

(incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立之有限公司) (Stock Code: 02280) (股份代號: 02280)

NOTIFICATION LETTER 通知信函

Dear registered shareholders,

HC GROUP INC. (the "Company")

22 April 2024

Notice of Publication of (1) Annual Report 2023; (2) Circular; (3) Notice of Annual General Meeting and (4) Proxy Form (the "Current Corporate Communications") and the Environmental, Social and Governance Report 2023

The Current Corporate Communications of the Company have been published in English and Chinese and are available on the website of The Stock Exchange of Hong Kong Limited ("**HKEX**") at <u>www.hkexnews.hk</u> and the Company's website at <u>www.hcgroup.com</u>. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at <u>hcgroup.ecom@computershare.com.hk</u> or by notice in writing to the Company's Hong Kong share registrar (the "**Share Registrar**"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <u>www.hcgroup.com</u> and the HKEXnews website at <u>www.hkexnews.hk</u> in place of printed copies. If required, the Company will, in both English and Chinese, send to registered shareholders by email or by post (only when the Company does not possess a functional email address of a registered shareholder) a notice of availability, stating that the Corporate Communications are available on the websites (the "**Notice of Publication**").

Solicitation of electronic contact details

To ensure timely receipt of the latest notices of publication of Corporate Communications and Actionable Corporate Communications^(Note), the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the Reply Form to the Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you will (i) be unable to receive any email notifications regarding the publication of Corporate Communications and (ii) the Company will send the Notice of Publication and Actionable Corporate Communications^(Note) in printed form in the future.

If you want to receive the Corporate Communications instead of the Notice of Publication in printed form, please complete the Reply Form to the Share Registrar or send an email to <u>hcgroup.ecom@computershare.com.hk</u> specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

By order of the Board HC GROUP INC. Liu Jun Chairman and Chief Executive Officer

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

慧聰集團有限公司(「公司」)

- (1) 2023 年報; (2) 通函; (3) 股東週年大會通告及(4) 代表委任表格(「本次公司通訊文件」) 以及 2023 年環境、社會及管治報告之刊 發通知

公司的本次公司通訊文件備有中、英文版本,並已上載於香港聯合交易所有限公司(「**香港交易所**」)網站(<u>www.hkexnews.hk</u>)及公司網站(<u>www.hegroup.com</u>),歡迎瀏覽。 閣下若因任何理由以致在收取或接收載於公司網址上的本次公司通訊文件出現困難, 閣下可將要求(註明 閣下的姓名、地址及要求)以電郵方式發送到公司之電郵地址 <u>hegroup.ecom@computershare.com.hk</u>或以書面方式郵寄致本公司的香港股份過戶登記處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東183號合和中心17M樓。公司將於接到 閣下通知後,盡快向 閣下免費發送有關本次公司通訊文件的印刷本。

以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則(「上市規則))第 2.07A 條,公司謹此通知 閣下,公司已採用以電子方式發布公司通訊(「公司通訊」)之安排,該公司通訊是指公司為向其任何證券持有人提供 資訊或提醒其採取行動而發布或將要發布的任何文件,包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告; (b)中期報告及其中期報告摘要(如適用); (c)會議通知; (d)上市文件; (e)通函;和 (f)委任表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 www.hcgroup.com 和披露易網站 <u>www.hkexnews.hk</u>上提供,以代替印刷本。如需,公司將以電子郵件或郵寄(只在公司沒有登記股東的有效電子郵件地址時)方式,以中英文向登記股東發出可供查閱通知,說明公司已在網站發布公司通訊(「**發布公司通訊的通知**」)。

徵集電子聯絡資料

為確保及時收到最新的公司通訊,公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地 址。或者, 閣下也可以簽署回條並交回公司的香港股份過戶登記處,香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到 閣下的有效的電子郵件地址,則直至股份過戶處收到 閣下有效的電子郵件地址前, 閣下將(i)無法收到任何有關登載公司 通訊的電郵通知及(ii)本公司日後將以印刷本形式發送公司通訊的通知及可供採取行動的公司通訊 (*Mé*)。

若 閣下希望收取未來公司通訊之印刷版,請填妥回條或發送電子郵件至 <u>hcgroup.ecom@computershare.com.hk</u>,並註明 閣下的姓名、地址以及收 取公司通訊印刷版的要求。請注意,收取未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

如 閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)期間致電股份過戶處 (852)2862 8688 查詢。

