



中糧  
COFCO  
自然之源 重塑你我

中糧家佳康食品有限公司  
COFCO Joycome Foods Limited  
(Incorporated in the Cayman Islands with limited liability)  
(於開曼群島註冊成立之有限公司)  
(Stock Code 股份代號: 01610)

NOTIFICATION LETTER 通知信函

Date as postmarked

Dear Shareholder(s),

**Notification of publication of corporate communication(s) on the Company's website**

We hereby notify you that the English and Chinese versions of the following corporate communication(s) (the "Current Corporate Communication(s)") and 2023 Environmental, Social and Governance Report (the "2023 ESG Report") of COFCO Joycome Foods Limited (the "Company") is/are available on, and may be accessed under Investor Relations section of the Company's website at [www.cofcojoycome.com](http://www.cofcojoycome.com) and the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

- 2023 Annual Report, Circular, Notice of Annual General Meeting and Form of Proxy for Annual General Meeting

If you have previously chosen to receive Corporate Communications<sup>(Note)</sup> in printed form, the printed form (or forms) of the Current Corporate Communication(s) is/are enclosed.

You may at any time choose either to receive, free of charge, the printed form (either in English language version only, Chinese language version only or both language versions) or to review the website version, notwithstanding any wish to the contrary you have previously conveyed to the Company about means of receipt of Corporate Communications and the choice of language. If you want to change the choice of language and means of receipt of all future Corporate Communications, please complete and sign the Change Request Form printed at the reverse side of this letter and return it by email at [cofco1610-ecom@hk.tricorglobal.com](mailto:cofco1610-ecom@hk.tricorglobal.com) or by post to the Company c/o the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited (the "Branch Share Registrar"), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. You may use the mailing label at the bottom of the Change Request Form and there is no need to affix any stamp if posted within Hong Kong. Otherwise, please affix an appropriate stamp. The Change Request Form may also be downloaded from the Company's website at [www.cofcojoycome.com](http://www.cofcojoycome.com) and the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

If you want to receive another printed version of the Current Corporate Communication(s), please write to the Company c/o the Branch Share Registrar or send email at [cofco1610-ecom@hk.tricorglobal.com](mailto:cofco1610-ecom@hk.tricorglobal.com) specifying your name, address and request. Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications through website version but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communication(s), the Company will promptly upon your request send the Current Corporate Communication(s) to you in printed form free of charge.

The 2023 ESG Report is published in electronic form only under the Investor Relations section of the Company's website at [www.cofcojoycome.com](http://www.cofcojoycome.com) and on the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk). If you wish to receive a printed copy of the 2023 ESG Report, you may send your request to the Branch Share Registrar by post at the above address or by email at [cofco1610-ecom@hk.tricorglobal.com](mailto:cofco1610-ecom@hk.tricorglobal.com).

**In support of environmental protection and to save costs for the benefit of the shareholders, the Company highly recommends you to take advantage of accessing the Corporate Communications posted on our website.**

Should you have any queries relating to this notification, please contact our hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,  
By order of the Board  
COFCO Joycome Foods Limited  
Gao Xiang  
Chairman and executive director

**Note:** Corporate Communications include any publication issued or to be issued by the Company for information or action of holders of any of its securities, including, but not limited to, directors' reports, annual accounts together with auditors' reports, interim reports, notices of meetings, circulars, proxy forms and any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

致各位股東：

**於本公司網站刊發公司通訊的通知**

謹此通知 閣下，中糧家佳康食品有限公司（「本公司」）之以下公司通訊（「本次公司通訊」）及2023年環境、社會及管治報告（「2023年ESG報告」）的英文版及中文版已上載於本公司網站[www.cofcojoycome.com](http://www.cofcojoycome.com)之投資者關係網頁及香港交易結算所有限公司網站 [www.hkexnews.hk](http://www.hkexnews.hk)，歡迎瀏覽。

- 2023年年報、通函、股東周年大會通告及股東周年大會代表委任表格

若 閣下曾選擇以印刷本方式收取公司通訊<sup>(附註)</sup>，謹亦根據 閣下的選擇附上本次公司通訊之印刷本。

儘管 閣下早前曾向本公司作出公司通訊收取方式或語言版本的選擇，但仍可以隨時更改有關選擇，轉為以印刷本（只收取英文印刷本、或只收取中文印刷本；或同時收取中、英文印刷本，費用全免）或網上閱覽方式收取。如 閣下欲更改日後所有公司通訊之語言版本及收取方式的選擇，請填妥及簽署在本函背面的變更申請表格，然後電郵至[cofco1610-ecom@hk.tricorglobal.com](mailto:cofco1610-ecom@hk.tricorglobal.com)或以郵寄方式將變更申請表格寄回經本公司在香港的股份過戶登記分處，卓佳證券登記有限公司（「股份過戶登記分處」）（地址為香港夏愨道16號遠東金融中心17樓）交予本公司。倘若 閣下在香港郵寄，可使用變更申請表格下方的郵寄標籤而毋須貼上郵票；否則，請貼上適當的郵票。變更申請表格亦可於本公司網站[www.cofcojoycome.com](http://www.cofcojoycome.com)及香港交易結算所有限公司網站[www.hkexnews.hk](http://www.hkexnews.hk)內下載。

如 閣下欲收取本次公司通訊之另一印刷本，請向本公司提出書面要求並經股份過戶登記分處交予本公司或電郵至[cofco1610-ecom@hk.tricorglobal.com](mailto:cofco1610-ecom@hk.tricorglobal.com)，請註明 閣下的姓名、地址及要求。即使 閣下已選擇以網上方式收取日後的公司通訊（或被視為已同意以網上方式收取），但因任何理由未能閱覽載於網站的本次公司通訊，本公司將儘快根據 閣下的要求寄上本次公司通訊的印刷版本，費用全免。

2023年ESG報告僅以電子形式上載於本公司網站[www.cofcojoycome.com](http://www.cofcojoycome.com)之投資者關係網頁及香港交易結算所有限公司網站[www.hkexnews.hk](http://www.hkexnews.hk)。如 閣下欲收取2023年ESG報告之印刷本，閣下可向股份過戶登記分處（郵寄至上述地址或電郵至[cofco1610-ecom@hk.tricorglobal.com](mailto:cofco1610-ecom@hk.tricorglobal.com)）提出有關要求。

**為響應環保及減省成本以符合股東利益，本公司極力推薦 閣下選擇瀏覽本公司網站以閱覽公司通訊。**

倘 閣下對本通知有任何疑問，請於星期一至星期五（公眾假期除外）上午9時至下午5時，致電熱線(852) 2980 1333。

承董事會命  
中糧家佳康食品有限公司  
高翔  
主席兼執行董事  
謹啟

日期如郵戳所示

附註：公司通訊包括本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：董事會報告、年度賬目連同核數師報告、中期報告、會議通告、通函、委派代表書，以及任何香港聯合交易所有限公司證券上市規則內所指的「公司通訊」。

