, the employee will be immediately dismissed and ordered to go through the resignation procedures. When we discover any form of forced labour, we immediately discontinue the practice and, if necessary, compensate employees in accordance with applicable laws and regulations. During the Reporting Period, the Group did not involve in any breaches of laws and regulations relating to child labour and forced labour.

Compliance

During the Reporting Period, the Group did not have any confirmed cases of non-compliance incidents relating to employment, health and safety, and labour standards that have significant impact on the Group.

4. 勞工準則

本集團重視人權及保護勞工權益，嚴格禁止僱用童工及強制勞工。人事部在招聘過程中核對應聘者的身份證明文件，以防止聘請童工。我們還嚴格執行各種措施，以防止任何形式的強制勞工，包括囚工、契約勞工、抵債勞工，例如：在平等自願的基礎上與員工簽訂勞動合同；確保員工入職時不需承擔任何僱傭費用；絕不無故剋扣員工的工資、福利或財產；絕不扣留身份證或其他身份證明文件；嚴禁任何形式的體罰、毆打、搜身或侮辱行為，或以暴力、威脅或非法限制人身自由等手段強迫員工勞動；不容許非自願性加班等。

人事部不時檢定防止童工及強制勞工的措施。當發現誤招童工，我們立即停止其工作並作出適當安排，包括辦理離職手續、按當地勞動法律與規例支付工資等。如我們及後發現員工提供虛假、偽造或者其他不真實的資料和證件，該員工可立即被解除職務，並責令該員工辦理離職手續作後續處理。當發現任何形式的強制勞工，我們立即中止相關行為，如有必要則按照適用法律法規給予員工補償。於報告期內，本集團並無發現任何違反與童工和強制勞工有關的法律與規例。

合規性

於報告期內，本集團沒有涉及與僱傭、健康與安全及勞工準則相關並對本集團有重大影響的已確認違法、違規事件。



V. Operating Practices

五. 營運慣例

1. SUPPLY CHAIN MANAGEMENT

The Group conveys its expectation and measures taken in environmental protection to the suppliers and business partners, and hopes that all parties can cooperate with the Group to fulfill social responsibilities. We serve to maintain long-term, stable and strategic cooperative relationships with leading suppliers, and co-develop with them on the basis of equality and win-win situation. To adhere to our commitment of the product quality for each customer, we have established an internal management system to closely monitor the processes of supplier review, selection, procurement, goods received and acceptance, and quality inspection. This is to ensure that high-quality and environmental-friendly raw materials are used in the production process. For hazardous substances, we require suppliers to provide quality certifications to ensure that the use of the substances do not lead to pollution to the environment or impose danger on the employees. Besides, we assess suppliers regularly using various evaluation criteria like accreditation, internal management system effectiveness, quality stability, on-time delivery, legal compliance and professional skills/quality, compliance of environmental protection requirements, and set up "approved suppliers' list". This is to ensure that we select high quality suppliers to fulfill our customers with high quality and safe products. We have established stringent procedures in supply chain management and provided various reporting channels for employees, suppliers, customers and other business partners to report any violations and suspected abuse of one's authority for own interest.

During the Reporting Period, the number and geographical distribution of the main suppliers that have business with the Group are as follows:

		2021/2022年度	2020/2021年度
Mainland China	中國內地	529	627
Hong Kong	香港	44	29
Others	其他	27	17

1. 供應鏈管理

本集團向供應商及業務夥伴傳達我們對環保事宜所採取的措施及期望，冀盼各方能配合本集團一同履行社會責任。我們希望與有實力的供應商建立長期、穩定的戰略合作關係；與供應商在平等、雙贏的基礎上共同發展業務。為了堅持對每位客人作出產品品質的承諾，我們訂定了內部管理制度，嚴密監控供應商評審、選用、採購、收貨、品質檢定各個流程，務求於生產過程中使用優質及環保的原材料。對於帶有危害性的物質，我們會要求供應商提供質量認可證書作評審，保證我們在使用所提供的原料時不會污染環境及對員工做成任何危險。此外，我們以不同的標準，包括認可資格、有良好的內部管理制度、品質穩定、準時交貨、合法合規、具應有專業技術／質素、符合環保要求等，定期評審供應商，並編製「合格供應商名單」，確保我們選用高質素的供應商，為客戶提供高品質及安全的產品。對於供應鏈系統管理，我們設有嚴謹的程序，讓員工、供應商、客戶和與我們業務有關的人士舉報任何利用職務違法、違規的行為。

於報告期內，與本集團有業務往來的主要供應商數量及地理分佈如下表：

V. Operating Practices

五. 營運慣例

2. PRODUCT RESPONSIBILITY

The Group fulfill its customers with the spirit of “Strive for Innovation, Serve with Integrity, Never Give Up”.

2.1 Product Quality Management

2.1.1 Product Quality Assurance

With the escalating demand in product quality due to technological advancement and improved living standards, the Group keeps on improving our product quality and implements an effective quality control system. We obtained ISO 9001 and IATF 16949 Certification in Quality Management and standardised the production and product quality assurance process. We have formulated comprehensive quality inspection procedures covering the whole production process from raw materials used in pre-production, during manufacturing and finished goods produced. The inspections are performed by experienced and well-trained inspectors with the aid of meticulous devices. Dust is easily generated from production processes, we separate different production workshops with transparent plastics curtains, roller shutter or glass partitions to ensure there is no cross-contamination among products and affect the quality.

2.1.2 Quality Management Training

In terms of quality management, the Group regularly provides training courses on quality assurance, such as employee quality consciousness training, containment of suspicious/substandard products, basic knowledge of quality management system (including ISO 9001, IATF 16949, IECQ QC 080000), HSF (including RoHS, REACH, etc.) basic knowledge and relevant laws and regulations training, food contact regulations (including FDA, GB9685, etc.), environmental regulations of toy industry, incoming quality control, etc., to ensure that quality inspectors possess the latest technology and knowledge. We hope that employees can gain sense of satisfaction and accomplishment at work, seize every opportunity to improve the product quality with the Group together and move towards a higher quality goal.

