

JY GRANDMARK HOLDINGS LIMITED 景業名邦集團控股有限公司

(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立的有限公司)
(Stock code 股份代號: 2231)

2 February 2024

Dear registered shareholder(s),

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, JY Grandmark Holdings Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.jvgrandmark.com and the HKEXnews website at www.hkexnews.hk in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Company's Hong Kong branch share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, unless you have specifically requested for Corporate Communications in printed version, you (i) will not receive any Corporate Communications (other than Actionable Corporate Communications(Node)) in printed form; (ii) will only receive notices regarding the publication of Corporate Communications on the Company's website and the HKEXnews website in printed form; and (iii) will have to check the Company's website and the HKEXnews website for the Corporate Communications published.

If you want to receive the printed English version, Chinese version or both English and Chinese versions of all future Corporate Communications, please complete the enclosed Reply Form and send it to the Share Registrar or send an email to jygrandmark.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form. Please note that instructions to opt for printed version shall be valid for one year starting from the receipt date of the instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully, By order of the Board JY Grandmark Holdings Limited Chan Sze Ming Michael Chairman

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holder.

各位登記股東:

以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則(「**上市規則**」)第 2.07A條,景業名邦集團控股有限公司(「**本公司**」)謹此通知 閣下,本公司已採用以電子方式發布公司通訊(「**公司通訊**」)之安排,該公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件,包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告; (b)中期報告及其中期報告摘要(如適用); (c)會議通知; (d)上市文件; (e)通函;及 (f)委任表格。

請注意,所有日後公司通訊的英文版和中文版將在本公司網站 <u>www.jygrandmark.com</u> 及香港交易所披露易(「**披露易**」)網站 <u>www.hkexnews.hk</u> 上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到最新的公司通訊,本公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者, 閣下也可以簽署回條並交回本公司的香港股份過戶登記分處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183號合和中心 17M 樓。

如果本公司沒有收到 閣下的有效電子郵件地址,直至股份過戶處收到 閣下有效的電子郵件地址前,除非 閣下明確指示要求收取公司通訊的印刷本,否則 閣下(i)將不會收到任何公司通訊的印刷本(可供採取行動的公司通訊/^應除外);(ii)將僅收到以印刷形式寄發的有關在本公司網站及披露易網站上發布公司通訊的通知;及(iii)將需要查閱本公司網站及披露易網站以取得已發布的公司通訊。

若 閣下希望收取日後公司通訊之英文、中文或英文及中文印刷本,請填妥回條並交回本公司的股份過戶處或發電子郵件至 jygrandmark.ecom@computershare.com.hk, 並註明 閣下的姓名、地址以及收取公司通訊印刷本的要求。請注意,收取印刷本之指示由收悉 閣下指示 當日起計一年內有效,此後將過期。

如 閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)期間致電(852)2862 8688 查詢。

承董事會命 **景業名邦集團控股有限公司 陳思銘** *主席* 謹啟

REPLY FORM 回條		
KEPLY FORM		
To: Computershare Hong Kong Investor Services Limited (The "Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wanchai, Hong Kong	致:	香港中央證券登記有限公司 (「股份過戶處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓
(Please <u>choose ONLY ONE</u> of the options below) (請 <u>從以下選項中只選擇其中一項)</u>		
		Personalized QR Code 專屬二維碼
Option 1: Provide your email address for receipt of future Corporate Communications* of the Company via electronic dissemination by scanning your personalized QR code 選項1: 掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址・以接收本公司通過電子方式 發布的日後公司通訊*		
You are NOT required to return this Reply Form if you choose Option 1. 如選擇了選項 1. 閣下 無須 交回本回條。		
Option 2: I/we hereby provide my/our email address in writing for receipt of future Corporate Communications* of the following listed company (the		
"Company") via electronic dissemination		
選項 2: 本人/吾等現以書面提供本人/吾等之的電子郵件地址‧以確保收到以下上市公司(「公司」)通過電子方式發布的未來公司通訊。		
Name of Securities holder(s) 證券持有人姓名: Name of the listed company 上市公司名稱:		
JY Grandmark Holdings Limited		
	景業名邦集團控	股有限公司
Email address 電郵地址: (Note 3/附註3)		
starting from the receipt date of instruction or till in one of the below boxes if applicable)	the publication of next Corporat 並已知悉本指示由收取指示日期	copies and noted that this instruction is valid only for one year the Communications, whichever the later. (Note 5) (Please mark "✓" 起計一年內或直至下次發佈公司通訊的日期(以較後者為準)有
English Version 英文版本	Chinese Version 中文版本	English and Chinese Version 英文及中文版本
Signature(s): ^(Note 1) 簽名: ^(附註1)	Contact number: 聯絡電話號碼:	Date: 日期:
Notes 附註: 1. Please complete all your details clearly. If your shares are held in joint names, al 講演整填妥 關下之所有資料。如屬聯名股東,則本回條須由所有聯名股東縣		this Reply Form in order to be valid.

語書整理义 個卜乙所有資料。如應聯名股東,則本回條須田所有縣須田所有縣名股東聯合簽署、方為月效。
2. Any Reply Form with no signature or antherwise incorrectly completed will be void.
任何回條若未有簽署或在其他方面填寫不正確,則本回條將會作廢。
3. If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications*. 如本公司沒有收到 關下的資效量子對於地址。 周下將無法投動有關發佈公司通訊**的通知。
4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered. 如 周下通過二維衛、電影、回接及或其他方式提供多於一個的電子影性地址,只有 周下晨後提供的電子影件地址將會被用於愈記。
5. If you mark "4" in the box in Option 3, no email address will be registered and only Corporate Communications* in printed form will be received. 如 周下在選項 3 方格內劃上 「4」,號,將不會有電子郵件地址被發記,只有公司通訊*的印刷本會被收取。
6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.
為免存長,在本回條上的任何額外指示,本公司將不予處理。

(集個人資料聲明)

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").

本登明中折指的「個人資料」與香港法例第 486 章 (個人資料(私膳)條例)(「《私隱條例)」)中「個人資料」的過義相同。

1) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications" and to liaise with you on other matters relating to your holdings in the Company have your bersonal Data to the Company is on a near case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.

圖下於本回條所提供的個人資料網形於包括但不限於)有關公司以電子方式發布公司通訊*及就 圖下持有的公司證券有關的其他事宜上與 圖下聯絡。圖下是自顧向本公司提供個人資料。若 圖下未能提供足夠資料・本公司可能無法處理 圖下在本回線上所述的指示及/或要求。

"Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.

本公司可就任何所說时的用送或在法例規定的情况一系 圖下的個人資料機製或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體・並將在適當期間保留該等個人資料作核實及紀錄用途。

"You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong or by email at PrivacyOfficer@computershare.com.hk.

圖下有權限(私種報)的條文會開入或修改會的表別表別表別的概念。

Mailing Label 髮寄標盤

Mailing Label 髮寄標盤

Mailing Label 髮寄標盤

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

(i)

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

香港中央證券登記有限公司 Freepost No. 簡便回郵號碼: 37

Computershare Hong Kong Investor Services Limited

Hong Kong 香港

當 閣下寄回此回條時、請將勤寄標鹼剪貼於信封上 如在本港投寄 閣下無需支付郵費或贴上郵票。

* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.

原并另有註明、公司通訊分指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。