

# 中糧家佳康食品有限公司 COFCO Joycome Foods Limited

(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立之有限公司)
(Stock Code 股份代號: 01610)

#### NOTIFICATION LETTER 通知信函

Date as postmarked

Dear Shareholder(s),

#### Notification of publication of corporate communication(s) on the Company's website

We hereby notify you that the English and Chinese versions of the following corporate communication(s) (the "Current Corporate Communication(s)") and 2023 Environmental, Social and Governance Report (the "2023 ESG Report") of COFCO Joycome Foods Limited (the "Company") is/are available on, and may be accessed under Investor Relations section of the Company's website at www.cofcojoycome.com and the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk.

· 2023 Annual Report, Circular, Notice of Annual General Meeting and Form of Proxy for Annual General Meeting

If you have previously chosen to receive Corporate Communications (Note) in printed form, the printed form (or forms) of the Current Corporate Communication(s) is/are enclosed.

You may at any time choose either to receive, free of charge, the printed form (either in English language version only, Chinese language version only or both language versions) or to review the website version, notwithstanding any wish to the contrary you have previously conveyed to the Company about means of receipt of Corporate Communications and the choice of language. If you want to change the choice of language and means of receipt of all future Corporate Communications, please complete and sign the Change Request Form printed at the reverse side of this letter and return it by email at cofco1610-ecom@hk.tricorglobal.com or by post to the Company of the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited (the "Branch Share Registrar"), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, You may use the mailing label at the bottom of the Change Request Form and there is no need to affix any stamp if posted within Hong Kong. Otherwise, please affix an appropriate stamp. The Change Request Form may also be downloaded from the Company's website at www.cofcojoycome.com and the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk.

If you want to receive another printed version of the Current Corporate Communication(s), please write to the Company c/o the Branch Share Registrar or send email at cofco1610-ecom@hk.tricorglobal.com specifying your name, address and request. Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications through website version but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communication(s), the Company will promptly upon your request send the Current Corporate Communication(s) to you in printed form free of charge.

The 2023 ESG Report is published in electronic form only under the Investor Relations section of the Company's website at www.cofcojoycome.com and on the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk. If you wish to receive a printed copy of the 2023 ESG Report, you may send your request to the Branch Share Registrar by post at the above address or by email at cofco1610-ecom@hk.tricorglobal.com.

In support of environmental protection and to save costs for the benefit of the shareholders, the Company highly recommends you to take advantage of accessing the Corporate Communications posted on our website.

Should you have any queries relating to this notification, please contact our hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully, By order of the Board COFCO Joycome Foods Limited Gao Xiang Chairman and executive director

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Note:

Corporate Communications include any publication issued or to be issued by the Company for information or action of holders of any of its securities, including, but not limited to, directors' reports, annual accounts together with auditors' reports, interim reports, notices of meetings, circulars, proxy forms and any "corporate communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.

#### 致各位股東:

### 於本公司網站刊發公司通訊的通知

謹此通知 閣下,中糧家佳康食品有限公司(「本公司」)之以下公司通訊(「本次公司通訊」)及2023年環境、社會及管治報告(「2023年ESG報告」)的英文版及中文版已上載於本公司網站www.cofcojoycome.com之投資者關係網頁及香港交易結算所有限公司網站www.hkexnews.hk,歡迎瀏覽。

- 2023年年報、通函、股東周年大會通告及股東周年大會代表委任表格
- 若 閣下曾選擇以印刷本方式收取公司通訊(開註),謹亦根據 閣下的選擇附上本次公司通訊之印刷本。

儘管 閣下早前曾向本公司作出公司通訊收取方式或語言版本的選擇,但仍可以隨時更改有關選擇,轉為以印刷本(只收取英文印刷本、或只收取中文印刷本;或同時收取中、英文印刷本,費用全免)或網上閱覽方式收取。如 閣下欲更改日後所有公司通訊之語言版本及收取方式的選擇,請填妥及簽署在本函背面的變更申請表格,然後電郵至cofco1610-ecom@hk.tricorglobal.com或以郵寄方式將變更申請表格寄回經本公司在香港的股份過戶登記分處,卓佳證券登記有限公司(「股份過戶登記分處」)(地址為香港夏慤道16號遠東金融中心17樓)交予本公司。倘若 閣下在香港郵寄,可使用變更申請表格下方的郵寄標籤而毋須貼上郵票;否則,請貼上適當的郵票。變更申請表格亦可於本公司網站www.cofcojoycome.com及香港交易結算所有限公司網站www.hkexnews.hk 內下載。

