



# 建業實業有限公司 Chinney Investments, Limited

(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立之有限公司)  
(Stock Code 股份代號: 216)

## NOTIFICATION LETTER 通知信函

30 July 2024

Dear Registered Shareholder(s),

We hereby notify you that the following corporate communications (the “**Current Corporate Communications**”) of Chinney Investments, Limited (the “**Company**”), in both English and Chinese versions, are now available on the Company’s website at [www.chinney.com.hk](http://www.chinney.com.hk) and the website of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) at [www.hkexnews.hk](http://www.hkexnews.hk); or your selected printed version(s) of the Current Corporate Communication(s) is/are enclosed (if applicable). Both the English and Chinese versions of the Current Corporate Communications are bound together into one booklet:

- Annual Report 2023/24
- Circular dated 30 July 2024 relating to (1) general mandates to issue shares and buy back shares; (2) re-election of retiring directors; and (3) notice of annual general meeting
- Form of proxy for use at the annual general meeting (and at any adjournment thereof) to be held on Friday, 30 August 2024 at 12:00 noon.

You may now access the Current Corporate Communications under “Investor Relations” section of the Company’s website or the Stock Exchange’s website (the “**Website Version**”) or by referring to the attached printed version(s) (if applicable).

If for any reason you have any difficulty in accessing the Website Version of the Current Corporate Communications, we will promptly send the printed copies of the Current Corporate Communications to you free of charge upon receipt of your request. Please mark “✓” in the appropriate box in Part A of the change request form (the “**Change Request Form**”) on the reverse side of this letter and sign and return it by using the enclosed mailing label (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp) to the Company’s share registrar in Hong Kong, Tricor Tengis Limited (the “**Share Registrar**”), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. The Change Request Form may also be downloaded from the Company’s website or the website of the Stock Exchange. You may also send email with a scanned copy of the duly completed and signed Change Request Form to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com).

If you would like to change the election of means of receipt and/or language(s) of all future corporate communications<sup>(note)</sup> of the Company (the “**Corporate Communication(s)**”), please mark “✓” in the appropriate box in Part B on the Change Request Form, sign and return it to the Share Registrar at the abovementioned address or by email to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com).

Should you have any queries, please call the enquiry hotline of the Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays.

By Order of the Board  
Chinney Investments, Limited  
Ka-Yee Wan  
Company Secretary

Encl.

*Note: Corporate Communication(s) refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of the Company’s securities or the investing public, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位登記股東：

謹此通知閣下，建業實業有限公司（「**本公司**」）之下述公司通訊（「**本次公司通訊**」）之英文及中文版本，現已於本公司網站 [www.chinney.com.hk](http://www.chinney.com.hk) 及香港聯合交易所有限公司（「**聯交所**」）網站 [www.hkexnews.hk](http://www.hkexnews.hk) 登載；或本公司已按閣下所選擇之語言版本隨本函附上本次公司通訊之印刷本（如適用）。本次公司通訊之英文及中文版乃共同印列為一本書：

- 2023/24年報
- 日期為2024年7月30日有關(1) 發行股份及購回股份之一般授權；(2) 重選退任董事；及(3) 股東週年大會通告之通函
- 於2024年8月30日（星期五）中午十二時正舉行之股東週年大會（及其任何續會）適用之代表委任表格

閣下可於本公司網站「投資者關係」一欄或聯交所網站（「**網上版本**」）或參考隨附之印刷本（如適用）瀏覽本次公司通訊。

倘閣下因任何原因於瀏覽本次公司通訊的網上版本時出現任何困難，本公司在接獲閣下要求後，將盡快向閣下發送本次公司通訊的印刷本，費用全免。請於本函背面的變更申請表格（「**變更申請表格**」）的甲部之適當空格內劃上「✓」號，並於簽署後使用隨附之郵寄標籤（如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票）寄回本公司於香港的股份過戶登記處，即卓佳登捷時有限公司（「**股份過戶登記處**」）（地址為香港夏慤道16號遠東金融中心17樓）。變更申請表格亦可於本公司網站或聯交所網站內下載。閣下亦可將已填妥及簽署的變更申請表格的掃描件發送電郵至 [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com)。

