



**東方企控集團有限公司**  
ORIENTAL ENTERPRISE HOLDINGS LIMITED  
(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立之有限公司)  
(Stock Code: 18)  
(股份代號: 18)

Dear Shareholders,

**Oriental Enterprise Holdings Limited (the “Company”) – Notification of Publication of 1. Annual Report for the year ended 31 March 2023;  
2. Circular (together with Notice of Annual General Meeting and Proxy Form) of Proposed Grant of General Mandates to Buy Back and Issue Shares,  
Re-election of Retiring Directors and Continuing Appointment of Independent Non-Executive Director Who Has Served More Than Nine Years and  
Election of Independent Non-Executive Director (“Current Corporate Communications”); and  
3. Environmental, Social and Governance Report for the year ended 31 March 2023 (“2023 ESG Report”)**

Please be informed that the Current Corporate Communications of the Company (in English and Chinese versions) are now available on the Company’s website at <https://oeh.on.cc> under “Corporate Information” section (the “Company Website”) and the website of Hong Kong Exchanges and Clearing Limited at <https://www.hkexnews.hk> (the “HKEXnews Website”).

Please note that the Company’s 2023 annual general meeting will be held at 4th Floor, Oriental Media Centre, 23 Dai Cheong Street, Tai Po Industrial Estate, Hong Kong on Wednesday, 16 August 2023 at 11:00 a.m..

For environmental protection, the Company encourages its shareholder(s) (the “Shareholder(s)”) to receive the Corporate Communications\* by electronic means through the Company’s website, please complete Part A of the attached Instruction Slip and return it to the Company’s Share Registrar, Tricor Friendly Limited, by email to [oeh18-ecom@hk.tricorglobal.com](mailto:oeh18-ecom@hk.tricorglobal.com), by facsimile to (852) 2861 1465, by post using the pre-paid mailing label provided at the bottom of the Instruction Slip or mail directly to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong.

If you choose electronic means and have specified your email address in the Instruction Slip, we will send you an email notification to inform you of the release of the relevant Corporate Communications on the Company’s website on the day such Corporate Communication(s) is/are sent to the Shareholders. In case you have not provided your email address, we will notify you by mail instead. Shareholders who have chosen to receive the Corporate Communications by electronic means and who for any reason have difficulty in receiving or gaining access to the relevant Corporate Communications, kindly complete Part B of the attached Instruction Slip and return it to the Company’s Share Registrar by using any of the above-mentioned methods. The relevant Corporate Communications will be sent to you in printed form free of charge.

After your election, you may also change your choice of means of receipt at any time by giving us reasonable prior notice by completing Part A of the attached Instruction Slip and return it to the Company’s Share Registrar by using any of the above-mentioned methods. We will not charge you any fee therefor. A copy of the Instruction Slip can also be obtained from the Company’s Share Registrar.

The Company’s 2023 ESG Report is published in electronic form only on the Company Website and the HKEXnews Website. If you wish to receive a printed copy of the 2023 ESG Report, you may submit your request to the Company’s Share Registrar by post at the above address.

If you have any queries relating to this letter, please contact our Share Registrar’s hotline at (852) 2980 1333 between 9:00 a.m. and 5:30 p.m. (Monday to Friday, excluding public holidays).

By order of the board of  
**Oriental Enterprise Holdings Limited**  
Ka-bong WONG  
Company Secretary

Hong Kong, 11 July 2023

Encl.

\* Corporate Communications refer to any documents issued or to be issued by the Company, including but not limited to: (a) annual reports; (b) interim reports; (c) environmental, social and governance reports; (d) notices of meetings; (e) listing documents; (f) circulars and (g) proxy forms.

敬啟者：

**東方企控集團有限公司（「本公司」）－ 發布 1. 截至 2023 年 3 月 31 日止年度的年度報告；  
2. 通函（連同股東周年大會通告及代表委任表格）有關建議授出購回及發行股份之一般授權、  
重選退任董事及繼續委任在任超過九年之獨立非執行董事及推選獨立非執行董事（「是次企業通訊」）；及  
3. 截至 2023 年 3 月 31 日止年度的環境、社會及管治報告（「2023 年度環境、社會及管治報告」）的通知**

本公司謹通知 閣下，本公司是次企業通訊（中、英文版本）已上載於本公司網站（<https://oeh.on.cc>）之「企業資料」內（「本公司網站」）及香港交易及結算有限公司網站（<https://www.hkexnews.hk>）（「披露易網站」）。

本公司 2023 年股東周年大會將於 2023 年 8 月 16 日（星期三）上午 11 時正在香港大埔工業邨大昌街 23 號東方傳媒中心 4 樓舉行。

為保護環境，本公司鼓勵各股東選擇透過本公司網站收取企業通訊\*電子版本，請填妥隨附之「指示回條」甲部，並電郵至 [oeh18-ecom@hk.tricorglobal.com](mailto:oeh18-ecom@hk.tricorglobal.com)、傳真至(852) 2861 1465、使用印於「指示回條」底部的已預繳郵寄標籤或直接寄回香港夏慤道 16 號遠東金融中心 17 樓本公司股份過戶登記處卓佳準誠有限公司。

