



Essex Bio-Technology Limited
億勝生物科技有限公司

(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立之有限公司)
(Stock Code 股份代號 : 1061)

NOTIFICATION LETTER 通知信函

27 March 2024

Dear registered shareholder(s),

Essex Bio-Technology Limited (the “Company”)

– Notification of Publication of Annual Report for the year ended 31 December 2023, Proposals for General Mandate to Issue and Repurchase Shares, Re-election of Directors and Notice of Annual General Meeting and Form of Proxy for the Annual General Meeting (the “Current Corporate Communications”)

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) at www.hkexnews.hk and the Company’s website at <http://www.essexbio.com>. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company’s web site for any reason, please send your request (specifying your name, address and request) by email at essex.ecom@computershare.com.hk or by notice in writing to the Company’s Hong Kong share registrar (the “**Share Registrar**”), Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge. For the shareholders who have selected to receive Corporate Communications^(Note 1) in printed version, enclosed is the Current Corporate Communications in your selected language.

As stipulated in the notification letter to registered shareholders titled “Arrangement of Electronic Dissemination of Corporate Communications” dated 8 February 2024 issued by the Company (“**Notification Letter**”), the Company has adopted electronic dissemination of Corporate Communications. Therefore, to ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “**Reply Form**”). Alternatively, you may sign and return the Reply Form to the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, the Company will send the notification letter of the publication of Corporate Communications on the Company’s website and the Stock Exchange’s website and the Actionable Corporate Communications^(Note 2) in printed form.

If you want to receive the future Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Share Registrar or send an email to essex.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form. Please note that the request for printed copies shall be valid for one year starting from the receipt date of your instruction and will expire thereafter. If the Company does not receive any request from you, you will be considered to have agreed to the dissemination of Corporate Communications and Actionable Corporate Communications in the manner stipulated under the Notification Letter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Notes:

1. *Corporate Communications are any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*
2. *Actionable Corporate Communications is any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.*

Yours faithfully,
By order of the Board
Essex Bio-Technology Limited
Fang Haizhou
Director



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各位登記股東：

億勝生物科技有限公司（「本公司」）

– 截至 2023 年 12 月 31 日止年度報告、建議發行及購回股份的一般授權、重選董事及股東週年大會通告及股東週年大會適用之代表委任表格（「本次公司通訊文件」）之發布通知

本公司的本次公司通訊文件備有中、英文版本，並已上載於香港聯合交易所有限公司（「聯交所」）網站（www.hkexnews.hk）及本公司網站（<http://www.essexbio.com>），歡迎瀏覽。閣下若因任何理由以致在收取或接收載於本公司網站上的本次公司通訊文件出現困難，閣下可將要求（註明閣下的姓名、地址及要求）以電郵方式發送到本公司之電郵地址 essex.ecom@computershare.com.hk 或以書面方式郵寄致本公司的香港股份過戶登記處（「股份過戶處」）香港證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於接到閣下通知後，盡快向閣下免費發送有關本次公司通訊文件的印刷本。已選擇收取公司通訊^(附註 1)的印刷本的股東，現附上閣下所選語言之本次公司通訊文件。

根據本公司於 2024 年 2 月 8 日向登記股東發出題為「以電子方式發布公司通訊之安排」的通知信函（「通知信函」），本公司已採用以電子方式發布公司通訊之安排。因此，為確保及時收到最新的公司通訊，本公司建議閣下透過掃描本函背頁之回條（「回條」）上列印的閣下專屬二維碼來提供閣下的電子郵件地址。或者，閣下也可以簽署回條並交回股份過戶處，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果本公司沒有收到閣下的有效電子郵件地址，直至股份過戶處收到閣下有效的電子郵件地址前，本公司將以印刷本形式發送關於在本公司網站及聯交所網站發布公司通訊之通知信函及可供採取行動的公司通訊^(附註 2)。

若閣下希望收取未來公司通訊之印刷版，請填妥回條或發送電子郵件至 essex.ecom@computershare.com.hk，並註明閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意，收取印刷版之要求由收悉閣下指示當日起計一年內有效，此後將過期。如本公司沒有收到閣下任何回覆，閣下將被視為同意根據通知信函規定之公司通訊及可供採取行動的公司通訊的發布安排。

如閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）期間致電股份過戶處(852) 2862 8688 查詢。

附註：

- 公司通訊指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於(a)董事報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b)中期報告及其中期報告摘要（如適用）；(c)會議通知；(d)上市文件；(e)通函；和(f)委任表格。
- 可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利的公司通訊。

承董事會命
億勝生物科技有限公司
董事
方海洲
謹啟

2024 年 3 月 27 日