2. 產品責任

本集團以「拼搏創新、誠信服務、永不放棄」的精神去實現客戶服務宗旨。

2.1 產品質量的管理

2.1.1 產品質量檢定

隨著科技與生活水平不斷提高，客戶對產品的品質要求日益嚴謹；因此本集團實施有效的品質管理和持續進行改善。我們所制定的質量檢定程序獲得ISO 9001及IATF 16949標準的品質體系認證，以此規範生產過程及產品的品質檢定。由原材料開發、進料、生產流程，以及成品的質量檢驗，均有一套嚴謹的監控措施，由經驗豐富及受過專業培訓的檢驗員，於精密儀器的輔助下進行檢測。由於生產工序較容易揚起粉塵，我們以透明塑膠簾、捲簾門或玻璃隔離牆分隔各生產工序，以確保產品之間不會產生交叉污染，影響品質。

2.1.2 品質管理的培訓

在品質管理方面，本集團定期提供有關品質檢定的培訓課程，如員工品質意識培訓、可疑／不合格品遏制、質量管理體系基礎知識（包括ISO 9001、IATF 16949、IECQ QC 080000）、HSF（包括RoHS、REACH等）基礎知識與相關法律法規培訓、食品接觸類法規（包括FDA、GB9685等）、玩具行業環保法規、進料檢驗等，以確保品質管理員擁有最新的技術和知識。我們希望員工於工作上獲得滿足感和成就感之餘，與集團共同把握每次改良產品品質的機會，向更高品質的目標邁進。



V. Operating Practices

五. 營運慣例

2. PRODUCT RESPONSIBILITY (CONTINUED)

2.1 Product Quality Management (Continued)

2.1.3 Management of Raw Materials

The Group introduces environmental management system starting from raw material selection, pays close attention to the laws and regulations updates and the latest list of hazardous substances, and follows the international environmental requirements in selecting environmental-friendly raw materials and technology. This is to ensure that our products are in compliance with the global environmental requirements. Our products are tested and accredited by qualified inspection organisation, fulfilling the requirements of RoHS (Restriction of Hazardous Substance). RoHS is directive on the use of certain hazardous substances in electrical and electronic equipment adopted by the European Union; and restricts the concentrations of four hazardous substances including lead, cadmium, mercury and hexavalent chromium, and two flame retardants including polybrominated biphenyls and polybrominated diphenyl ethers in the electrical and electronic products.

2.1.4 Management of Product Recall

When the plants found that the product contains harmful substances seriously exceeding the standard, and might severely affect human health, the company will inform the sales department timely to arrange product recall. When we receive customers complaints relating to such situation, the case will be passed to after-sales service department or sales department to handle. Product recall will be arranged after ascertaining the reasons and responsibilities. When the incidence relates to product quality issues, product recall will be initiated after completion of internal technical analysis. After the product is recalled, the test centre, technical department and quality assurance department shall jointly inspect the product and put forward recommendations according to the identified causes, which shall be implemented after getting approval from the general manager. The after-sales service department is responsible for registering the information of each batch of recovered products, including product name, quantity, batch number, specification and model, recall reason and treatment result, etc. The quality assurance department is responsible for analysing the causes of product recall and formulating corrective measures to prevent the recurrence of the incident. Corrective measures shall be implemented by relevant departments, and quality assurance department shall be responsible for follow-up and verification. During the Reporting Period, the Group did not recall any products sold for safety and health reasons.

2. 產品責任(續)

2.1 產品質量的管理(續)

2.1.3. 原材料的管理

本集團從原材料開發中引入環保管理，密切關注危害物質指令和法規的更新，掌握國際的環保要求，選擇環保的原材料，採用環保技術，從而保證產品符合全球環保要求。產品通過檢測機構的驗證，並符合有害物質限用指令「RoHS(Restriction of Hazardous Substance)」。

RoHS是歐盟為了限制電機電子設備所使用之確定有害物質而發佈的指令，它限制了鉛、鎘、汞、六價鉻四種危險物質與多溴聯苯、多溴聯苯醚兩種阻燃劑在電機電子產品中的濃度。

2.1.4. 產品回收的管理

當廠房發現產品含有的有害物質嚴重超標，可能會嚴重影響人體健康時，公司及時通知營銷部負責收回產品；當接到客戶的此類投訴時，由售後服務部或營銷部負責處理，在確定原因和責任後將產品回收；以及當確定產品有品質問題，經內部技術分析後確定產品須回收。產品回收後，由測試中心、技術部、品質保證部共同對產品進行檢驗，根據具體原因提出處理意見，由總經理批准後實施；售後服務部負責登記每批回收產品的資料，包括產品名稱、數量、批次號、規格型號、回收原因、處理結果等；品質保證部負責分析產品回收的原因，並制定糾正措施，防止事件再次發生；糾正措施由相關部門負責實施，品質保證部負責跟進和驗證。於報告期內，本集團沒有因安全與健康理由而須回收任何已售產品。

V. Operating Practices

五. 營運慣例

2. PRODUCT RESPONSIBILITY (CONTINUED)

2.2 Management of Customer Complaints

If customers have issues about our products and services; or the deliverables are unable to meet their needs; they can give feedbacks or lodge complaints through various channels like by phone, e-mail, etc. via our after-sales service department. Our customer service personnel take appropriate action promptly and assign a designated staff to each of the cases and follow up with the customer until the issue is satisfactorily settled. We also hope to grasp the information on customers' needs and provide better and comprehensive services; repeatedly test those products being complained and find out the reasons and improve the formula in order to provide customers with better quality products and raise our corporate reputation. Besides, the Group conducts customer satisfaction surveys on product quality, service quality, delivery timeliness, problem-solving timeliness, and technical capabilities, and so on. We collect opinions from customers on products and services through the customer satisfaction surveys and together with the performance evaluation of products to identify areas for improvement, thereby enhancing customer satisfaction; after collating the collected data, we analyse and discuss the customer's dissatisfied items and opinions, and adopt remediation measures to ensure the quality of products and services.

During the Reporting Period, the number of products and service related complaints received is as follows:

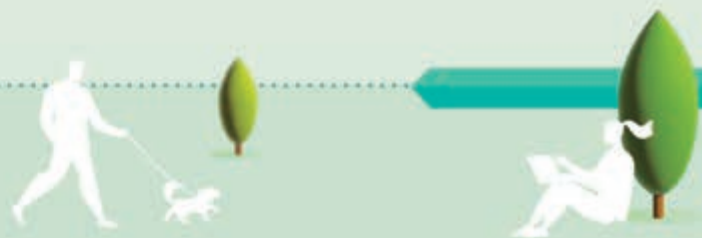
2. 產品責任(續)

