

TAN CHONG INTERNATIONAL LIMITED

陳唱國際有限公司

(Incorporated in Bermuda with limited liability) (於百慕達註冊成立之有限公司) Stock Code 股份代號: 693

26 April 2024

Dear registered shareholder(s),

Tan Chong International Limited (the "Company") – 2023 Annual Report, AGM Circular and Proxy Form (the "Current Corporate Communications")

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited ("HKEX") at www.hkexnews.hk and the Company's website at www.tanchong.com. For the shareholders who have selected to receive the Company's Corporate Communications in printed version, enclosed is the Current Corporate Communications of the Company in the language you have expressly chosen to receive. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at tanchong.ecom@computershare.com.hk or by notice in writing to the Company's Hong Kong share registrar (the "Hong Kong Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company and the HKEX website in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by sign and return the enclosed reply form (the "Reply Form") to the Hong Kong Share Registrar.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Hong Kong Share Registrar, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company's website and the HKEX website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications^(Note) in printed form in the future.

If you want to receive the future Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Hong Kong Share Registrar or send an email to tanchong.ecom@computershare.com.hk specifying your name, address and request to receive the future Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the service hotline of the Hong Kong Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

By the order of the Board Tan Chong International Limited Teo Siok Ghee Liew Daphnie Pingyen Joint Company Secretaries

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder. 各位登記股東:

陳唱國際有限公司(「本公司」)

- 2023 年年度報告、股東週年大會通函及代表委任表格(「本次公司通訊文件」)

本公司的本次公司通訊文件備有中、英文版本,並已上載於香港聯合交易所有限公司(「**香港交易所**」)網站(<u>www.hkexnews.hk</u>)及本公司網站(<u>www.tanchong.com</u>),歡迎瀏覽。若 閣下之前選取收取本公司公司通訊之印刷版本,現向 閣下奉上按照 閣下之前所選擇的閱讀語言編製的本次公司通訊。 閣下若因任何理由以致在收取或接收載於本公司網址上的本次公司通訊文件出現困難, 閣下可將要求(註明 閣下的姓名、地址及要求)以電郵方式發送到本公司之電郵地址 tanchong.ecom@computershare.com.hk 或以書面方式郵寄致本公司的香港股份過戶登記處(「**香港證券登記處**」)香港中央證券登記 有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於接到 閣下通知後,盡快向 閣下免費發送有關本次公司通訊文件的印刷本。

以電子方式發佈公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式 發佈公司通訊規定下香港聯合交易所有限公司證券上市規則第 2.07 條,本公司謹此通知 閣下,公司已採用以電子方式發佈公司通訊(「**公司通訊**」)之安排,該公司通訊是指公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件,包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告; (b)中期報告及其中期報告摘要(如適用); (c)會議通知; (d)上市文件; (e)通函和(f)委任表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站和香港交易所網站上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到最新的公司通訊,公司建議 閣下透過簽署本函隨附之回條(「**回條**」)並交回香港證券登記處來提供 閣下的電子郵件地址。

如果公司沒有收到 関下的有效電子郵件地址,直至香港證券登記處收到 関下有效的電子郵件地址前, 関下將(i)無法收到任何有關發佈公司通訊的通知;(ii)需要主動 查看公司網站和香港交易所網站以留意公司通訊的發佈;及(iii)本公司未來將以印刷本形式發送可供採取行動的公司通訊^(網記)。

若 閣下希望收取未來的公司通訊之印刷本,請填妥隨附之回條並交予香港證券登記處或發送電子郵件至 tanchong.ecom@computershare.com.hk, 並註明 閣下的姓名、地址以及收取未來的公司通訊印刷版的要求。請注意,收取未來的公司通訊印刷本之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

如 閣下對本函件有任何疑問,請於辦公時間內(星期一至星期五上午9時正至下午6時正,香港公眾假期除外)致電香港證券登記處熱線(852)2862 8688 查詢。

承董事會命 **陳唱國際有限公司 張淑儀 劉檳燕** 聯席公司秘書

To:	Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wan Chai, Hong Kong	致	(「香港證券	后大道東 183 號	
	choose ONLY ONE of the options below)				
(請 <u>從</u>	以下選項中 只選擇其中一項)				
On	tion 1: I/we hereby provide my/our email address in writi	ing for receipt of future Corne	mata Cammuniaati	one* of the following listed company (the "C	'omnony")
Ор	via electronic dissemination	ing for receipt of future Corpo	rate Communicatio	ons of the following fisted company (the "C	ompany")
選耳	1: 本人/吾等現以書面提供本人/吾等之的電子郵件地	也址,以確保收到以下上市公司	司(「公司」)通	過電子方式發佈的未來公司通訊 [*]	
Nan	稱:				
	(,, <u></u>		International L		
		陳唱國際有			
Emo	il address 電郵地址: ^(Notes 3 / 附註3)		MAN		
	II dudic55 电邦心址.				
One	tion 2: I/we hereby request for receipt of Corporate Cor	isations* in nuinted for	m and noted that th	is instruction is valid only for one year sta	utina fuam
Ор	the receipt date of instruction. (Notes 5) (Please ma	-		as instruction is valid only for one year sta	rung irom
486 T		**			
選り			一年內有效。(////==)
		Chinese Version 中文版本		English and Chinese Version 英文及中文版本	
Signat	ture(s): (Notes 1)	Contact number:		Date:	

REPLY FORM 回條

Notes 附註:

簽名: (附註 1)

- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the amual report, interim report, notice of meeting, circular and proxy form. 旅非另有註即,公司通訊分指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於年報、中期報告、會議通告、通過及代表委任表格。

聯絡電話號碼:

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (i)
- (ii)

~	Mailing	Label	郵	寄	栗	į

Computershare Hong Kong Investor Service 香港中央證券登記有限公司

Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

日期:

當 閣下寄回此回條時·請將郵寄標籤剪貼於信封上。 如在本港投寄· 閣下無需支付郵費或貼上郵票。