

9 August 2024

Dear Non-Registered Shareholders,

**Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to the amended Rules (the “Listing Rules”) Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) effective from 31 December 2023, Tianjin Port Development Holdings Limited (the “Company”) has adopted new arrangement to disseminate corporate communications (“Corporate Communications”) electronically. No printed copies of Corporate Communications will be mailed out to you except by request. Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at [www.tianjinportdev.com](http://www.tianjinportdev.com) and the website of the Stock Exchange at [www.hkexnews.hk](http://www.hkexnews.hk) (the “Website Version”) in place of printed copies.

**The Company will not send a notice of publication of the Website Version of Corporate Communications to you. You are encouraged to proactively monitor the availability of all future Corporate Communications on the website of the Company or the website of the Stock Exchange and access the Website Version of Corporate Communications by yourselves.**

We encourage you to access the Website Version of Corporate Communications on the website of the Company. If you wish to receive printed copies of all future Corporate Communications, please complete and return the Request Form on the reverse side of this letter to the Company’s branch share registrar in Hong Kong (the “Share Registrar”), Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or send an email to [3382-ecom@hk.tricorglobal.com](mailto:3382-ecom@hk.tricorglobal.com). Please note that the request in receiving Corporate Communications in printed form will be valid until the end of each financial year of the Company, unless being revoked or superseded (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copies of future Corporate Communications.

Should you have any queries relating to this letter, please call the Share Registrar’s hotline at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays) or send an email to [3382-ecom@hk.tricorglobal.com](mailto:3382-ecom@hk.tricorglobal.com).

By the order of the Board  
**Tianjin Port Development Holdings Limited**  
**Chu Bin**  
Chairman

*Note: Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report and the annual accounts together with a copy of the auditors’ report and, where applicable, the summary financial report; (b) the interim report and, where applicable, the summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位非登記股東：

**以電子方式發布公司通訊之安排**

根據自2023年12月31日生效的經修訂香港聯合交易所有限公司（「聯交所」）證券上市規則（「上市規則」），天津港發展控股有限公司（「本公司」）已採納以電子方式發布公司通訊（「公司通訊」）的新安排。除非另外作出要求，公司通訊的印刷本將不會郵寄予閣下。所有日後公司通訊的英文版及中文版將以電子方式在本公司網站（[www.tianjinportdev.com](http://www.tianjinportdev.com)）及聯交所網站（[www.hkexnews.hk](http://www.hkexnews.hk)）（「網站版本」）上提供，以代替印刷本。

**本公司將不會向閣下發出公司通訊網站版本的登載通知。本公司鼓勵閣下主動留意本公司網站或聯交所網站上所有日後公司通訊的登載情況，並自行瀏覽公司通訊的網站版本。**

我們鼓勵閣下於本公司網站瀏覽公司通訊網站版本。若閣下希望收取日後公司通訊之印刷本，請填妥函背頁之申請表格並交回本公司的香港股份過戶登記分處（「股份過戶登記處」）卓佳證券登記有限公司，地址為香港夏愨道16號遠東金融中心17樓或發送電子郵件至 [3382-ecom@hk.tricorglobal.com](mailto:3382-ecom@hk.tricorglobal.com)。請注意，以印刷本形式收取公司通訊的要求將保持有效，除非被撤銷或被取代，或直至本公司每個財政年度結束日到期（以較早者為準）。若閣下希望繼續收到日後公司通訊的印刷本，則需要再作書面要求。

如閣下對本函內容有任何疑問，請於上午9時至下午6時（星期一至星期五，香港公眾假期除外）致電股份過戶登記處熱線(852) 2980 1333，或電郵至 [3382-ecom@hk.tricorglobal.com](mailto:3382-ecom@hk.tricorglobal.com)。

承董事會命  
天津港發展控股有限公司  
主席  
褚斌

2024年8月9日

附註：公司通訊包括本公司發布或將予發布以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告、年度帳目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。

Non-Registered Shareholder's information (English name and Address):  
非登記股東資料 (英文姓名及地址):

## REQUEST FORM 申請表格

To: **Tianjin Port Development Holdings Limited**  
**(Stock Code: 3382) (the "Company")**  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre  
16 Harcourt Road, Hong Kong

致: **天津港發展控股有限公司**  
**(股份代號: 3382) (「本公司」)**  
經卓佳證券登記有限公司  
香港夏慤道16號  
遠東金融中心17樓

### REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communications<sup>(1)</sup> pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》收取公司通訊<sup>(1)</sup>，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」)，並向閣下的中介公司提供閣下的電子郵件地址。

I/We would like to receive the future Corporate Communications<sup>(1)</sup> in printed copy of the Company.

本人/吾等要求索取本公司今後刊發之公司通訊<sup>(1)</sup>之印刷本。

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_  
簽署: \_\_\_\_\_ 日期: \_\_\_\_\_

Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_  
姓名: \_\_\_\_\_ (English 英文) 聯絡電話號碼: \_\_\_\_\_

(in block letters 請以大楷填寫)

Postal Address: \_\_\_\_\_  
郵寄地址: \_\_\_\_\_

### Notes 附註:

- "Corporate Communications" refer to any document issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to: (a) the directors' report, the annual accounts together with a copy of the auditors' report and, where applicable, the summary financial report; (b) the interim report and, where applicable, the summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
「公司通訊」指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同核數師報告及財務摘要報告(如適用)；(b)中期報告及中期摘要報告(如適用)；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。
- By completing and returning this Request Form to request for the printed copy of the Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications of the Company in printed copy.  
當閣下填寫及寄回此申請表格以索取公司通訊印刷本後，即表示閣下確認擬收取本公司日後刊發的所有公司通訊的印刷本。
- This request will be valid unless being revoked or superseded or until the end of each financial year of the Company (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copy of future Corporate Communications.  
此請求將保持有效，除非被撤銷或取代，或直至本公司每個財政年度結束日期(以較早者為準)。如果閣下希望繼續收到日後公司通訊的印刷本，則需要再作書面請求。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in these statements has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 of the Laws of Hong Kong (the "PDPO"), which may include but is not limited to your name, contact telephone number, email address and mailing address. Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen.

Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.

You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義，包括但不限於，閣下的名稱、聯絡電話號碼、電子郵箱地址和郵寄地址。閣下是自願提供閣下個人資料，以便以閣下所選之方式接收企業通訊。

本公司可就任何所說明的用途，將閣下的個人資料披露或轉交本公司的附屬公司、股份過戶登記處、及/或其他公司或團體，並將在可能所需期間保留該等個人資料作核實及紀錄用途。

閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何該等要求均須以書面方式提出。

By mail to: Data Privacy Officer  
Tricor Investor Services Limited  
17/F, Far East Finance Centre  
16 Harcourt Road, Hong Kong

By email to: is-enquiries@hk.tricorglobal.com

經郵寄: 個人資料私隱主任  
卓佳證券登記有限公司  
香港夏慤道16號  
遠東金融中心17樓

經電郵: is-enquiries@hk.tricorglobal.com

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回此申請表格時，請將此郵寄標籤剪貼於信封上。  
如在本港投寄，閣下毋須支付郵費或貼上郵票。

### Mailing Label 郵寄標籤

Tricor Investor Services Limited  
卓佳證券登記有限公司

Freepost No. 簡便回郵號碼: 10 GPO

Hong Kong 香港

Tianjin Port Development Holdings Limited (3382)