



ORIENT OVERSEAS (INTERNATIONAL) LIMITED

東方海外(國際)有限公司*

(Incorporated in Bermuda with members' limited liability)

(於百慕達註冊成立之成員有限責任公司)

(Stock Code 股份代號: 316)

27th March 2024

Dear Shareholder,

Electronic Dissemination of Corporate Communications

Orient Overseas (International) Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which include but not limited to (a) annual reports; (b) interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms, as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

Both the English and Chinese versions of all future Corporate Communications will be available on the Company's website (<https://www.ooilgroup.com>) and the HKExnews website (<https://www.hkexnews.hk>). Upon publication of a Corporate Communication, an email notification will be sent to you. You are also encouraged to subscribe to the news alert services on these websites to receive instant notification of publication of the future Corporate Communications. If you have any difficulty in gaining access to the Corporate Communication by electronic means, the Company's Hong Kong branch share registrar, Computershare Hong Kong Investor Services Limited (the "Branch Share Registrar"), will promptly upon your request send the printed copy of the same to you free of charge.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you to provide your email address by **either**:

- scanning your personalised QR code printed on the Reply Form on the reverse side; **or**
- completing Option 1 in the Reply Form and returning it by post (using the mailing label provided) to the Branch Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong; or by email to ooil@computershare.com.hk.

If you want to receive the future Corporate Communications in printed form, please complete Option 2 in the Reply Form and return it to the Branch Share Registrar by post or by email to ooil@computershare.com.hk. Please note that such instruction will remain valid until the instruction has been revoked or superseded, or until publication of the Company's next annual report in the following year (whichever is earlier).

If the Company does not receive a functional email address nor a request for printed copy, you will (i) only receive a notification letter by post upon publication of Corporate Communications; and (ii) receive printed copy of actionable corporate communications[#] together with a request for a functional email address, until such time that a functional email address is provided.

Details of the arrangements for dissemination of the Company's Corporate Communications, including the arrangements by which shareholders can make hardcopy requests, are posted on the Company's website under "Investor Relations" section thereof. Should you have any query, please call our Branch Share Registrar's enquiry hotline at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Mondays to Fridays, excluding Hong Kong public holidays), or email to ooil@computershare.com.hk.

Yours faithfully,

Orient Overseas (International) Limited

[#] Actionable Corporate Communication means any corporate communication from the Company that seeks instructions from its shareholders on how they wish to exercise their rights or make an election as the shareholders of the Company.

* For identification purpose only

各位股東：

以電子方式發佈公司通訊

東方海外(國際)有限公司(「本公司」)謹此通知閣下,本公司已採用以電子方式發佈公司通訊(「公司通訊」),包括但不限於(a)年報;(b)中期報告;(c)會議通知;(d)上市文件;(e)通函;及(f)代表委任表格(定義見香港聯合交易所有限公司證券上市規則)。

所有日後公司通訊的英文版及中文版將載於本公司網站(<https://www.ooilgroup.com>)及披露易網站(<https://www.hkexnews.hk>)。刊發公司通訊後,本公司將電郵通知閣下。我們亦鼓勵閣下登記該等網站的訊息提示服務,以於日後公司通訊刊發時收到即時通知。倘閣下以電子方式閱覽公司通訊時遇到任何困難,本公司的香港股份過戶登記分處香港中央證券登記有限公司(「股份登記分處」)將於接到閣下通知後,儘快向閣下免費發送該公司通訊的印刷本。

徵集電子聯絡資料

為確保及時收到最新的公司通訊,本公司建議閣下透過以下**其中一個方式**提供閣下的電郵地址:

- 掃描本函背頁之回條上列印的閣下專屬二維碼;**或**
- 填妥回條內的選項 1 並使用回條內的郵寄標籤寄回股份登記分處,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓;或電郵至 ooil@computershare.com.hk。

若閣下希望日後收取公司通訊之印刷本,請填妥回條內的選項 2,並寄回至股份登記分處或電郵至 ooil@computershare.com.hk。請注意,該指示的有效期限直至該指示被撤銷或取代,或直至本公司於翌年刊發下一份年報為止(以較早者為準)。

如本公司沒有收到閣下的有效電郵地址或索取印刷本的要求,直至收到閣下有效的電郵地址前,閣下將(i)於公司通訊刊發後,僅以郵寄方式收取通知信函;及(ii)收取可供採取行動的公司通訊的印刷本(連同提供有效電郵地址的請求)。

有關本公司的公司通訊之詳細發佈安排(包括股東提出索取印刷本要求的安排)已載於本公司網站的「公告」部分。如有任何疑問,請於辦公時間內(星期一至五上午 9 時正至下午 6 時正,香港公眾假期除外)致電我們的股份登記分處查詢熱線(852) 2862 8688 或電郵至 ooil@computershare.com.hk。

東方海外(國際)有限公司
謹啟

2024 年 3 月 27 日

[#] 可供採取行動的公司通訊指任何涉及及要求本公司股東指示其擬如何行使其作為本公司股東的權利或作出選擇的本公司之公司通訊。

* 僅供識別