如 閣下選擇以電子方式收取企業通訊，並已於「指示回條」填上電郵地址，本公司將會於本公司網站公布企業通訊及寄發該企業通訊予股東當日，以電郵形式通知 閣下。如 閣下並未提供電郵地址，本公司將以郵寄函件取代。已選擇電子方式收取企業通訊的股東，如因任何理由對接收或取得有關企業通訊遇到困難，請填妥隨附之「指示回條」乙部並以上述任何一種方式交回本公司股份過戶登記處，均可獲免費發送有關企業通訊的印刷本。

閣下作出選擇後，仍可隨時更改收取方式，但須給予合理時間通知，並填妥「指示回條」甲部及透過上述任何一種方式交回本公司股份過戶登記處即可，費用全免。 閣下亦可向本公司股份過戶登記處索取「指示回條」。

本公司之 2023 年度環境、社會及管治報告僅以電子形式上載於本公司網站及披露易網站。倘 閣下希望收取 2023 年度環境、社會及管治報告的印刷本，可通過郵寄方式向本公司股份過戶登記處提出相關要求，地址如上。

如 閣下對本函件有任何疑問，請於上午 9 時至下午 5 時 30 分（星期一至五，公眾假期除外）致電本公司股份過戶登記處熱線(852) 2980 1333 查詢。

承董事會命  
**東方企控集團有限公司**  
公司秘書  
黃嘉邦

香港，2023 年 7 月 11 日

附件

\* 企業通訊指由本公司發出或將予發出的任何文件，包括但不限於：(a) 年度報告；(b) 中期報告；(c) 環境、社會及管治報告；(d) 會議通告；(e) 上市文件；(f) 通函及(g) 代表委任表格。

## INSTRUCTION SLIP 指示回條

Please complete, sign and return this Instruction Slip to the Share Registrar of Oriental Enterprise Holdings Limited (the "Company"), Tricor Friendly Limited, by email to oeh18-ecom@hk.tricorglobal.com, by facsimile to (852) 2861 1465, by post using the pre-paid mailing label provided at the bottom of this slip or mail directly to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong.

請填妥及簽署下列「指示回條」，並電郵至oeh18-ecom@hk.tricorglobal.com、傳真至(852) 2861 1465、使用印於本回條底部的已預繳郵寄標籤或直接寄回香港夏愨道16號遠東金融中心17樓，東方企控集團有限公司（「本公司」）股份過戶登記處卓佳準誠有限公司。

### Part A: To elect/change the means of receipt of the future Corporate Communications\*

甲部：選擇／更改日後收取「企業通訊\*」之方式

I/We would like to receive the Company's future Corporate Communications: (Please "✓" only one box)

本人／吾等欲以下列方式收取日後的企業通訊：（請以「✓」號選擇一項）

- in printed form; or 只收取印刷本；或  
 by electronic means in lieu of in printed form. 以電子方式取代印刷本。

My/Our email address:

本人／吾等的電郵地址：\_\_\_\_\_

(Please ensure your email address is properly filled in for the purpose of receiving the notification of release of Corporate Communications)

(請確保填上正確的電郵地址以作收取企業通訊發布通知之用)

### Part B: Request for printed form of current Corporate Communications

乙部：要求發送是次企業通訊之印刷本

- I/We have chosen to receive the Corporate Communications by electronic means but would also like to receive the relevant printed form.  
本人／吾等已選擇透過以電子方式瀏覽企業通訊，但仍希望收取有關企業通訊之印刷本。

Name(s) of Shareholder(s) in English 股東的英文名稱  
(Please use **BLOCK LETTERS**) (請以大楷書寫)

Name(s) of Shareholder(s) in Chinese 股東的中文名稱

Registered address of Shareholder(s) 股東的登記地址

Contact telephone number 聯絡電話

Signature(s) 簽署

Date 日期

Notes 附註:

- The above instruction will apply to all Corporate Communications of the Company to be sent to you until you inform us otherwise.  
上述指示將適用於本公司的所有企業通訊，直至閣下另行通知為止。
- If any shares are held in joint names, all joint holders or the joint holder whose name stands first on the Company's register of members should sign this Instruction Slip in order for it to be valid.  
如任何股份以聯名方式持有，則所有聯名持有人或名列本公司股東名冊的首名聯名持有人須於本指示回條上簽署，方為有效。
- This Instruction Slip with no box ticked or otherwise incorrectly completed will be deemed void and would assume you would like to receive the Company's future Corporate Communications by electronic means.  
如在本指示回條未有作出選擇或在其他方面填寫不正確，本指示回條將作廢及假設閣下欲以電子方式收取本公司日後的企業通訊。
- For the avoidance of doubt, no additional instructions (other than those imprinted herein) written on this Instruction Slip will be processed.  
免生疑問，在本指示回條寫上的任何額外指示（本回條上所印列之指示除外）將不予處理。

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(Please cut along the dotted line 請沿虛線剪下)



Please cut the mailing label and stick this on the envelope to return this Instruction Slip to us.

No postage stamp necessary if posted in Hong Kong.  
Otherwise, please affix an appropriate stamp.

閣下寄回此指示回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄毋須貼上郵票，否則請貼上適當的郵票。

### 郵寄標籤 MAILING LABEL

卓佳準誠有限公司  
Tricor Friendly Limited  
簡便回郵號碼 10 GPO Freeport No. 10 GPO  
香港 Hong Kong