2.2 客戶投訴的管理

如果客戶發現產品及服務質量出現問題或產品不符合其需求，客戶可透過我們的售後服務機制處理，通過不同方式或渠道，如電話、電郵等，提出意見或作出投訴，客服人員會迅速處理，及後由專責人員回訪，瞭解處理問題及客戶滿意的情況，並希望掌握客戶對企業的需求訊息，及時向客戶提供周全的服務；對被投訴的產品進行反覆檢測，找出原因並改善配方，務求以後能為客戶提供更高品質的產品及提升企業的信譽。此外，本集團會針對產品品質、服務品質、交貨時效、問題解決及時性和技術能力等項目進行客戶滿意度調查，從中收集客戶對產品和服務的意見，結合產品的業績評價，以確定可改進的地方，從而進一步提升客戶的滿意度；當整理所收集的資料後，對客戶不滿意之項目及意見進行分析討論，並作出整改對策，以改善產品及服務質素。

於報告期內，接獲關於產品及服務的投訴數目如下表：

	2021/2022年度	2020/2021年度
Number of complaints received	705	798
接獲的投訴數目	705	798



V. Operating Practices

五. 營運慣例

2. PRODUCT RESPONSIBILITY (CONTINUED)

2.3 Management of Label

In order to ensure the quality and safety of our raw materials and products, we manage our products using different colour labels and RoHS labels. The RoHS label is managed by the Quality Control Department and all use is restricted. If the raw materials or products have been inspected, and failed to comply with the RoHS requirements or the customers do not have such requirements, we will affix "Non-RoHS/Suspicious Material Product Labels" to the items, and cannot put together with RoHS-compliant raw materials and products to prevent cross-contamination. Besides, different colour labels represent different inspection status, such as pending for inspection, customer receipt with concession, priority requisition of raw materials or products, failed, passed, etc., to ensure that all manufactured products have gone through the safety inspection process and satisfied the customer requirements, and able to call back or return the products under emergency situation, and to protect the rights, interests and safety of customers and consumers.

2.4 Customer Data Protection and Privacy Policy

The Group handles customers' personal data in good faith and with care in accordance with applicable laws and regulations. Customers' personal data must be kept safely and in compliance with confidentiality requirements. The customer must have been informed of the purposes for which his/her personal data will be used and to whom the data will be transferred (e.g. a person associated with the company). The personal data collected can only be used for the purposes for which the data are collected. If the data need to be disclosed to other parties, prior consent must be obtained from the customer. We have strict data management policies and appropriate IT access controls and measures in place to prevent data leakage and hacking of our information systems, for example, physical access control, firewalls, anti-virus software.

2. 產品責任(續)

2.3 標籤的管理

為了確保原材料及產品的品質與安全性，本集團以多種顏色標籤及RoHS標籤對產品進行管理。RoHS標籤由品控部門管理，嚴禁胡亂使用。如原材料或產品經過檢驗後，並不符合RoHS規格或客戶並無此要求，我們會於有關原材料或產品貼上「非RoHS／可疑物料產品標籤」，不得與符合RoHS規格的原材料及產品混放，防止交叉污染的發生；此外，不同顏色的標籤則代表不同的檢測狀態，如待驗、客戶讓步接收、原料或產品緊急放行、不合格、合格等，以確保所有出廠產品均已進行相關的安全檢測及符合客戶的要求，並能夠在突發狀態下能將產品全部回收，以保障客戶及消費者的權益及安全。

2.4 客戶資料保障及私隱政策

本集團根據適用的法律與規例，以誠信和謹慎的態度處理客戶的個人資料，客戶的個人資料必須安全存檔並且符合保密的要求。客戶必須已獲通知其個人資料之用途以及資料將轉交予何人（如與公司有關的人士）。收集到的客戶個人資料只可使用於根據其收集目的用途上，如客戶資料需披露給其他人士，須事先獲得客戶本人同意才可披露。我們制定嚴格的資料管理政策，建立適當的資訊科技存取控制及措施，以防止資料洩漏及避免我們的資訊系統被黑客入侵，例如，實體存取控制、防火牆、防毒軟件。

V. Operating Practices

五. 營運慣例

2. PRODUCT RESPONSIBILITY (CONTINUED)

2.5 Maintain and Protect Intellectual Property Rights

The Group respects intellectual property rights and employees are not allowed to own or use copyrighted material without the permission of the copyright owner.

Compliance

During the Reporting Period, the Group has not been involved in any confirmed violations or irregularities related to product and service responsibilities that have a material impact on the Group, nor has it received any complaints about breach of customer privacy, loss of customer data or intellectual property rights.

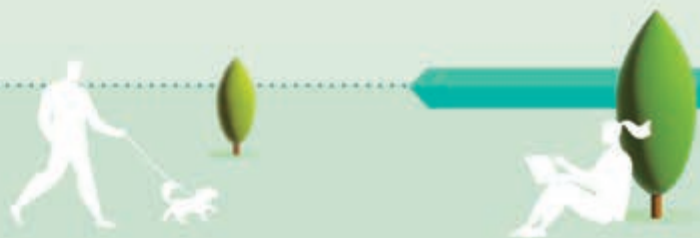
2. 產品責任(續)

2.5 維護及保障知識產權

本集團尊重知識產權，未經版權擁有者的允許，員工不得擁有或使用受版權保護的材料。

合規性

於報告期內，本集團沒有涉及與產品及服務責任相關並對本集團有重大影響之已確認違法、違規事件，亦沒有收到關於違反客戶私隱、遺失客戶資料與知識產權的投訴。



V. Operating Practices

五. 營運慣例

3. ANTI-CORRUPTION

All employees of the Group have to protect our core values of "Honesty, Integrity and Equality" at all times. We adopted a zero-tolerance approach for all kinds of corruption, bribery and extortion situation. To comply with the "Criminal Law of the People's Republic of China", the "Prevention of Bribery Ordinance" enforced by Hong Kong Independent Commission Against Corruption and other applicable laws and regulations, we set up internal control system and code of conduct to regulate the employees' conduct, and the disciplinary action relating to request and accept bribes, obtain other illegal interests are clearly established. We provide on-the-job anti-corruption training to all officers, including directors and staff. During the Reporting Period, Hong Kong companies design anti-corruption training to meet the needs of employees of different job functions, including understanding of corruption loopholes, risk management, integrity management, how to deal with bribery situations, etc.. The Group also formulates anti-corruption policy and demands all employees to build a habit of strict compliance with policies and procedures, and to prevent all bribery. The employees who violate our code of conduct will be severely penalised. We bring the disciplinary monitoring work in the production and business process and formulate whistle-blowing policy, ensure that all cases reporting directly to Audit Committee in strict confidence like obtaining personal interests in carrying out one's job duties, bribes, extortion, fraud, money laundering in breach of policies, regulations, and laws. We are determinant in combating corruption and contribute to build a clean society. We require our employees and business partners to sign commitment letter/declaration statement to confirm their compliance so as to maintain a "Simple, Transparent, Clean and Fair" co-operation relationship. During the Reporting Period, we did not involve in any legal action against the Group and our employees relating to corruptions.

