Asia-express Logistics Holdings Limited

亞洲速運物流控股有限公司

(Incorporated in Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code 股份代號: 8620)

NOTIFICATION LETTER 通知信函

Dear Registered Shareholder(s),

26 July 2024

The following documents of Asia-express Logistics Holdings Limited ("**Company**") have been prepared in English and Chinese and are available on the websites of the Company at <u>www.asia-expresslogs.com</u> and The Stock Exchange of Hong Kong Limited at <u>www.hkexnews.hk</u> (collectively "**Websites**"):-

- Annual Report 2024
- Circular dated 26 July 2024 in relation to proposals for (1) General Mandates to Issue and Repurchase Shares, (2) Re-Election of Retiring Directors, (3) Re-appointment of Auditors and Notice of Annual General Meeting
- Form of Proxy (Annual General Meeting will be held on 23 August 2024)
- Environmental, Social and Governance Report 2024 ("ESG Report 2024") (Note 2)
- (If you have previously requested to receive Corporate Communication(s)^(Note 1) in printed form, the printed copy (or copies) is/are enclosed (excluding ESG Report 2024).)

If you have not provided us with a valid email address but now would like to receive an email notification of the publication of the Corporate Communication(s) and all future Actionable Corporate Communication(s)^(Note 3) on the Websites instead of receiving printed notification letter in future, please complete the enclosed Reply Form overleaf, and fill in the necessary information and then sign and return it by email to <u>8620-corpcomm@unionregistrars.com.hk</u> or by post or by hand to the Company c/o the Company's share registrar in Hong Kong, Union Registrars Limited ("**Hong Kong Share Registrar**") at Suites 3301-04, 33/F., Two Chinachem Exchange Square, 338 King's Road, North Point, Hong Kong. If you post the Reply Form within Hong Kong, you may use the mailing label at the bottom of the Reply Form and need not affix a stamp. Otherwise, please affix an appropriate stamp.

You may at any time send your request in writing to the Company (c/o its Hong Kong Share Registrar at the above address or by email to the above email address) to request for printed copies of the Corporate Communication(s) and the Actionable Corporate Communication(s). If you have received notification of the publication of the Corporate Communication(s) on the Websites and for any reason have difficulty in gaining access to the Corporate Communication(s) on the Websites, the Company will upon request send the Corporate Communication(s) to you in printed form free of charge. For the details of arrangement regarding request for printed copy of the Corporate Communication(s), please visit the Company's website.

Should you have any queries in relation to this letter, please call the Hong Kong Share Registrar at (852) 2849 3399 during business hours from 9:00 a.m. to 5:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully, For and on behalf of Asia-express Logistics Holdings Limited Chan Yu Executive Director

- Notes: (1) Corporate Communications include, but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
 - (2) The English and Chinese versions of the ESG Report 2024 are published in electronic form only. You may access the ESG Report 2024 by browsing through the Websites. If you wish to receive a printed copy of the ESG Report 2024, you may submit your request in writing to Hong Kong Share Registrar by post or by email to <u>8620-corpcomm@unionregistrars.com.hk</u>.
 - (3) Actionable Corporate Communications refer to any corporate communications that seek instructions from holders of any of the securities of the Company on how they wish to exercise their rights or make elections as the Company's shareholders.

各位登記股東:

亞洲速運物流控股有限公司(「本公司」)下述文件已编制中、英文版本及於本公司之網站 <u>www.asia-expresslogs.com</u> 及香港聯合交易所有限公司之網站 <u>www.hkexnews.hk</u>(統稱「該等網站」)刊載:-

• 年報 2024

- 日期為 2024 年 7 月 26 日有關建議(1)發行及購回股份之一般授權; (2)重選退任董事; (3)續聘核數師;及股東週年大會通告之通函
- 委任代表表格(股東週年大會將於 2024 年 8 月 23 日舉行)
- 環境、社會及管治報告 2024 (「ESG 報告 2024」)^(ME 2)

(若閣下曾要求以印刷本方式收取公司通訊(^{附註1)},上述文件之印刷本已隨本函附上(ESG報告 2024 除外)。)

如 閣下並未提供有效電郵地址並現在希望收取有關公司通訊於該等網站發佈的電郵通知及日後所有可供採取行動的公司通訊^(#注3),以代替日後收取書面 通知信函印刷本,請 閣下填妥本函背面的回條,並在回條上填寫所需資料及簽名,然後把回條電郵至 <u>8620-corpcomm@unionregistrars.com.hk</u> 或寄回或 親身交回本公司之香港股份過戶登記處聯合證券登記有限公司(「**香港股份過戶登記處**」),地址為香港北角英皇道 338 號華懋交易廣場 2 期 33 樓 3301-04 室。倘若 閣下在香港投寄回條,可使用回條下方的郵寄標籤而毋須貼上郵票;否則,請貼上適當的郵票。

閣下可以隨時以書面通知本公司(經本公司之香港股份過戶登記處上述地址或電郵地址發送)要求收取公司通訊及可供採取行動的公司通訊之印刷本。 倘若 閣下已收到有關在該等網站上發佈公司通訊的通知,但因任何原因而難以在該等網站上查閱公司通訊,本公司將於收到 閣下要求後免費寄上所要 求公司通訊之印刷本。有關索取公司通訊之印刷本安排之詳情,請瀏覽本公司網站。

