



## Hospital Corporation of China Limited

### 弘和仁愛醫療集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code: 3869)

(股份代號: 3869)

## NOTIFICATION LETTER 通知信函

23 April 2024

Dear Registered Shareholders,

### Hospital Corporation of China Limited (the "Company")

### – Notice of Publication of 2023 Annual Report, Circular and Proxy Form of 2023 Annual General Meeting (the "Current Corporate Communications") and 2023 ESG Report

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited ("HKEX") at [www.hkexnews.hk](http://www.hkexnews.hk) and the Company's website at [www.hcclhealthcare.com](http://www.hcclhealthcare.com). If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at [HospitalCorp.ecom@computershare.com.hk](mailto:HospitalCorp.ecom@computershare.com.hk) or by notice in writing to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

### Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023 and the articles of association of the Company, the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which means any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, where applicable, the ESG report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) Actionable Corporate Communications<sup>(Note)</sup>.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at [www.hcclhealthcare.com](http://www.hcclhealthcare.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies.

### Solicitation of electronic contact details

To make your election, please mark "✓" in the appropriate box on the reply form (the "Reply Form") on the reverse side, and fill in the necessary information and then sign and return the Reply Form to the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

**By electing and marking "✓" on Option A of the Reply Form and providing your email address, you have expressly consented to the arrangement of electronic dissemination of the Corporate Communications. To ensure timely receipt of the Actionable Corporate Communications<sup>(Note)</sup>, the Company recommends you to provide your email address by filling in and returning the Reply Form to the Share Registrar at the abovementioned address. If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, the Company will send the Actionable Corporate Communications<sup>(Note)</sup> in printed form in the future.**

If you want to receive the Corporate Communications in printed form, please mark "✓" on Option B of the Reply Form, and complete and return the Reply Form on the reverse side to the Share Registrar or send an email to [HospitalCorp.ecom@computershare.com.hk](mailto:HospitalCorp.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form. If the Company does not receive any of your instruction to the arrangement of the Corporate Communications, the Company will remain to send you the Corporate Communications in printed form in the future. Please note that the Company will send you notification letters of preference for Corporate Communications on a regular basis, aiming to remind you to confirm or timely update your preferences for Corporate Communications.

Should you have any queries relating to this letter, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,  
By order of the Board  
Hospital Corporation of China Limited  
Chen Shuai  
Chairman

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder

各位登記股東：

### 弘和仁愛醫療集團有限公司 (「本公司」)

### – 2023 年年度報告、2023 年股東週年大會通函及委任表格 (「本次公司通訊文件」) 及 2023 年 ESG 報告之發佈通知

本公司的本次公司通訊文件備有中、英文版本，並已上載於香港聯合交易所有限公司 (「香港交易所」) 網站 ([www.hkexnews.hk](http://www.hkexnews.hk)) 及本公司網站 ([www.hcclhealthcare.com](http://www.hcclhealthcare.com))，歡迎瀏覽。閣下若因任何理由以致在收取或接收載於本公司網址上的本次公司通訊文件出現困難，閣下可將要求 (註明閣下的姓名、地址及要求) 以電郵方式發送到本公司之電郵地址 [HospitalCorp.ecom@computershare.com.hk](mailto:HospitalCorp.ecom@computershare.com.hk) 或以書面方式郵寄致本公司的香港股份過戶登記處 (「股份過戶處」) 香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於接到閣下通知後，盡快向閣下免費發送有關本次公司通訊文件的印刷本。

### 以電子方式發佈公司通訊之安排

鑒於擴大無紙化上市機制及以電子方式發佈公司通訊的規定已於 2023 年 12 月 31 日起生效，根據香港聯合交易所有限公司證券上市規則 (「上市規則」) 第 2.07A 條及本公司的組織章程細則，謹此通知閣下，本公司已採用以電子方式發佈公司通訊 (「公司通訊」) 之安排，該公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於 (a) 董事報告、ESG 報告 (如適用)、年度帳目以及審計報告副本以及 (如適用) 財務摘要報告；(b) 中期報告及其中期報告摘要 (如適用)；(c) 會議通知；(d) 上市文件；(e) 通函；(f) 委任表格；及 (g) 可供採取行動的公司通訊<sup>(附註)</sup>。

請注意，所有未來公司通訊的英文版和中文版將在本公司網站 [www.hcclhealthcare.com](http://www.hcclhealthcare.com) 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上提供，以代替印刷本。

### 徵集電子聯絡資料

在行使選擇權時，請閣下於本函背頁之回條 (「回條」) 上適當的空格內劃上「✓」號，並在回條上填寫所需資料及簽名，然後把回條交回股份過戶處，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

透過選擇回條選項 A 並劃上「✓」號，並提供電子郵寄地址，閣下已明示同意以電子方式發佈公司通訊之安排。為確保及時收到可供採取行動的公司通訊 (附註)，本公司建議閣下透過填寫回條提供閣下的電子郵件地址並按上述地址交回股份過戶處。如果本公司沒有收到閣下的有效電子郵件地址，直至股份過戶處收到閣下有效的電子郵件地址前，本公司未來將以印刷本形式發送可供採取行動的公司通訊<sup>(附註)</sup>。