3. 反貪污

「誠實、廉潔、公平」是本集團所有員工必須時刻維護的核心價值，我們對各種貪污、賄賂及勒索情況採取零容忍態度。為了符合《中華人民共和國刑法》、香港廉政公署所執行的《防止賄賂條例》和其他相關的法律法規，因此我們制定了內部管理制度及行為守則，規範員工的行為，對於索取、收受賄賂、獲得其他非法利益等行為訂明嚴厲的罰則。我們向所有人員（包括董事及員工）提供在職的反貪污培訓，於報告期內，香港公司配合員工不同職能的需要而設計反貪污培訓，包括認識貪污漏洞、風險管理、誠信管治、遇到受賄情況時的處理方法等。本集團亦制定反貪污政策並要求所有人員養成嚴格遵守規章制度的習慣，杜絕一切行賄受賄行為，對於違反公司守則的員工，均有嚴厲的紀律處分作為懲罰。我們將紀檢監察工作深入到生產和經營過程中並制定舉報政策，確保在絕對保密的情況下可經設置的渠道向審核委員會通報利用職務謀取個人私利、賄賂、勒索、欺詐及洗黑錢等違紀、違規或違法的個案，我們堅決反腐倡廉，為構造清廉的社會環境盡力。我們要求集團員工及業務夥伴簽訂合作單位承諾書／聲明書，規範集團員工、業務夥伴及其業務人員共同遵守職業操守規定，共同維護「簡單、透明、乾淨、公正」的合作關係。於報告期內，並無涉及指控本集團及本集團員工貪污的訴訟案件。

VI. Community Investment

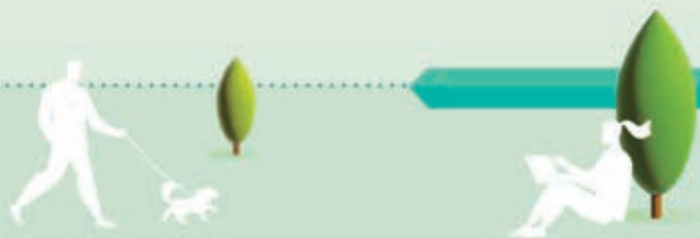
六. 社區投資

As a good corporate citizen, the Group has always been caring for the community with the belief of "Giving Back to the Community" by supporting charities in return for community support. During the Reporting Period, we donated money to Skip Lunch Day and Love Teeth Day organised by the Community Chest, with the hope to help people in need. We participated in the Green and Low-Carbon Day activities to encourage employees to take a greener form of transport and adopt a green lifestyle, and donated money so as to support various environmental protection projects such as food recycling and assistance programs, promotion of food conservation culture, promotion of regional resource reallocation, community gardens and green farms. This is to enhance public awareness of sustainable development and provide appropriate assistance to those in need in Hong Kong. Since October 2021, Hong Kong company supports the "Green in Sha Tin" project promoted by the Environmental Protection Department, which will carry out waste recycling in offices, and extend to the items at home, so that employees can develop the habit of recycling and reducing waste. During the epidemic, Xiamen company arranged its employees to participate in voluntary work to assist in nucleic acid testing, and donated medical supplies to the Shanghai medical team.

Ever since its establishment, the Group is a responsible taxpayer and offers job opportunities to local people to release the pressure from unemployment. We incorporate the concept of green environmental protection into the Group's development strategy, aiming at utilising various natural resources effectively, and not causing any wastes. In accordance with the environmental protection requirements of China government and HKSAR, we implement different mitigation measures to control the emissions of pollutants. While we develop the Group's business continuously and steadily, we also actively pursue and contribute to the society. We are committed to build a sustainable and harmonious society by adhering to the belief of "Take from Society, Give Back to Society".

作為良好的企業公民，本集團一直以「回饋社會」的信念，關懷社區，透過支持慈善機構，以答謝社會支持。於報告期內，我們捐款給公益金「折」食日、公益金愛牙日等慈善活動，希望能幫助社會有需要的人士。我們參與綠色低碳日活動，鼓勵員工乘坐環保交通工具，將環保概念融入生活，共同實踐低碳生活，亦希望透過捐款，從而支持提供食物回收及援助計劃、推廣惜食文化、推動地區資源再分配、社區花園、環保農莊等不同環保項目，增進大眾對可持續發展概念的認識，同時為香港有需要人士提供適切援助。從2021年10月，香港公司支持環境保護署所推廣的「綠在沙田」計劃，於辦公室內進行廢物回收，並由辦公室擴展至家中的物品，讓員工養成減廢回收的習慣。廈門公司於疫情期間安排員工參與協助核酸檢測的義務工作，並捐贈醫療物資予上海醫療隊。

本集團自成立以來，一直依法經營納稅，不遺餘力地協助解決當地的就業壓力；將綠色環保的理念加入集團的發展策略中，旨在有效利用各種天然資源，絕不造成浪費；按照中國政府及香港特別行政區的環保要求，實施不同的減排措施以控制污染物的排放，我們希望在持續穩定向前發展的同時，積極回饋社會及保護環境，秉持「取諸社會，用諸社會」的理念，期許構建一個可持續發展的和諧社會。



VII. Honour and Certification

七. 榮譽及認證

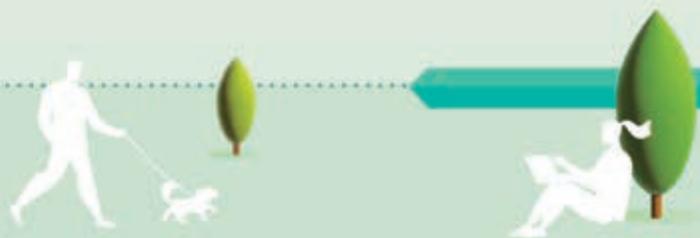
In 2021/2022, the group has obtained and held the following major awards and certifications:

- Xiamen Ngai Hing Hong Plastic Materials Co., Ltd. was awarded “*New Specialized Small and Medium-sized Enterprise in Xiamen*” by Industry and Information Technology Bureau of Xiamen Municipal
 - Xiamen Ngai Hing Hong Plastic Materials Co., Ltd. was awarded “*High-tech Enterprise in Xiamen Municipal*” by Science and Technology Bureau of Xiamen Municipal
 - Ngai Hing Engineering Plastic (Dongguan) Co., Ltd. was awarded “*High-tech Enterprise*” by Guangdong Provincial Department of Science and Technology, Guangdong Provincial Department of Finance and Guangdong Taxation Bureau of State Administration of Taxation
 - Dongguan Ngai Hing Plastic Materials Ltd., Dongguan Coltec Plastic Trading Company Limited and Shanghai Ngai Hing Plastic Materials Co., Ltd. were awarded “*IATF 16949:2016 Certification in Quality Management System*”
 - Dongguan Ngai Hing Plastic Materials Ltd. and Dongguan Coltec Plastic Trading Company Limited were awarded “*IECQ QC 080000: 2017 Certification in Hazardous Substances Process Management*”
 - Ngai Hing Engineering Plastic (Dongguan) Co., Ltd., Dongguan Ngai Hing Plastic Materials Ltd., Dongguan Coltec Plastic Trading Company Limited, Xiamen Ngai Hing Hong Plastic Materials Co., Ltd., Shanghai Ngai Hing Plastic Materials Co., Ltd. and Shanghai Coltec Plastic Trading Co. Ltd. were awarded “*ISO 9001:2015/GB/T 19001-2016 Certification in Quality Management System*”
- 廈門毅興行塑膠原料有限公司榮獲廈門市工業和信息化局頒發「廈門市專精特新中小企業」榮譽
 - 廈門毅興行塑膠原料有限公司榮獲廈門市科學技術局頒發「廈門市市級高新技術企業」榮譽
 - 東莞毅工工程塑料有限公司榮獲廣東省科學技術廳、廣東省財政廳及國家稅務總局廣東省稅務局頒發「高新技術企業」榮譽
 - 東莞毅興塑膠原料有限公司、東莞顏專塑料貿易有限公司及上海毅興塑膠原料有限公司榮獲「IATF 16949:2016 質量管理體系」認證證書
 - 東莞毅興塑膠原料有限公司及東莞顏專塑料貿易有限公司榮獲「IECQ QC080000:2017 有害物質過程管理體系」認證證書
 - 東莞毅工工程塑料有限公司、東莞毅興塑膠原料有限公司、東莞顏專塑料貿易有限公司、廈門毅興行塑膠原料有限公司、上海毅興塑膠原料有限公司及上海顏專塑料貿易有限公司榮獲「ISO 9001:2015/GB/T 19001-2016 質量管理體系」認證證書

VII. Honour and Certification

七. 榮譽及認證

- NHH Coltec Limited was awarded “ISO 9001: 2015 Certification in Quality Management System”
- 毅興顏專有限公司榮獲[ISO 9001:2015 質量管理體系]認證證書
- Shanghai Ngai Hing Plastic Materials Co., Ltd. and Shanghai Coltec Plastic Trading Co. Ltd. were awarded “ISO 14001:2015 Certification in Environmental Management System”
- 上海毅興塑膠原料有限公司及上海顏專塑料貿易有限公司榮獲[ISO 14001:2015 環境管理體系]認證證書
- Xiamen Ngai Hing Hong Plastic Materials Co. was awarded “GB/T 24001-2016/ISO 14001:2015 Certification in Environmental Management System”
- 廈門毅興行塑膠原料有限公司榮獲[GB/T 24001-2016/ISO 14001:2015 環境管理體系]認證證書



VIII. Environmental Performance Data Summary

八. 環境數據表現摘要

				Trading ⁵ 貿易 ⁵		Engineering Plastics ⁵ 工程塑料 ⁵		Colorants ⁵ 着色劑 ⁵		Total 合計	
Unit		單位		2021/2022年度	2020/2021年度	2021/2022年度	2020/2021年度	2021/2022年度	2020/2021年度	2021/2022年度	2020/2021年度
Greenhouse Gas ("GHG") Emission											
溫室氣體排放量											
Scope 1¹: 範圍一¹:											
Total ³	總量 ³	Tonnes	噸	18.65	33.94	21.95	26.00	88.21	108.84	128.81	168.78
Intensity ⁴	密度 ⁴	Tonnes	噸	0.10	0.17	3.01	2.83	4.23	4.75	N/A 不適用	N/A 不適用
Scope 2²: 範圍二²:											
Total ³	總量 ³	Tonnes	噸	57.69	66.49	1,632.42	2,612.21	8,463.79	11,939.41	10,153.90	14,618.11
Intensity ⁴	密度 ⁴	Tonnes	噸	0.29	0.34	224.13	284.67	405.45	521.19	N/A 不適用	N/A 不適用
Air Emission³											
廢氣排放量³											
Nitrogen Oxides	氮氧化物	Kilograms	公斤	5.09	8.57	9.18	10.57	170.21	202.85	184.48	221.99
Sulfur Oxides	硫氧化物	Kilograms	公斤	0.10	0.18	0.12	0.14	0.46	0.57	0.68	0.89
Particulate Matters	顆粒物	Kilograms	公斤	0.38	0.63	0.68	0.78	12.59	14.29	13.65	15.70
Hazardous Waste											
有害廢物											
Wastewater 廢水:											
Discharged:											
Total	總量	Tonnes	噸	—	—	—	10.50	0.59	25.37	0.59	35.87
Intensity ⁴	密度 ⁴	Tonnes	噸	—	—	—	1.14	0.03	1.11	N/A 不適用	N/A 不適用
Solid Wastes 固體廢物:											
Generated:											
Total	總量	Tonnes	噸	—	—	4.08	4.34	14.17	16.43	18.25	20.77
Intensity ⁴	密度 ⁴	Tonnes	噸	—	—	0.56	0.47	0.68	0.72	N/A 不適用	N/A 不適用
Non-Hazardous Waste											
無害廢物											
Wastewater 廢水:											
Discharged:											
Total ⁶	總量 ⁶	Tonnes	噸	—	—	9,808.70	9,932.20	54,947.55	62,154.41	64,756.25	72,086.61
Intensity ^{4,6}	密度 ^{4,6}	Tonnes	噸	—	—	1,347.35	1,081.94	2,632.85	2,712.98	N/A 不適用	N/A 不適用
Solid Wastes 固體廢物:											
Generated:											
Total	總量	Tonnes	噸	—	—	35.77	48.22	186.86	208.86	222.63	257.08
Intensity ⁴	密度 ⁴	Tonnes	噸	—	—	4.91	5.25	8.95	9.12	N/A 不適用	N/A 不適用
Packaging Materials Used for Finished Goods											
製成品所用包裝材料											
Total	總量	Tonnes	噸	—	—	65.50	80.64	248.29	239.64	313.79	320.28
Intensity ⁴	密度 ⁴	Tonnes	噸	—	—	9.00	8.78	11.90	10.46	N/A 不適用	N/A 不適用

