



Leoch International Technology Limited 理士國際技術有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code 股份代號：842)

NOTIFICATION LETTER 通知信函

23 April 2024

Dear Shareholder,

Leoch International Technology Limited (the "Company")

— Notice of Publication of 2023 Annual Report, Circular and Notice of AGM ("Current Corporate Communications") and Environmental, Social and Governance Report 2023

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.leoch.com and the HKExnews' website at www.hkexnews.hk, or the arranged printed form(s) of Current Corporate Communications is enclosed (if applicable). You may access the Current Corporate Communications by clicking "Investor Relations" on the home page of our website, then selecting the documents under "Announcements & Circulars" through Adobe Reader or browsing through the HKExnews' website.

Shareholders may at any time choose to receive free of charge Corporate Communications (Note) either in printed form, or read the website version; and either in English language version only, Chinese language version only or both language versions, notwithstanding any wish to the contrary they have previously conveyed to the Company. If you want to receive another printed version of the Current Corporate Communications, or you would like to change your choice of language or means of receipt of the Company's Corporate Communications in future. Please complete the Change Request Form on the reverse side and send it to the Company c/o Tricor Investor Services Limited, using the mailing label and need not to affix a stamp when returning (if posted in Hong Kong). Otherwise, please affix an appropriate stamp.

The address of Tricor Investor Services Limited is 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. You may also send email with a scanned copy of this Form to leoch-ecom@hk.tricorglobal.com. The Change Request Form may also be downloaded from the Company's website at www.leoch.com or the HKExnews' website at www.hkexnews.hk. Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications via Website version but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

The Environmental, Social and Governance Report 2023 published in electronic form only, is also available on the Company's website and HKExnews' website. If you wish to receive a printed copy of the Environmental, Social and Governance Report 2023, you may submit your request to the Share Registrar by post at the above address or by e-mail to leoch-ecom@hk.tricorglobal.com.

Should you have any queries relating to any of the above matters, please call the Company's Share Registrar telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays or send an email to leoch-ecom@hk.tricorglobal.com.

Yours faithfully,
For and on behalf of
Leoch International Technology Limited
Dr. DONG Li
Chairman

Note: Corporate Communications include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位股東：

理士國際技術有限公司（「本公司」）

— 2023年年度報告、通函及股東週年大會通告（「本次公司通訊文件」）以及環境、社會及管治報告2023之發佈通知之發佈通知

本公司的本次公司通訊文件中，英文版本已上載於本公司網站（www.leoch.com）及香港交易所披露易網站（www.hkexnews.hk），歡迎瀏覽。或按安排附上本次公司通訊文件之印刷本（如適用）。請在本公司網站主頁按「投資者關係」一項，再在「公告及通函」項下選擇文件，並使用Adobe Reader開啟查閱或在香港交易所披露易網站瀏覽有關文件。

儘管閣下早前曾向本公司作出公司通訊文件（附註）收取方式或語言版本的選擇，但仍可以隨時更改有關選擇，轉為以印刷本或網上方式收取及只收取英文印刷本，或只收取中文印刷本；或同時收取中、英文印刷本，費用全免。如閣下欲收取本次公司通訊文件之另一語言印刷本，或欲選擇有別於閣下所選擇的公司通訊語言版本或收取方式，以更改日後收取公司通訊文件之語言版本及收取途徑之選擇。請閣下填妥在本函背面的變更申請表格，並使用隨附之郵寄標籤寄回，而毋須貼上郵票（如在香港投寄）；否則，請貼上適當的郵票，變更申請表格請寄回卓佳證券登記有限公司，地址為香港夏慤道16號遠東金融中心17樓。你亦可把已填妥之變更申請表格的掃描副本電郵到leoch-ecom@hk.tricorglobal.com。變更申請表格亦可於本公司網站（www.leoch.com）或香港交易所披露易網站（www.hkexnews.hk）內下載。

股東如已選擇以網上方式收取日後公司通訊文件（或被視為已同意以網上方式收取）但因任何理由未能閱覽載於網站的本次公司通訊文件，股東只要提出要求，我們將盡快向閣下寄上所要求的有關文件的印刷版本，費用全免。