閣下若對本信函有任何疑問,請在辦公時間(星期一至星期五上午9時正至下午5時正,公眾假期除外)內致電香港股份過戶登記處(852)28493399查詢。

代表董事會 **亞洲速運物流控股有限公司** *執行董事* **陳字** 謹啟

2024年7月26日

- 附註: (1)「公司通訊」包括,但不限於(a)董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c) 會議通告;(d)上市文件;(c)通函及(f)委任代表表格。
 - (2) ESG 報告 2024 的英文及中文版本僅以電子方式發佈。 閣下可於該等網站閱覽。若 閣下欲收取 ESG 報告 2024 的打印本, 閣下可以以書面方式將有關 要求郵寄至香港股份過戶登記處,或經電郵發送至 8620-corpcomm@unionregistrars.com.hk。
 - (3) 可供採取行動的公司通訊指公司與本公司股東之間的任何公司通訊, 旨在徵求股東就如何行使其權利或作為公司股東作出選擇的指示。

	Reply	y Form 回條	
("Compa c/o Union Suites 33	Fo: Asia-express Logistics Holdings Limited ("Company") (Stock Code: 8620) c/o Union Registrars Limited Suites 3301-04, 33/F., Two Chinachem Exchange Square 338 King's Road, North Point, Hong Kong		亞洲速運物流控股有限公司 (「本公司」)(股份代號:8620) 經聯合證券登記有限公司 香港北角英皇道338號華懋交易廣場2期33樓3301-04室
available on the "Websites"); an email address be 本人/我們希 www.hkexnews.	websites of the Company at <u>www.asia-expresslogs.com</u> ar id (ii) all future actionable corporate communication(s) o elow: j 望透過以下電郵地址收取(i)當每次本公司在本公	nd The Stock Excha of the Company (th 公司網站 <u>www.a</u>	of the Company (" Corporate Communication (s) [#] ") is made ange of Hong Kong Limited at <u>www.hkexnews.hk</u> (collectively he " Actionable Corporate Communication (s) ^A) through the <u>usia-expresslogs.com</u> 及香港聯合交易所有限公司網站 的 電郵通知 ; 及(ii)本公司日後所有可供採取行動的公司通
Email Address 電郵地址	(The Company will send to the email address provided above (if any) with (i Actionable Corporate Communications in electronic form. If no email addre Communication on the Websites and a printed version of the Actionable Co. LETTERS.)	ess or invalid email addr. rporate Communications 目開網站發佈之通知;及	ilability of each Corporate Communication on the Websites; and (ii) all future ess is provided, a printed notification letter of the publication of the Corporate will be sent to you. <u>Please provide a valid email address in English CAPITAL</u> {(ii) 日後所以可供採取行動的公司通訊電子版。如未有提供電郵地址 訊之印刷本子 閣下。請以英文正楷填寫有效電郵地址。)
Name(s): 姓名:	(English) (英文) <u>(</u> Please use BLOCK CAPITALS)	(中)	inese) 文) 用 正楷 填寫)
Address : 地址:			
Signature(s) : 簽名:	numt	act telephone per: 電話號碼:	Date: 日期:
 請 閣下清楚 If your shares order to be val 如屬聯名股東 The above inst by reasonable Hong Kong or 上述指示將適 通知香港股份 For the avoida 	id. ・則本回條須由該名於本公司股東名冊上就聯名持有股份其姓名化 ruction will apply to all future Corporate Communications and/or Actio notice in writing to the Hong Kong Share Registrar, Union Registrars by email to <u>8620-corpcomm@unionregistrars.com.hk</u> .	立列首位的股東簽署, nable Corporate Comm Limited at Suites 3301 公司通訊,直至 閣下尋 華懋交易廣場2期33樓	unications to be sent to shareholders of the Company until you notify otherwise -04, 33/F., Two Chinachem Exchange Square, 338 King's Road, North Point 後出合理時間的書面通知或電郵至 <u>8620-corpcomm@unionregistrars.com.hl</u>
"Personal Data" in thi to your name, contact Your Personal Data w the provisions of the H 收集個人資料聲明 本聲明中之「個人資 郵寄地址。 閣下是	telephone number, email address and mailing address. Your supply of Person ill be retained for such period as may be necessary for our verification and rec PDPO. Any such request for access to and/or correction of the Personal Data 解」相等於香港法例第 486 章《個人資料(私隱)條例》(「 《私隱 》	nal Data is on a voluntary cord purposes. You have should be in writing by m 条例》」)所定義之「低 在有需要之期間保存	因人資料」,當中可能包括但不限於 閣下之姓名、聯絡電話號碼、電郵地址及 閣下之個人資料作核實及記錄用途。閣下有權根據《私隱條例》中的條款,查
report; (b) the int 公司通訊文件包 (f)委任代表表格 ^ Actionable Corpor rights or election.	terim report and, where applicable, its summary interim report; (c) a na 括但不限於(a)董事會報告、年度賬目連同核數師報告及(如適用) - a rate Communications refer to any corporate communications that seek s as the Company's shareholders. 公司通訊指公司與本公司股東之間的任何公司通訊,旨在徵求股集	ptice of meeting; (d) a l 好務摘要報告; (b)中類 instructions from hold 就如何行使其權利或	期報告及(如邇用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及 ers of any of the securities of the Company on how they wish to exercise thei 作為公司股東作出選擇的指示。
			MAILING LABEL 郵寄標籤
No pos	t the mailing label and stick this on the envelope to return this Reply Form to us. stage stamp necessary if posted in Hong Kong. 寄回此回條時,請將郵寄標籤剪貼於信封上。 如在本港投寄毋須貼上郵票。	F	Union Registrars Limited 聯合證券登記有限公司 reepost No. 簡便回郵號碼: 37 WCH Hong Kong 香港