倘閣下欲更改本公司所有日後公司通訊<sup>(附註)</sup>（「**公司通訊**」）之收取方式及/或語言版本之選擇，請於變更申請表格的乙部之適當空格內劃上「✓」號，並於簽署後交回股份過戶登記處，地址如上，或發送電郵至 [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com)。

倘閣下有任何疑問，請致電股份過戶登記處諮詢熱線(852) 2980 1333查詢，辦公時間為星期一至星期五（香港公眾假期除外）上午九時正至下午六時正。

承董事會命  
建業實業有限公司  
尹嘉怡  
公司秘書

2024年7月30日  
附件

*附註：公司通訊指本公司已發出或將予發出以供其任何證券的持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、其年度賬目連同核數師報告及（如適用）財務摘要報告；(b)中期報告及（如適用）中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。*

## Change Request Form 變更申請表格

To: **Chinney Investments, Limited (Stock Code: 216) (the “Company”)** 致: **建業實業有限公司 (股份代號: 216) (「本公司」)**  
c/o Tricor Tengis Limited (the “Share Registrar”) 經卓佳登捷時有限公司 (「股份過戶登記處」)  
17/F, Far East Finance Centre 香港夏慤道 16 號  
16 Harcourt Road, Hong Kong 遠東金融中心 17 樓

### Part A: I/We would like to request for printed copy of Current Corporate Communications dated 30 July 2024

甲部 - 本人/吾等要求索取日期為2024年7月30日的本次公司通訊的印刷本

(Please mark (✓) in the following box) (請在下列空格內劃上「✓」號)

- To receive printed English and Chinese versions of the Current Corporate Communications  
要求索取本次公司通訊之英文和中文印刷本

### Part B: I/We would like to receive future Corporate Communications<sup>^</sup> of the Company in the manner as indicated below:

乙部 - 本人/吾等希望以下列方式收取本公司之日後公司通訊<sup>^</sup>:

(Please mark (✓) in ONLY ONE of the following boxes) (請僅在下列其中一個空格內劃上「✓」號)

- to access all future Corporate Communications through the Company’s website and the website of The Stock Exchange of Hong Kong Limited (the “Website Version”) and receive written notifications of the publication of the Website Version (the “Notifications”) by post or by email at the following email address.

透過本公司網站及香港聯合交易所有限公司網站瀏覽所有日後公司通訊 (「網上版本」), 並以郵寄或以下電郵地址收取已刊發網上版本的書面通知 (「通知」)。

Email Address 電郵地址:

(Please provide your email address in ENGLISH CAPITAL LETTERS and the email address will be used for the purpose of receiving all future Notifications and Actionable Corporate Communications\* in electronic form by email. If no email address is provided or the email address provided by you is not functional, all future Notifications and Actionable Corporate Communications will be sent to you in printed form by post at your address as appearing in the Company’s register of members.)

(請以英文正楷填寫 閣下之電郵地址, 有關電郵地址將僅用作以電郵收取所有日後以電子形式發佈的通知及可供採取行動的公司通訊\*。如未有提供電郵地址或 閣下提供之電郵地址並非有效且可用, 我們將透過郵寄方式按 閣下於本公司的股東名冊上所示之地址向 閣下寄發所有日後通知及可供採取行動的公司通訊的印刷本。)

- to receive the **printed English version**<sup>2</sup> of all future Corporate Communications ONLY.  
僅收取所有日後公司通訊之英文印刷本<sup>2</sup>。
- to receive the **printed Chinese version**<sup>2</sup> of all future Corporate Communications ONLY.  
僅收取所有日後公司通訊之中文印刷本<sup>2</sup>。
- to receive both the **printed English and Chinese versions** of all future Corporate Communications.  
同時收取所有日後公司通訊之英文和中文印刷本。

Signature: \_\_\_\_\_  
簽署: \_\_\_\_\_

Date: \_\_\_\_\_  
日期: \_\_\_\_\_

Name of Registered Shareholder(s): \_\_\_\_\_  
登記股東姓名: \_\_\_\_\_

Address: \_\_\_\_\_  
地址: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_  
聯絡電話: \_\_\_\_\_

