

### TAN CHONG INTERNATIONAL LIMITED

## 陳唱國際有限公司

(Incorporated in Bermuda with limited liability) (於百慕達註冊成立之有限公司) Stock Code 股份代號: 693

25 November 2022

Dear Shareholders,

# Tan Chong International Limited ("Company") — Circular ("current corporate communication")

Please be informed that the English and Chinese versions of the Company's current corporate communication are available on the Company's website at http://www.tanchong.com ("Company's website") and the HKExnews' website at www.hkexnews.hk ("HKExnews' website"). You may access the current corporate communication on the Company's website or browsing through the HKExnews' website.

For shareholders who chose or are deemed to have consented to receive corporate communications (Note) by electronic means but for any reason you have difficulty in receiving or gaining access to the corporate communications, or if you want to receive another printed language version of the current corporate communication other than that you have received (if applicable), the Company will promptly upon your request send to you a printed version free of charge. Please make your request to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

Please also note that you are entitled to change your choice of language and/or means of receipt of the Company's future corporate communications by giving reasonable notice in writing (not less than 7 days) or simply completing, signing and returning the Change Request Form on the reverse side to the Company c/o the Hong Kong Share Registrar, using the mailing label at the bottom of the Change Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp), or by email at tanchong.ecom@computershare.com.hk.

If you have any queries relating to any of the above matters, please contact the service hotline of the Hong Kong Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

By the order of the Board

Tan Chong International Limited

Teo Siok Ghee

Liew Daphnie Pingyen

Joint Company Secretaries

Note: Corporate communications include but are not limited to the Company's (a) annual reports and, where applicable, summary financial reports; (b) interim reports, and where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.

各位股東:

#### 陳唱國際有限公司(「本公司」) -通函(「是次本公司通訊」)

謹通知 閣下是次本公司通訊的中、英文版本已載列於本公司網站(http://www.tanchong.com)(「本公司網站」)及香港交易所披露易網站(www.hkexnews.hk)(「港交所披露易網站」),歡迎瀏覽。 閣下可進入本公司網站或瀏覽港交所披露易網站取得是次本公司通訊。

至於已選擇或被視為已選擇收取公司通訊<sup>(Mit)</sup>電子版本之股東,若因任何理由在收取或瀏覽該等文件上遇到困難,或 閣下欲收取是次本公司通訊之另一語言印刷本(如適用),本公司將於收到 閣下之要求後,迅即向 閣下免費寄發一份印刷本。請把 閣下要求寄回香港中央證券登記有限公司(「香港證券登記處」),地址為香港灣仔皇后大道東183號合和中心17M樓。

閣下有權更改選擇收取日後刊發之公司通訊的語言版本及/或收取方式。 閣下可在給予合理時間下發出書面通知(最短不少於7日)或填妥、簽署及交回隨本函背面的變更申請表格,並使用附載於變更申請表格上之郵寄標籤寄回香港證券登記處(如在香港投寄,毋須貼上郵票;否則,請貼上適當的郵票)或透過電郵至 tanchong.ecom@computershare.com.hk。

如 閣下對本函內容有任何疑問,請於辦公時間內(星期一至星期五上午9時正至下午6時正,香港公眾假期除外)致電香港證券登記處熱線(852)2862 8688 查詢。

承董事局命 陳唱國際有限公司 張淑儀

劉檳燕

聯席公司秘書

2022年11月25日

CCS3705

## Change Request Form 變更申請表格

#### To: Tan Chong International Limited (the "Company")

(Stock Code: 693)

c/o Computershare Hong Kong Investor Services Limited

17M Floor, Hopewell Centre

183 Queen's Road East

Wan Chai, Hong Kong

致: 陳唱國際有限公司(「本公司」)

(股份代號:693)

香港中央證券登記有限公司 香港灣仔皇后大道東 183 號 合和中心 17M 樓

I/We have already received a printed copy of the Current Corporate Communication in English/Chinese or have chosen (or are deemed to have consented) to read the Current Corporate Communication posted on the Company's website:

本人/我們已收取本次公司通訊文件之英文/中文印刷本或已選擇(或被視為已同意)瀏覽本公司網站所登載之本次公司通訊文件:

Part A – I/We would like to receive another printed version of the Current Corporate Communication of the Company as indicated below: 甲 部 本人/我們現在希望以下列方式收取 貴公司本次公司通訊文件之另一語言印刷本:

(Please mark	ONLY ONE (X) of the following boxes) (請僅在下列其中一個空格內劃上「X」號)
_	to receive the <b>printed English version</b> of corporate communications; <b>OR</b>
	收取公司通訊之 <b>英文印刷本;或</b>

to receive the printed Chinese version of corporate communications; OR 

收取公司通訊之中文印刷本;或 to receive both printed English and Chinese versions of corporate communications.