> 承董事會命 **慧聰集團有限公司** 主席兼首席執行官 **劉軍**

2024年4月22日

附註:可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關 證券持有人的權利的公司通訊。

REPLY FORM 回條		
To: Computershare Hong Kong Investor Services Limited (the "Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wanchai, Hong Kong (Please choose ONLY ONE of the options below)	(¹ 香	港中央證券登記有限公司 股份過戶處」) 港灣仔皇后大道東 183 號 和中心 17M 樓
(請從以下選項中 只選擇其中一項)		
-	¹⁸⁻³⁾ for receipt of future notices and Actionable Corporate Com- ssemination by scanning <u>your 1</u>	nunications ^{**} of
選項1: 掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址 ^{(例註3),} 以接收公司通過電子方 式發佈末來的發布公司通訊的通知*和可供採取行動的公司通訊***		
You are NOT required to return this Reply Form if you choose Option 1. 如選擇了選項 1, 閣下 無須 交回本回條。		
Option 2: I/we hereby provide my/our email address in writing for receipt of future notices of publication of Corporate Communications* and Actionable Corporate Communications** of the following listed company (the "Company") via electronic dissemination 選項 2: 本人/吾等現以書面提供本人/吾等之的電子郵件地址,以確保收到以下上市公司(「公司」)通過電子方式發佈未來的發布公司通訊的通知*和可供 採取行動的公司通訊** Name of Securities holder(s) 證券持有人姓名: Name of the listed company 上市公司名稱:		
HC Group Inc. 		
Email address 電郵地址: (Notes 3 / 附註 3)		
Option 3: I/we hereby request for receipt of Corporate Communications* in printed form (Please mark "√" in the below box if applicable) 選項 3: 本人/吾等現要求收取公司通訊*印刷版 (如適用・請在以下方格內劃上「✓」號) receive future Corporate Communications* in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction. ^(Notes 5) 收取未來公司通訊*的印刷本・並已知悉本指示由收取指示日期起計一年內有效。 ^(附註 5)		
Signature(s): ^(Notes 1) 簽名: ^(附註 1)	Contact number: 聯絡電話號碼:	Date: 日期:
 的公司通訊#*** 1 fy ou provide more than one email address by QR code, email, reply form and/or other 如 關下通過二維導、電夢、回族及或其他方式提供多於一個的毫子獨作地址,只有 5. If you mark *** in the box in Option 3, no email address with be registered and only Ct 如 關下通過二維導、電夢、他家及意味着、素不含育着子影作be registered and only Ct 如 關下在基項多了活的第2.1**、24 第不含育着子影作be registered and only Ct 如 國下在本回差上的日間。 *** 不含育着子浴電。 6. For the avoidance of doub, the Company does not accept any other instructions given 為免存獎、在本回差上的日間務外后、 ** 公司將子不選。 * Unless otherwise specified, Corporate Communications refer to any documents issued of notice of meeting, circular and proxy form. If required, the Company with, in both English shareholder) on the publication date of the Corporate Communications, a notice of a www.bkernevs.bk (the "notice of publication") 需求有方能。大爱的方法。 (以中英 ** Actionable Corporate Communication is any corporate communication that seeks instru- 情任何游戏要求教行人员遗养样有人指示某模煳的情况要求和分子成绩的方式。(以中英 ** Actionable Corporate Communication is any corporate communication that seeks instru- 情任何游戏要求教行人员遗养样有人指示某我解剖field 化量的分子成子通常性能。公司 家庭、在公司自然目的情况如何要求。 (i) "Personal Data provided in this Reply Form will be used in connection with, inclut in the Company. Your supply of Personal Data to the Company is on a voluntary basis 關下於本回錄所提供的個人資料將用於(包括位不服於)有關人等力或者分子這一次有意不可 是你認知人可能是我的人類的人類相談用的一般。 (ii) Your Personal Data may be disclosed or transferred by the Company to its subidiari period a may be necessary for our verification and record purposes. 公司司就任何所說明的用述或在法例果它的情况可要。 our personal Data mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hong Win You have the right to request access to and/or correction of your Personal mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hong Wait Adde #14 《私職條例》的在公司意识 Domagnary and the Height Set and Adde Wait Adde Height Set and Adde Wait Adde Height Set and Adde Mait Adde Height Set and Adde Mait Adde Height Set and Adde Mait Adde	- 方為有效・ 地度functional email address is provided to the Share Registrar, you incations and Actionable Corporate Communications** in printer ジ電子等件地址前。 層下施11素法改到任何有關發充公司, 物子最後提供的電子等件地址將會被用於意起。 即了最後提供的電子等件地址將會被用於意起。 即了由在Communications* in printed form will be received. 等均認識者發展改復、 n this Reply Form. r to be issued by the Company for the information or action i and Chinese, send to non-registered shareholders by email wallability, stating that the Corporate Communications are 度別建築子發出以保止任何違素的情力人。 如此就是就是此可供查阅通知, 說明之可已在公司續続 Close Form Issued by the Company's electronic disseminations 定何達是混凝素發出可供查阅通知, 說明之何已在公司續続 Close form Issuer's securities holders on how they wish to = 可過濕. all Data (Firster) Ordinance, Chapter 4 \$6 of the Laws of Ho (私通能例)) 中 "但人資料」的道義相同。 In case of a failure to provide sufficient information, the Co J通訊及就 關下持有的公司證券有關的其他事宜上與 關下 s, he Share Registrar, and/or other companies or bodies for SealColong關公司。影の過声意。及項其他公司或書類 in accordance with the provisions of the PDPD, Any sa ewell Center, H3 Queen's Road East, Wanchai, Hong B	will (i) be unable to receive any email notifications regarding the publication of Corporate form in the future. and 的電動通知及(ii)本公司日後海以印刷本形式發送關於發布公司通訊的通知及可供採取行動 istered. of holders of any of its securities, including but not limited to the annual report, interim report, r by post (only when the Company does not possess a functional email address of a non-registered available on the vebsites of the Company at www.hcgroup.com and the HKEXnews website at <i>Eff 2/F</i> , <i>其中</i> 在終日不限大保, 中期報告, 倉祉部子, 逾薪及代表委任表表。如壽, 公司 www.hcgroup.com 和技器易朝始:www.hkgraws.hk 發心公司過源(「發布公司過源)的通知」)。 ercise their rights or make an election as the issuer's securities holder. 可供採取行動的公司過源 ng Kong ("PDPO"). n of Corporate Communications and to liaise with you on other matters relating to your holdings ngman way not be able to process, your instruction and/or request as stated in this Reply Form. 專絡。關下是自動向本公司提供個人資料。若 關下未能提供足夠資料, 本公司可能法認識 any of the stated purposes, or when it is required to do so by law and will be retained for such 並將在總書期間保留該等個人資料作核費及記錄用。
× Mailing Label 鄧寄標籤		
Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回鄭號碼: 37	No postage is necessary if posted in Hong Kong. 當 閣下寄回此回條時,請將郵寄標籤剪貼於信封上。 如在本港投寄,關下無需支付郵費或貼上郵票。	

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