#### Notes 附註:

- Please complete all the items clearly. If no box marked “✓” or more than one box in Part B marked “✓”, or any signature or other information is incorrectly completed, this form will be void. 請 閣下清楚填寫所有資料。倘未有在任任何一個空格或在乙部有超過一個空格劃上「✓」號, 或任何簽名或其他內容填寫錯誤, 本表格將會作廢。
- If both English and Chinese versions of a Corporate Communication are combined into one document, a printed version of the Corporate Communication in both English and Chinese will be sent to you if you requested for any of the printed versions. 若公司通訊的英文及中文版本合併為一份文件, 則一份載有英文及中文版本的公司通訊之印刷本將寄發予 閣下(如 閣下已選擇要求索取公司通訊的任何一種語言版本)。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid. 如 閣下的股份屬聯名方式持有, 則本表格須由就有關聯名持股於本公司股東名冊上排名首位之股東簽署, 方為有效。
- The above instruction will apply to all future Corporate Communications to be sent to you until you, by serving reasonable prior written notice, inform the Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by mail or by email to [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com). 上述指示適用於所有日後發給予 閣下之公司通訊, 直至 閣下以郵寄向股份過戶登記處 (地址為香港夏慤道 16 號遠東金融中心 17 樓) 發出合理時間的預先書面通知, 或發送電郵至 [is-ecom@hk.tricorglobal.com](mailto:is-ecom@hk.tricorglobal.com)。
- For the avoidance of doubt, we do not accept any other special instructions written on this form. 為免存疑, 本公司概不接受於本表格上書寫之任何其他特別指示。

<sup>^</sup> Corporate Communication(s) include but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form. 公司通訊包括但不限於(a)董事會報告、其年度賬目連同核數師報告及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。

\* “Actionable Corporate Communication(s)” means any corporate communication(s) from the Company that seeks instructions from its shareholders on how they wish to exercise their rights or make an election as the shareholders of the Company, including but not limited to, election forms in connection with a dividend payment, excess application forms in connection with a rights issue or open offer, applications forms for assured entitlement under an open offer, acceptance forms in connection with takeovers, mergers and share buy-backs, and provisional allotment letters in connection with a rights issue. “可供採取行動的公司通訊”是指本公司任何涉及要求股東指示彼等擬如何行使彼等作為本公司股東之權利或作出選擇而發出的公司通訊, 包括但不限於與支付股息有關之選擇表格、與供股或公開發售有關之額外申請表格、公開發售下之既定配額申請表格、與收購、合併及股份回購有關之接納表格, 以及與供股有關之暫定配額通知書。

#### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

Your supply of your email address and telephone number is on a voluntary basis for the purposes of verifying and recording your means of receipt and language of Corporate Communications and/or delivering those Corporate Communications (the “Purposes”). The Company may transfer your email address and telephone number to our agent, contractor, or third party service provider who provides administrative, computer or other services to us for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your email address and telephone number will be retained for such period as may be necessary to fulfil the Purposes. Request for access to and/or correction of the relevant personal data can be made in accordance with the provisions of the Personal Data (Privacy) Ordinance and any such request should be in writing by mail to the privacy compliance officer of Tricor Tengis Limited at the above address. 閣下是自願提供 閣下的電郵地址及電話號碼, 以用於核實及記錄 閣下收取公司通訊的方式及語文版本, 以及/或傳送公司通訊 (「該等用途」)。本公司可能向就該等用途為本公司提供行政、電腦或其他服務的代理人、承辦商或第三者服務供應商, 以及其他獲法例授權而要求取得有關資料的人士或其他與該等用途有關及需要接收有關資料的人士提供 閣下的電郵地址及電話號碼。閣下的電郵地址及電話號碼將就履行該等用途所需的期間保留。有關存取及/或更正相關個人資料的要求可按照《個人資料(私隱)條例》之條文提出, 而有關要求均須以書面方式郵寄至卓佳登捷時有限公司 (地址如上) 的私隱條例事務主任。

Please cut the mailing label and stick this on an envelope to return the Change Request Form to us.

No postage stamp is required for local mailing in Hong Kong.

當 閣下寄回此變更申請表格時, 請將此郵寄標籤剪貼於信封上。  
在本港投寄, 閣下無需支付郵費或貼上郵票。

#### Mailing Label 郵寄標籤

Tricor Tengis Limited  
卓佳登捷時有限公司  
Freepost No. 簡便回郵號碼: 10 GPO  
Hong Kong 香港