如 関下欲收取本次公司通訊之另一印刷本,請向本公司提出書面要求並經股份過戶登記分處交予本公司或電郵至cofcol610-ecom@hk.tricorglobal.com,請註明 関下的姓名、地址及要求。即使 関下已選擇以網上方式收取日後的公司通訊(或被視為已同意以網上方式收取),但因任何理由未能閱覽載於網站的本次公司通訊,本公司將儘快根據 関下的要求寄上本次公司通訊的印刷版本,費用全免。

2023年ESG報告僅以電子形式上載於本公司網站www.cofcojoycome.com之投資者關係網頁及香港交易結算所有限公司網站www.hkexnews.hk。如 閣下欲收取2023年ESG報告之印刷本, 閣下可向股份過戶登記分處 (郵寄至上述地址或電郵至cofco1610-ecom@hk.tricorglobal.com) 提出有關要求。

#### 為響應環保及減省成本以符合股東利益,本公司極力推薦閣下選擇瀏覽本公司網站以閲覽公司通訊。

倘 閣下對本通知有任何疑問,請於星期一至星期五(公眾假期除外)上午9時至下午5時,致電熱線(852)29801333。

承董事會命 中糧家佳康食品有限公司 高翔 主席兼執行董事 謹啟

日期如郵戳所示

### CHANGE REQUEST FORM 變更申請表格

To: COFCO Joycome Foods Limited (the "Company") (Stock Code: 01610)