僅以電子形式發佈的環境、社會及管治報告2023亦已於本公司網站及香港交易所網站登載。如閣下欲收取環境、社會及管治報告2023的印刷本，閣下可向股份過戶登記處（郵寄至上述地址或電郵至leoch-ecom@hk.tricorglobal.com）提出有關要求。

如對本函內容有任何疑問，請致電本公司股份過戶登記處電話熱線(852)2980 1333，辦公時間為星期一至五（公眾假期除外）上午9時正至下午6時正或電郵至leoch-ecom@hk.tricorglobal.com。

代表
理士國際技術有限公司
主席
董李博士
謹啟

2024年4月23日

附註： 公司通訊文件包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

Change Request Form 變更申請表格

To: **Leoch International Technology Limited (the "Company")**
(Stock Code: 842)
c/o Tricor Investor Services Limited
17/F, Far East Finance Centre,
16 Harcourt Road, Hong Kong

致: **理士國際技術有限公司 (「本公司」)**
(股份代號: 842)
卓佳證券登記有限公司
香港夏慤道16號
遠東金融中心17樓

I/We have already received a printed copy of the Current Corporate Communications in Chinese/English or have chosen (or are deemed to have consented) to read the Current Corporate Communications posted on the Company's website: 本人/我們已收取本次公司通訊文件之英文/中文印刷本或已選擇(或被視為已同意)瀏覽本公司網站所登載之本次公司通訊文件。

Provision of Email Address and/or Request for Printed Copy of Corporate Communications and Actionable Corporate Communications
提供電子郵箱地址或/要求提供企業通訊和可供採取行動的企業通訊的印刷本

Information of Shareholders:
股東資料:

Name(s) (in English) 名稱 (英文)	:	
Name(s) (in Chinese) 名稱 (中文)	:	
Email address 電子郵箱地址	:	
Email address (re-type) 電子郵箱地址 (再次輸入)	:	
Contact telephone number 聯絡電話號碼	:	

Please mark (X) in ONLY ONE of the following boxes (applicable for dissemination arrangement via printed copy):
請在下列方格之中僅標記一項(X) (適用於以印刷本形式收取企業通訊):

- To receive the **printed English version ONLY** for all future Corporate Communications and Actionable Corporate Communications; **OR**
僅收取所有日後的企業通訊和可供採取行動的企業通訊的英文印刷本; 或
- To receive the **printed Chinese version ONLY** for all future Corporate Communications and Actionable Corporate Communications; **OR**
僅收取所有日後的企業通訊和可供採取行動的企業通訊的中文印刷本; 或
- To receive the **printed English and Chinese versions** of all future Corporate Communications and Actionable Corporate Communications;³ **OR**
同時收取所有日後的企業通訊和可供採取行動的企業通訊的英文和中文印刷本; 或
- To **cancel** prior request(s), if any, of printed version(s) of all future Corporate Communications and Actionable Corporate Communications. Shareholders will refer to the online versions to be published on the Company's website and the website of The Stock Exchange of Hong Kong Limited for all future Corporate Communications or the electronic form of Actionable Corporate Communications to be received by email (as the case may be). **取消**之前收取所有日後的企業通訊和可供採取行動的企業通訊印刷本的請求(如有)。股東將瀏覽本公司網站及香港聯合交易所有限公司網站上刊發的所有日後的企業通訊或通過電子郵件接收的可供採取行動的企業通訊的電子版本(視情況而定)。

Signature:

簽名: _____

Address:

地址: _____

(Please use ENGLISH BLOCK LETTERS 請用正楷填寫)

Contact telephone number:

聯絡電話號碼: _____

Date:

日期: _____

Notes 註:

- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.
企業通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於(a)董事會報告, 公司年度賬目連同核數師報告以及(如適用)財務摘要報告; (b)中期報告及(如適用)中期摘要報告; (c)季度報告(如有); (d)會議通告; (e)上市文件; (f)通函; (g)代表委任表格。
- Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders of the Company on how they wish to exercise their rights or make elections as the Company's shareholders.
可供採取行動的企業通訊是指任何涉及要求本公司股東指示其擬如何行使有關股東權利的企業通訊。
- If both English and Chinese versions of the Corporate Communications and Actionable Corporate Communications are combined into one document, a printed version of the Corporate Communications and Actionable Corporate Communications with both English and Chinese versions will be sent to the Shareholder requesting for a printed copy of any version(s) of the Corporate Communications and Actionable Corporate Communications.
若企業通訊及可供採取行動的企業通訊的英文版本及中文版本合併為一份文件, 則企業通訊及可供採取行動的企業通訊的英文版本及中文版本的印刷版本將寄給要求索取任一版本企業通訊及可供採取行動的企業通訊印刷版本的股東。
- It is the Shareholder's responsibility to provide email address that is functional. If the Company does not receive the completed form or the email address provided is not functional, the Company will send the Actionable Corporate Communications in printed form together with a request for soliciting your functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future. The Company will be considered to have complied with the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".
股東有責任提供有效的電子郵箱地址。如果本公司沒有收到填寫完整的表格或提供的電子郵箱地址無效, 本公司將以印刷本形式發送可供採取行動的企業通訊, 連同一份索取股東有效電子郵箱地址的表格, 以便將來以電子通訊方式發送可供採取行動的企業通訊。如果本公司向股東提供的電子郵箱地址發送可供採取行動的企業通訊而未收到任何"未達達信息", 則本公司將被視為已遵守香港聯合交易所有限公司證券上市規則。
- Please complete all your details clearly. If no box, or more than one box, is marked, the Company reserves the right to treat this request as void.
請閣下清楚填寫所有資料。如未標記任何方格或標記多個方格, 本公司保留將此請求視為無效的權利。
- In the case of joint registered holders of any shares, this form shall be deemed to be submitted by the joint registered holder whose name first appears on the register of members for and on behalf of all the joint registered holders.
倘若若干人士聯名持有股份, 本線上表格應被視為由於股東名冊內排名首位姓名的聯名登記股東代表所有聯名登記股東提交。
- If more than one email addresses are provided, the Company will only adopt the first email address as set out above.
如提供多個電子郵箱地址, 本公司將僅採用上述第一個電子郵箱地址。
- This request will be valid unless being revoked or superseded or until expired on 27th February 2025 (whichever is earlier). Further request in writing will be required if Shareholder prefers to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications.
此請求將一直有效, 除非被撤銷或取代, 或者直到2025年2月27日到期(以較早者為準)。如果股東希望繼續收到日後的企業通訊和可供採取行動的企業通訊的印刷本, 則需要進一步書面請求。
- For avoidance of doubt, the Company does not accept any other instructions given on this request. Any other instructions inserted on this request will be void.
為免存疑, 本公司概不接受於此請求上作出的任何其他指示。在此請求中書寫的任何其他指示均被視為無效。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address. 本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「私隱條例」)中「個人資料」的涵義, 包括但不限於, 閣下的名稱、聯絡電話號碼、電子郵箱地址和郵寄地址。

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes. 閣下是自願向本公司提供 閣下個人資料, 以便以 閣下所選之方式接收企業通訊。 閣下的個人資料將在適當期間保留作核實及記錄用途。

You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means: 閣下有權根據《私隱條例》的條文要求查閱及/或修改 閣下的個人資料。任何該等要求均須以書面方式提出。

By mail to: Data Privacy Officer
經郵寄: 個人資料私隱主任
Tricor Investor Services Limited
卓佳證券登記有限公司
17/F, Far East Finance Centre
香港夏慤道16號
16 Harcourt Road, Hong Kong
遠東金融中心17樓
By email to: is-enquiries@hk.tricorglobal.com
經電郵: is-enquiries@hk.tricorglobal.com

(Please cut along the dotted line 請沿虛線剪下)

Mailing Label 郵寄標籤

Please cut the mailing label and stick this on the envelope to return the Change Request Form to us.
No postage stamp necessary if posted in Hong Kong.
閣下寄回此變更申請表格時, 請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港
Leoch International Technology Limited (842)