VIII. Environmental Performance Data Summary

八. 環境數據表現摘要

				Trading ⁵ 貿易 ⁵		Engineering Plastics ⁵ 工程塑料 ⁵		Colorants ⁵ 着色劑 ⁵		Total 合計	
Unit 單位		2021/2022年度	2020/2021年度	2021/2022年度	2020/2021年度	2021/2022年度	2020/2021年度	2021/2022年度	2020/2021年度	2021/2022年度	2020/2021年度
Energy and Water Resources Consumption											
能源及水資源消耗量											
LPG: 液化石油氣:											
Total	總量	Cubic metres 立方米	—	—	23.85	95.40	206.70	222.60	230.55	318.00	
Intensity ⁴	密度 ⁴	Cubic metres 立方米	—	—	3.28	10.39	9.90	9.72	N/A 不適用	N/A 不適用	
Towngas: 煤氣:											
Total	總量	Cubic metres 立方米	—	—	—	—	4,751.00	5,487.00	4,751.00	5,487.00	
Intensity ⁴	密度 ⁴	Cubic metres 立方米	—	—	—	—	227.65	239.50	N/A 不適用	N/A 不適用	
Gasoline: 汽油:											
Total	總量	Tonnes 噸	5.07	9.24	5.94	6.93	15.70	20.00	26.71	36.17	
Intensity ⁴	密度 ⁴	Tonnes 噸	0.03	0.05	0.82	0.75	0.75	0.87	N/A 不適用	N/A 不適用	
Diesel: 柴油:											
Total	總量	Tonnes 噸	—	—	—	—	7.75	9.05	7.75	9.05	
Intensity ⁴	密度 ⁴	Tonnes 噸	—	—	—	—	0.37	0.40	N/A 不適用	N/A 不適用	
Refrigerant: 製冷劑:											
Total	總量	Kilograms 公斤	—	—	—	—	20.00	—	20.00	—	
Intensity ⁴	密度 ⁴	Kilograms 公斤	—	—	—	—	0.96	—	N/A 不適用	N/A 不適用	
Electricity: 電力:											
Total	總量	Megawatt hours 兆瓦時	139.17	160.91	3,273.04	4,226.48	13,989.12	15,018.88	17,401.33	19,406.27	
Intensity ⁴	密度 ⁴	Megawatt hours 兆瓦時	0.71	0.83	449.59	460.40	670.30	655.56	N/A 不適用	N/A 不適用	
Water Resources: 水資源:											
Total	總量	Tonnes 噸	172.00	158.27	12,441.67	17,673.75	61,958.55	70,594.41	74,572.22	88,426.43	
Intensity ⁴	密度 ⁴	Tonnes 噸	0.88	0.81	1,709.02	1,925.25	2,968.79	3,081.38	N/A 不適用	N/A 不適用	

VIII. Environmental Performance Data Summary

八. 環境數據表現摘要

Notes:

- 1 Scope 1 refers to the Group's business direct GHG emission, including combustion of LPG, towngas, gasoline and diesel.
- 2 Scope 2 refers to the Group's business indirect GHG emission, including consumption of purchased electricity.
- 3 The carbon emissions are calculated with reference to the emission factors published by the electricity suppliers, the "China Regional Grid Baseline Emission Factors" issued by the Climate Change Department of the Ministry of Ecology and Environment of the PRC and the "Reporting Guidance on Environmental Key Performance Indicators" issued by The Stock Exchange of Hong Kong Limited. The air emission is calculated with reference to the "Reporting Guidance on Environmental Key Performance Indicators" issued by The Stock Exchange of Hong Kong Limited.
- 4 The emission/production/consumption intensity of the engineering plastics business and colorants business is calculated in terms of the production volume per kilo-tonne and the emission/consumption intensity of the plastics trading business is calculated in terms of average number of staff during the year.
- 5 Part of the plastic trading business and engineering plastics business offices and production lines are located in the colorants business plants, and the relevant environmental performance data are included in the colorants business
- 6 Part of last year's comparative figures are restated to conform with the current year's presentation.

附註：

- 1 範圍一是指本集團業務直接產生的溫室氣體排放，包括燃燒液化石油氣、煤氣、汽油及柴油。
- 2 範圍二是指本集團業務內部消耗購回來的電力所引致的「間接能源」溫室氣體排放。
- 3 碳排放之計算參照電力供應商發佈的排放系數、中國生態環境部應對氣候變化司公佈之《中國區域電網基準線排放因子》及香港聯合交易所有限公司《環境關鍵績效指標匯報指引》；廢氣排放量之計算參照香港聯合交易所有限公司《環境關鍵績效指標匯報指引》。
- 4 工程塑料及着色劑業務的排放量／產生量／使用量密度以每千噸生產量計算，而貿易業務的排放量／使用量以全年平均員工人數進行計算。
- 5 部分貿易及工程塑料業務的辦公室與生產廠房設於着色劑業務中，有關的環境數據表現已包含於着色劑業務中。
- 6 上年度部分數據需重列作為比較用途。

IX. “Environmental, Social and Governance Reporting Guide” by The Stock Exchange of Hong Kong Limited

九. 香港聯合交易所有限公司的《環境、社會及管治報告指引》

General Disclosure/Key Performance Indicators (“KPIs”) / 一般披露 / 關鍵績效指標	Reporting Guideline / 報告指引	Page / 頁數	
A. Environmental 環境			
Aspect A1 / 層面 A1	Emissions / 排放物		
General Disclosure / 一般披露	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste.	有關廢氣及溫室氣體排放、向水及土地的排污、有害及無害廢棄物的產生等的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	15-30
KPI A1.1 / 關鍵績效指標 A1.1	The types of emissions and respective emissions data.	排放物種類及相關排放數據。	22, 29, 33, 37, 73
KPI A1.2 / 關鍵績效指標 A1.2	Direct (Scope 1) and energy indirect (Scope 2) greenhouse gas emissions (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	直接(範圍1)及能源間接(範圍2)溫室氣體排放量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。	33, 37, 73
KPI A1.3 / 關鍵績效指標 A1.3	Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	所產生有害廢棄物總量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。	22, 29, 73
KPI A1.4 / 關鍵績效指標 A1.4	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	所產生無害廢棄物總量(以噸計算)及(如適用)密度(如以每產量單位、每項設施計算)。	22, 29, 73
KPI A1.5 / 關鍵績效指標 A1.5	Description of emissions target(s) set and steps taken to achieve them.	描述所訂立的排放量目標及為達到這些目標所採取的步驟。	15-30
KPI A1.6 / 關鍵績效指標 A1.6	Description of how hazardous and non-hazardous wastes are handled, and a description of reduction target(s) set and steps taken to achieve them.	描述處理有害及無害廢棄物的方法，及描述所訂立的減廢目標及為達到這些目標所採取的步驟。	20-30