同時收取公司通訊之英文及中文印刷本

Part B I/We would like to change the choice of language and means of receipt of future Corporate Communications of the Company as indicated below:

乙 部 本人/我們現在希望更改以下列方式收取 貴公司日後公司通訊文件之語言版本及收取途徑:

(Please mark ONLY ONE (X) of the following boxes) (請僅在下列其中一個空格內劃上「X」號)

to read the Website version of all future Corporate Communication published on the Company's website in place of receiving printed copies; and receive a П notification letter either by post or by email of the publication of Corporate Communication on website; OR 瀏覽在公司網站發表之公司通訊文件網上版本,以代替印刷本,並以郵遞或電郵方式收取公司通訊文件已在網上刊發通知信函;或

Email Address

電郵地址

П

Address: 地址

(The Company will send to the email address provided above (if any) the email notification of the availability of future Corporate Communications on the Company's website. If no email address is provided, only a notification letter of the publication of future Corporate Communications on the Company's website will be sent. Please provide the email address in

English Capital Letters and the email address will solely be used for email notification of the release of Corporate Communications.)

(本公司日後僅將公司通訊已在本公司網站登載之電郵通知發送至如上提供之電郵地址(如有)。如未有提供電郵地址,則僅會向 閣下寄發公司通訊已在本公司網站登載之通知信函。請以英文正楷填寫電郵地址,有關電郵地址僅用作收取公司通訊已予發佈之電郵通知。)

to receive the printed English version of corporate communications ONLY; OR 

僅收取公司通訊之英文印刷本;或 to receive the printed Chinese version of corporate communications ONLY; OR

僅收取公司通訊之中文印刷本;或 to receive both printed English and Chinese versions of corporate communications.

同時收取公司通訊之英文及中文印刷本

Name: Signature: 姓名 簽名 Contact telephone number: Date: 日期

聯絡電話號碼

# You are required to fill in the details if you download this change request form from the Company's website. 假如 图下從本公司網站下載本變更申請表格,請必須填上有關資料。

Notes ₩#:

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- Please complete all your details clearly.

  If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.

  刘屬聯名股東,則本變更申請表格須由該名於本公司股東名冊上就聯名持有股份之其姓名位列首位的股東簽署,方為有效。

  Any form with more than one box marked "X", with no signature or otherwise incorrectly completed will be void.

  如在本變更申請表格作出超過一項遷擇、或未有後書。或在其他方面填寫不正確,則本變更申請表格將會作廢。

  The above instruction will apply to all future corporate communications to be sent to shareholders of the Company until you notify otherwise by reasonable notice in writing (not less than 7 days) to the Company c/o the Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at tanchong.ecom@computershare.com.hk.

  上班看示簿用於日後奇發予本公司股東之所有公司通讯,直至 閣下發出合理時間的書面通知(最短不少於 7日)予本公司香港證券登記慮。香港中央證券登記有限公司」(香港灣仔皇后大道東 183 號合和中心 17M 懷以民電新發送至 natchong.ecom@computershare.com.hk. 月仔羅賽為止。

  Shareholders are entitled to change the choice of means of receipt and language of corporate communications at any time by reasonable notice in writing (not less than 7 days) to the Company c/o the Share Registrar (at the above address)
- 中心 1/M 慢淚以角動發送至 tanchong.ecom@computershare.com.nk 另作題捧為止。

  Shareholders are entitled to change the choice of means of receipt and language of corporate communications at any time by reasonable notice in writing (not less than 7 days) to the Company c/o the Share Registrar (at the above address) or by email at tanchong.ecom@computershare.com.hk.

  股東有權團時發出合理時間的書面通知(最短不少於7日)予本公司股份過戶登記處(上述地址)或以電郵發送至 tanchong.ecom@computershare.com.hk,要求更改有關公司通訊的語言版本及收取方式。

  For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.

  為免存疑,任何在本變更申請表格上的額外手寫指示,本公司將不予處理。

## 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司 Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港 Hong Kong

閣下寄回此變更申請表格時,請將郵寄標籤剪貼於信封上 如在本港投寄母須貼上郵票。

Please cut the mailing label and stick it on the envelope to return this Change Request Form to us. No postage stamp necessary if posted in Hong Kong.

Get in touch with us 與我們聯繫

Send us an enquiry Rate our service Lodge a complaint 回線回

評價

Contact Us 聯繫我們

www.computershare.com/hk/contact