若閣下希望收取公司通訊之印刷版，請選擇回條選項 B 並劃上「✓」號填妥本函背頁之回條並交回股份過戶處，或發送電子郵件至 [HospitalCorp.ecom@computershare.com.hk](mailto:HospitalCorp.ecom@computershare.com.hk)，並註明閣下的姓名、地址以及收取公司通訊印刷版的要求。若本公司未收到閣下關於公司通訊之安排的任何指示，本公司未來將繼續向閣下提供公司通訊之印刷版。請注意，本公司會定期向閣下寄發公司通訊偏好選擇提示函，旨在提醒閣下確認或及時更新公司通訊選擇偏好。

如閣下對本函件有任何疑問，請於辦公時間星期一至五 (香港公眾假期除外) 上午 9 時正至下午 6 時正 (香港時間) 其間致電股份過戶處 (852)2862 8688 查詢。

代表董事會  
弘和仁愛醫療集團有限公司  
陳帥  
董事長

2024 年 4 月 23 日

附註：可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

## REPLY FORM 回條

**To: Computershare Hong Kong Investor Services Limited (The “Share Registrar”)**  
17M Floor, Hopewell Centre  
183 Queen’s Road East, Wan Chai, Hong Kong

**致: 香港中央證券登記有限公司 (「股份過戶處」)**  
香港灣仔皇后大道東183號  
合和中心17M樓

(Please **choose ONLY ONE** of the options below)  
(請從以下選項中只選擇其中一項)

**Option A: 選項A:**

I/We would like to access all future Corporate Communications by electronic means through the Company’s website and the Stock Exchange’s website in place of receiving printed copies by mail and to receive the future Actionable Corporate Communications of the Company through my/our email address below.  
本人/吾等希望透過本公司網站以電子方式瀏覽所有未來公司通訊以代替通過郵件收取印刷本，並透過本人/吾等以下電子郵件地址接收公司未來可供採取行動的公司通訊。

By selection of Option A and after providing your email address, you have expressly consented to the arrangement of electronic dissemination of the Corporate Communications.  
在選擇選項A及提供閣下的電郵地址後，閣下已明示同意以電子方式發佈公司通訊之安排。

Name of Securities holder(s) 證券持有人姓名 \_\_\_\_\_ Name of the listed company 上市公司名稱：  
**Hospital Corporation of China Limited**  
弘和仁愛醫療集團有限公司

Email address 電郵地址：  
\_\_\_\_\_

Please provide the email address in English Block Letters and the email address will solely be used for sending the future Actionable Corporate Communications to you.  
請以英文大寫字母提供電子郵件地址，該電子郵件地址將僅用於向您發送未來的可供採取行動的公司通訊。

**Option B: I/we hereby request for receipt of Corporate Communications\* in printed form (Please mark “✓” in the below box if applicable)**  
**選項B: 本人/吾等現要求收取公司通訊\*印刷版(如適用，請在以下方格內劃上「✓」號)**

receive future Corporate Communications\* in printed copy. (Note 5)  
收取未來公司通訊\*的印刷本。(附註5)

**Signature(s):** \_\_\_\_\_ **Contact number:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**簽名:** \_\_\_\_\_ **聯絡電話號碼:** \_\_\_\_\_ **日期:** \_\_\_\_\_

- Notes 附註:**
- Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.*  
請清楚填妥閣下之所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合簽署，方為有效。
  - Any Reply Form with no signature or otherwise incorrectly completed will be void.*  
任何回條若未有簽署或在其他方面填寫不正確，則將會作廢。
  - If the Company does not receive a functional email address in your reply, all future Actionable Corporate Communications and the notifications thereof in printed form will send to you by post at your address as appearing on the register of members maintained by the Share Registrar of the Company or at any other address you have provided to us for such purpose. Actionable Corporate Communication is any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.*  
如本公司沒有收到閣下的有效電子郵件地址，所有未來可供採取行動的公司通訊及有關通知的印刷本將按閣下在本公司股份過戶處存置的本公司股東名冊上的地址或閣下為此目的向本公司提供得任何其他地址寄發予閣下。可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。
  - If you provide more than one email address by reply form and/or other means, only the latest one email address provided will be registered.*  
如閣下通過回條及/或其他方式提供多於一個的電子郵件地址，只有閣下最後提供的電子郵件地址將會被用於登記。
  - If you mark “✓” in the box in Option B, no email address will be registered and only Corporate Communications\* in printed form will be received.*  
如閣下在選項B方格內劃上「✓」號，將不會有電子郵件地址被登記，只有公司通訊\*的印刷版會被收取。
  - For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.*  
為免存疑，在本回條上的任何額外指示，本公司將不予處理。
  - Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, ESG report, interim report, notice of meeting, circular and proxy form.*  
除非另有註明，公司通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、ESG報告、中期報告、會議通告、通告及代表委任表格。

**PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明**

- “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).  
本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company’s electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.  
閣下於本回條所提供的個人資料將用於(包括但不限於)有關公司以電子方式發佈公司通訊及就閣下持有的公司證券有關的其他事宜上與閣下聯絡。閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，本公司可能無法處理閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.  
本公司可就任何所說明的用途或在法律規定的情況下，將閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or by email at [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk).  
閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處(地址為香港灣仔皇后大道東183號合和中心17M樓)向香港隱私主任提出，或發送電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

**Mailing Label 郵寄標籤**

**Computershare Hong Kong Investor Services Limited**  
**香港中央證券登記有限公司**  
Freepost No. 簡便回郵號碼: 37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.  
**No postage is necessary if posted in Hong Kong.**

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。