IX. “Environmental, Social and Governance Reporting Guide” by The Stock Exchange of Hong Kong Limited

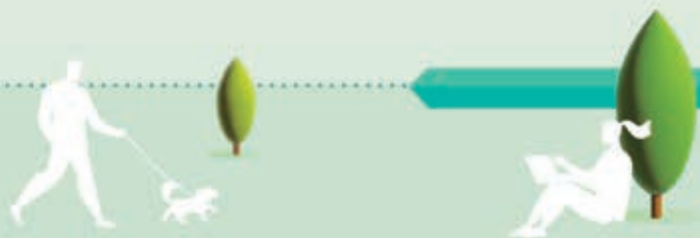
九. 香港聯合交易所有限公司的《環境、社會及管治報告指引》

General Disclosure/Key Performance Indicators (“KPIs”) / 一般披露 / 關鍵績效指標	Reporting Guideline / 報告指引	Page / 頁數
A. Environmental 環境		
Aspect A2 / 層面 A2	Use of Resources / 資源使用	
General Disclosure / 一般披露	Policies on the efficient use of resources, including energy, water and other raw materials.	有效使用資源(包括能源、水及其他原材料)的政策。
KPI A2.1 / 關鍵績效指標 A2.1	Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (MWh) and intensity (e.g. per unit of production volume, per facility)	按類型劃分的直接及/或間接能源(如電、氣或油)總耗量(以兆瓦時計算)及密度(如以每產量單位、每項設施計算)。
KPI A2.2 / 關鍵績效指標 A2.2	Water consumption in total and intensity (e.g. per unit of production volume, per facility).	總耗水量及密度(如以每產量單位、每項設施計算)。
KPI A2.3 / 關鍵績效指標 A2.3	Description of energy use efficiency target(s) set and steps taken to achieve them.	描述所訂立的能源使用效益目標及為達到這些目標所採取的步驟。
KPI A2.4 / 關鍵績效指標 A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency target(s) set and steps taken to achieve them.	描述求取適用水源上可有任何問題, 以及所訂立的用水效益目標及為達到這些目標所採取的步驟。
KPI A2.5 / 關鍵績效指標 A2.5	Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced.	製成品所用包裝材料的總量(以噸計算)及(如適用)每生產單位估量。

IX. “Environmental, Social and Governance Reporting Guide” by The Stock Exchange of Hong Kong Limited

九. 香港聯合交易所有限公司的《環境、社會及管治報告指引》

General Disclosure/Key Performance Indicators (“KPIs”) / 一般披露 / 關鍵績效指標	Reporting Guideline / 報告指引	Page / 頁數
A. Environmental 環境		
Aspect A3 / 層面 A3	The Environment and Natural Resources / 環境及天然資源	
General Disclosure / 一般披露	Policies on minimising the issuer's significant impact on the environment and natural resources	減低發行人對環境及天然資源造成重大影響的政策。 43
KPI A3.1 / 關鍵績效指標 A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them.	描述業務活動對環境及天然資源的重大影響及已採取管理有關影響的行動。 43
Aspect A4 / 層面 A4	Climate Change / 氣候變化	
General Disclosure / 一般披露	Policies on identification and mitigation of significant climate-related issues which have impacted, and those which may impact, the issuer.	識別及應對已經及可能會對發行人產生影響的重大氣候相關事宜的政策。 44-45
KPI A4.1 / 關鍵績效指標 A4.1	Description of the significant climate-related issues which have impacted, and those which may impact, the issuer, and the actions taken to manage them.	描述已經及可能會對發行人產生影響的重大氣候相關事宜，及應對行動。 44-45



IX. “Environmental, Social and Governance Reporting Guide” by The Stock Exchange of Hong Kong Limited

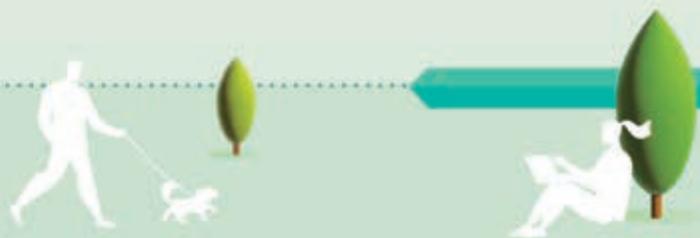
九. 香港聯合交易所有限公司的《環境、社會及管治報告指引》

General Disclosure/KPIs 一般披露/ 關鍵績效指標	Reporting Guideline 報告指引	Page 頁數	
B. Social 社會			
Aspect B1 層面 B1	Employment 僱傭		
General Disclosure 一般披露	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare.	有關薪酬及解僱、招聘及晉升、工作時數、假期、平等機會、多元化、反歧視以及其他待遇及福利的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	47-51
KPI B1.1 關鍵績效指標 B1.1	Total workforce by gender, employment type (for example, full-or part-time), age group and geographical region.	按性別、僱傭類型(如全職或兼職)、年齡組別及地區劃分的僱員總數。	48
KPI B1.2 關鍵績效指標 B1.2	Employee turnover rate by gender, age group and geographical region.	按性別、年齡組別及地區劃分的僱員流失比率。	49

IX. “Environmental, Social and Governance Reporting Guide” by The Stock Exchange of Hong Kong Limited

九. 香港聯合交易所有限公司的《環境、社會及管治報告指引》

General Disclosure/KPIs 一般披露/ 關鍵績效指標	Reporting Guideline 報告指引	Page 頁數
B. Social 社會		
Aspect B2 層面 B2		
Health and Safety 健康與安全		
General Disclosure 一般披露	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards.	有關提供安全工作環境及保障僱員避免職業性危害的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。
KPI B2.1 關鍵績效指標 B2.1	Number and rate of work-related fatalities occurred in each of the past three years including the reporting year.	過去三年(包括匯報年度)每年因工亡故的人數及比率。
KPI B2.2 關鍵績效指標 B2.2	Lost days due to work injury.	因工傷損失工作日數。
KPI B2.3 關鍵績效指標 B2.3	Description of occupational health and safety measures adopted, and how they are implemented and monitored.	描述所採納的職業健康與安全措施，以及相關執行及監察方法。



