WEIHAI CITY COMMERCIAL BANK CO., LTD.*

威海市商業銀行股份有限公司*

(A joint stock company incorporated in the People's Republic of China with limited liability) (於中華人民共和國註冊成立的股份有限公司)

(Stock Code 股份代號: 9677)

29 February 2024

Dear registered H shareholder(s),

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Weihai City Commercial Bank Co., Ltd.* (the "Bank") is writing to inform you that the Bank has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Bank, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Bank at www.whccb.com and the HKExnews website at www.hkexnews.hk in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications (Note), the Bank recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Bank's H share registrar (the "H Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Bank does not receive a functional email address in your reply, until such time that the functional email address is provided to the H Share Registrar, the Bank will send the Actionable Corporate Communications (Note) in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the H Share Registrar or send an email to whccb.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the H Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

> Yours faithfully, **Board of Directors** Weihai City Commercial Bank Co., Ltd.*

Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

* Weihai City Commercial Bank Co., Ltd. is not an authorized institution within the meaning of the Banking Ordinance (Chapter 155 of the Laws of Hong Kong), not subject to the supervision of the Hong Kong Monetary Authority, and not authorized to carry on banking and/or deposit-taking business in Hong Kong.

各位登記 H 股股東:

以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則 (「上市規則」)第 2.07 條,威海市商業銀行股份有限公司*(「本行」)謹此通知 閣下,本行已採用以電子方式發布公司通訊(「公司通訊」)之安排,該公司通訊是指本行發布或將要發布的任何文件,包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告; (b) 中期報告及其中期報告摘要(如適用); (c) 會議通知; (d) 上市文件; (e) 通函和 (f) 委任表格。

請注意,所有未來公司通訊的英文版和中文版將在本行網站 www.whccb.com 和披露易網站 www.hkexnews.hk 上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊^{(附註),}本行建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。 或者, 閣下也可以簽署回條並交回本行的 H 股股份過戶登記處(「**H 股股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果本行沒有收到 閣下的有效電子郵件地址,直至股份過戶處收到 閣下有效的電子郵件地址前,本行未來將以印刷本形式發送可供採取行動的公司通訊^(Mit)。

若 閣下希望收取公司通訊之印刷版,請填妥本函背頁之回條並交回 H 股股份過戶處,或發送電子郵件至 $\frac{\text{whccb.ecom@computershare.com.hk}}{\text{whccb.ecom@computershare.com.hk}}$,並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意,收取公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)其間致電 H 股 股份過戶處(852)2862 8688 查詢

威海市商業銀行股份有限公司* 董事會

謹啟

2024年2月29日

附註:可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的公司通訊。

* 威海市商業銀行股份有限公司根據香港法例第 155 章銀行業條例並非一家認可機構,不受香港金融管理局監督,亦不獲授權在香港經營銀行/存款 業務。

Personalized QR Code 專屬二維碼

REPLY	FORM	回條
-------	-------------	----

Computershare Hong Kong Investor Services Limited

(The "H Share Registrar") 17M Floor, Hopewell Centre

183 Queen's Road East, Wan Chai, Hong Kong

(Please <u>choose ONLY ONE</u> of the options below) (請從以下選項中只**選擇其中一項**)

香港中央證券登記有限公司 (「H股股份過戶處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓

Option 1: Provide your email address for receipt of Actionable Corporate Communications (Note 3) of the Bank via electronic dissemination by scanning your personalized QR code

選項 1:

閣下專屬二維碼提供 閣下之電子郵件地址,以接收本行通過電子方式 發佈的可供採取行動的公司通訊(Milit 3)

You are **NOT required** to return this Reply Form if you choose Option 1. 如選擇了選項1 帮下無須交回本回條。

Option 2: I/we hereby provide my/our email address in writing for receipt of Actionable Corporate Communications (Note 3) of the following listed company (the "Bank") via electronic dissemination. 選項 2: 本人/吾等現以書面提供本人/吾等之電子郵件地址・以確保收到以下上市公司(「本行」)通過電子方式發佈的可供採取行動的公司通訊 (常註 3)			
Name of Securities holder(s) 證券持有人姓名:	Name of the listed company 上市公司名稱: Weihai City Commercial Bank (威海市商業銀行股份有限公司#	Co., Ltd.#	
Email address 電郵地址: (Note 3 / 附註 3)			
Option 3: I/we hereby request for receipt of future Corporate Communications* in printed form and noted that this instruction is valid for one year starting from the receipt date of instruction. (Note 5) (Please mark "✓" in the below box if applicable) 選項3: 本人/吾等現要求收取未來公司通訊・印刷版・並已知悉本指示自收悉指示當日起計一年內有效。(Nate 5) (如適用・請在以下方格內劃上「✓」號)			
English Version 英文版本 Chinese Version 中文版: Signature(s): (Note 1) 簽名: (附註 1)	本	Date: 日期:	

- -communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder. 如本行沒有收到 閣下的有效電子郵件地址 閣下將無法收到有關發佈可供採取行動的公司通訊的通知。可供採取行動的公司通訊在何涉及要求發行人的證券持有人指示其擬如何行使其有關 證券持有人的權利的公司通訊。

- If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered. 如 關下疆邊二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址、只有 關下最後提供的電子郵件地址將會被用於登記。
- | You mark * *** in the box in Option 3, no email address will be registered and only Corporate Communications* in printed form will be received.

 如 関下症疑思 3 方格内動上 * / * * 透、將不會有管一動片地址被登記・只有公司通訊* 約日刷放會被收取。

 For the avoidance of doub, the Bank does not accept any other instructions given on this Reply Form.

 為免存疑・在本回線上的任何額外指示・本行將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- 個人資海報明

 Personal Data provided in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").

 本聲明中所指的「個人資料」與香港法例第 486 章 (個人資料」在隱)條例)(「私隱條例)」)中「個人資料」的涵養相同。

 Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Bank's electronic disamination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Bank, Your Supply of Personal Data to the Bank is on a voluntary basis. In case of a failure to provided with relieve in Information, the Bank way not be able to process your instruction and/or request as stated in this Reply Form.

 In Privacy Michigan Personal Data to the Bank is on a voluntary basis. In case of a failure to provided with relieve in Information, the Bank may not be able to process your instruction and/or request as stated in this Reply Form.

 In Privacy Difficer of the Bank are to the Bank to a voluntary basis. In case of a failure to provide sufficient information, the Bank may not be able to process your instruction and/or request as stated in this Reply Form.

 In Privacy Difficer of the Bank are to the Bank to its subsidiaries, the H Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.

 A TO JAKE HONG WIND PRIVACY DIFFICE TO THE ADDRESS OF THE ADDR

Mailing Label 郵寄標籤

香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us

No postage is necessary if posted in Hong Kong.

閣下寄回此回條時・請將郵寄標籤剪貼於信封上 如在本港投寄・ 閣下無需支付郵費或貼上郵票。