c/o Tricor Investor Services Limited

17/F, Far East Finance Centre, 16 Harcourt Road,

# Hong Kong I/We have received the Current Corporate Communication(s) (as defined on the reverse side of this form) in printed form or have elected (or am/are deemed to have elected) to receive the Current Corporate Communication(s) in electronic form on the Company's website. 本人/ 我們已收取本次公司通訊(定義見本表格背面) 之印刷本或已選擇(或被視為已選擇)收取於本公司網站登載的本次公司通訊電子本。 Part A I/We would like to receive the Current Corporate Communication(s) in printed form: 本人/ 我們現欲收取本次公司通訊之印刷本: (Please mark "X" in the following box 請在下列空格內劃上「X」號) I/We would like to receive a printed copy 本人/我們現欲收取一份印刷本。 I/We would like to change the means in which I/we receive future Corporate Communications\* from the Company in the manner indicated below: 本人/我們現欲變更以下列方式收取本公司將來的公司通訊\*: (Please mark "X" in ONLY ONE of the following boxes 請從下列變揮中,僅在其中一個空格內劃上「X」號) to read all future Corporate Communications published on the Company's website instead of receiving printed copies; and to receive an email notification of the publication of the relevant Corporate Communications on the Company's website; OR 閱覽所有日後在本公司網站登載之公司通訊,以代替印刷本,並收取相關公司通訊已在本公司網站刊發之電郵通知;或 Email Address 電郵地址 (The Company will send to the email address provided above (if any) a notification of the availability of the Corporate Communication(s) on the Company's website in the future. If no email address is provided, only a notification letter of the publication of the Corporate Communication(s) on the Company's website will be sent. Please provide the email address in English Block Letters and the email address is used for notification of release of Corporate Communication(s) only.) (本公司日後會在公司通訊於本公司總就發佈的發出過和至以上提供之電源地址(如有)。如未有提供電源地址,則會發出公司通訊已在網上刊發的通知信函予 閱下。請以英文正楷填寫電郵地址,以上電郵地址僅供用作通知公司通訊已發佈。) to receive the **printed English version** of all future Corporate Communications ONLY; **OR** 僅收取所有日後公司通訊之**英文印刷本**; **或** to receive the **printed Chinese version** of all future Corporate Communications ONLY; **OR** 僅收取所有日後公司通訊之中文印刷本;或 to receive both the **printed English and Chinese versions** of all future Corporate Communications. 同時收取所有日後公司通訊之**英文及中文印刷本**。 Signature(s) 簽署 Name(s) of Shareholder(s)# 股東姓名# Please use BLOCK CAPITALS 請使用正楷填寫 Address\* 地址\* Contact Phone Number 聯絡電話號碼 You are required to fill in the details if you download this Change Request Form from the Company's website or the website of Hong Kong Exchanges and Clearing Limited 假如 關下從本公司網站或香港交易及結算所有限公司網站下載本變更申請表格,請填上有關資料。 Notes 附註 If any shares are held in joint names, all joint holders OR the joint holder whose name stands first on the Company's register of members should sign this Change Request Form in order for it to be valid. 如任何股份以聯名方式持有,則所有聯名持有人或名列本公司成員登記冊的首名聯名持有人須於本變更申請表格上簽署,方為有效。 如任何股份以轉名方式存有,則所有轉名持有人或名列本公司成員登記冊的自名轉名持有人或於本變更申請表格上簽署,方為有效。 Any form with more than one box marked "X" in Part A or Part B, with no box marked "X", with no signature or otherwise incorrectly completed will be void. 如在本表榜 中語或是一部作出超過一項選擇,或未有作出理擇,或未有後性使力面填写不正確,則本表格將會作廢。 Printed versions of all the Company's future Corporate Communications will be available from the Company's website at www.cofcojoycome.com。 本公司日後所有公司调訊的日聯本,可透過書面调知向本公司或其股份過戶登記分處索取。該等公司编記新藏列於本公司網站www.cofcojoycome.com。 本公司日後所有公司编記的日聯本,可透過書面调知向本公司或其股份過戶登記分處索取。該等公司编記新藏列於本公司網站www.cofcojoycome.com。 为空存延,任何在本變更非請表榜多上的額外指示(本變更申請表格上所印列之指示除外)將不予處理。 Corporate Communications include any publication issued or to be issued by the Company for information or action of holders of any of its securities, including, but not limited to, directors' reports, annual accounts together with auditors' reports, including reports, notices of meetings, circulars, proxy forms and any "corporate Communications" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited 公司编制各本公司委员在本公司委员在公司委员在公司委员的内容,从供及任何避免的持有人参照或採取行動的任何文件,其中包括但不限於:董事會報告、年度账目連同核數師報告、中期報告、會議通告、通函、委派代表書,以及任何香港鄉春之易所有限公司證券上市規則內所指的(公司總訊)。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

Your supply of Personal Data to the Company is on a voluntary basis. "Personal Data" in this statem than the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your Personal Data may be disclosed or transferred to our agent, contractor, or third party service provider who provides administrative, computer and other services to the Company for use in connection with the purposes of processing and handling your requests and/or instructions given on this form, and was be necessary for such purposes. Request for access to and/or correction of your Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing by mail to the Privacy Compliance Officer of Tricor Investor Services Limited (Address: 17/F, Far East Finance Centre, 16 Harqount Road, Hong Kong).

[關下是自顯向本公司提供 關下的個人資料。本聲明中所指的「個人資料」具有香港法例第486仓《個人资料《經》條例》(「《私廳、條例》)」中「個人資料」的涵義。我們可能將 關下的個人資料被露和轉移給為本公司提供行政 "電股及其他服務的份代理人、承藤商或第二者服務供應商以用於處理有關 關下在本表格上所述的要求方,或指示、關下所提供的個人資料核理行該等用途所需的時間保留。有關存取及更正相關個資料的要求可按照《私廳條例》提出,而有關要求均須以書面郵寄至单佳證券登記有限公司的私隱條例事務主任提出(地址:香港夏磬道16號遠東金融中心17樓)。

(Please cut along the dotted line 請沿虛線剪下)

閣下寄回此變更申請表格時,請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

卓佳證券登記有限公司 Tricor Investor Services Limited 簡便回郵號碼 Freepost No. 10 GPO 香港 Hong Kong

中糧家佳康食品有限公司(「本公司」)

香港夏殼道16號遠東金融中心17樓

(股份代號:01610)

經卓佳證券登記有限公司