IX. “Environmental, Social and Governance Reporting Guide” by The Stock Exchange of Hong Kong Limited

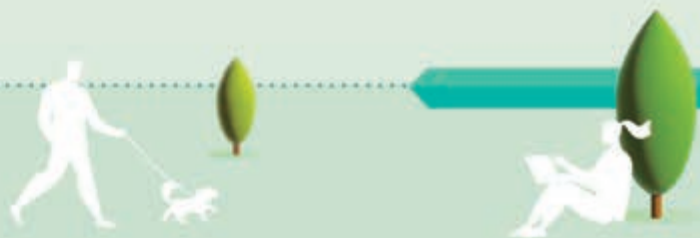
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General Disclosure/KPIs 一般披露/ 關鍵績效指標	Reporting Guideline 報告指引	Page 頁數	
B. Social 社會			
Aspect B3 層面 B3			
Development and Training 發展及培訓			
General Disclosure 一般披露	Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities.	有關提升僱員履行工作職責的知識及技能的政策。描述培訓活動。	58-61
KPI B3.1 關鍵績效指標 B3.1	The percentage of employees trained by gender and employee category (e.g. senior management, middle management).	按性別及僱員類別(如高級管理層、中級管理層)劃分的受訓僱員百分比。	60
KPI B3.2 關鍵績效指標 B3.2	The average training hours completed per employee by gender and employee category.	按性別及僱員類別劃分，每名僱員完成受訓的平均時數。	61
Aspect B4 層面 B4			
Labour Standards 勞工準則			
General Disclosure 一般披露	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to preventing child and forced labour.	有關防止童工或強制勞工的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	62
KPI B4.1 關鍵績效指標 B4.1	Description of measures to review employment practices to avoid child and forced labour.	描述檢討招聘慣例的措施以避免童工及強制勞工。	62
KPI B4.2 關鍵績效指標 B4.2	Description of steps taken to eliminate such practices when discovered.	描述在發現違規情況時消除有關情況所採取的步驟。	62

IX. “Environmental, Social and Governance Reporting Guide” by The Stock Exchange of Hong Kong Limited

九. 香港聯合交易所有限公司的《環境、社會及管治報告指引》

General Disclosure/KPIs 一般披露/ 關鍵績效指標	Reporting Guideline 報告指引	Page 頁數
B. Social 社會		
Aspect B5 層面 B5	Supply Chain Management 供應鏈管理	
General Disclosure 一般披露	Policies on managing environmental and social risks of the supply chain.	管理供應鏈的環境及社會風險政策。 63
KPI B5.1 關鍵績效指標 B5.1	Number of suppliers by geographical region.	按地區劃分的供應商數目。 63
KPI B5.2 關鍵績效指標 B5.2	Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, and how they are implemented and monitored.	描述有關聘用供應商的慣例，向其執行有關慣例的供應商數目，以及相關執行及監察方法。 63
KPI B5.3 關鍵績效指標 B5.3	Description of practices used to identify environmental and social risks.	描述有關識別供應鏈每個環節的環境及社會風險的慣例，以及相關執行及監察方法。 63
KPI B5.4 關鍵績效指標 B5.4	Description of practices used to promote environmentally preferable products and services when selecting suppliers, and how they are implemented and monitored.	描述在揀選供應商時促使多用環保產品及服務的慣例，以及相關執行及監察方法。 63



IX. “Environmental, Social and Governance Reporting Guide” by The Stock Exchange of Hong Kong Limited

九. 香港聯合交易所有限公司的《環境、社會及管治報告指引》

General Disclosure/KPIs 一般披露/ 關鍵績效指標	Reporting Guideline 報告指引	Page 頁數	
B. Social 社會			
Aspect B6 層面 B6	Product Responsibility 產品責任		
General Disclosure 一般披露	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress.	有關所提供產品和服務的健康與安全、廣告、標籤及私隱事宜以及補救方法的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。	64-68
KPI B6.1 關鍵績效指標 B6.1	Percentage of total products sold or shipped subject to recalls for safety and health reasons.	已售或已運送產品總數中因安全與健康理由而須回收的百分比。	65
KPI B6.2 關鍵績效指標 B6.2	Number of products and service related complaints received and how they are dealt with.	接獲關於產品及服務的投訴數目以及應對方法。	66
KPI B6.3 關鍵績效指標 B6.3	Description of practices relating to observing and protecting intellectual property rights.	描述與維護及保障知識產權有關的慣例。	68
KPI B6.4 關鍵績效指標 B6.4	Description of quality assurance process and recall procedures.	描述質量檢定過程及產品回收程序。	65
KPI B6.5 關鍵績效指標 B6.5	Description of consumer data protection and privacy policies, and how they are implemented and monitored.	描述消費者資料保障及私隱政策，以及相關執行及監察方法。	67

IX. “Environmental, Social and Governance Reporting Guide” by The Stock Exchange of Hong Kong Limited

九. 香港聯合交易所有限公司的《環境、社會及管治報告指引》

General Disclosure/KPIs 一般披露/ 關鍵績效指標	Reporting Guideline 報告指引	Page 頁數
B. Social 社會		
Aspect B7 層面 B7	Anti-corruption 反貪污	
General Disclosure 一般披露	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering.	有關防止賄賂、勒索、欺詐及洗黑錢的： (a) 政策；及 (b) 遵守對發行人有重大影響的相關法律及規例的資料。
KPI B7.1 關鍵績效指標 B7.1	Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the cases.	於報告期內對發行人或其僱員提出並已審結的貪污訴訟案件的數目及訴訟結果。
KPI B7.2 關鍵績效指標 B7.2	Description of preventive measures and whistle-blowing procedures, and how they are implemented and monitored.	描述防範措施及舉報程序，以及相關執行及監察方法。
KPI B7.3 關鍵績效指標 B7.3	Description of anti-corruption training provided to directors and staff.	描述向董事及員工提供的反貪污培訓。
Aspect B8 層面 B8	Community Investment 社區投資	
General Disclosure 一般披露	Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests.	有關以社區參與來瞭解營運所在社區需要和確保其業務活動會考慮社區利益的政策。
KPI B8.1 關鍵績效指標 B8.1	Focus areas of contribution (e.g. education, environmental concerns, labour needs, health, culture, sport).	專注貢獻範疇(如教育、環境事宜、勞工需求、健康、文化、體育)。
KPI B8.2 關鍵績效指標 B8.2	Resources contributed (e.g. money or time) to the focus area.	在專注範疇所動用資源(如金錢或時間)。



Ngai Hing Hong Company Limited
毅興行有限公司