# Kangqiao Service Group Limited 康橋悅生活集團有限公司

(Incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立的有限公司)

(Stock Code 股份代號: 2205)

13 August 2024

Dear registered shareholder(s),

### **Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Kangqiao Service Group Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary financial report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <a href="https://www.kqysh.com.cn">www.kqysh.com.cn</a> and the HKEXnews website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> in place of printed copies. You need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications.

#### Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications (Note), the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, the Company will send the Actionable Corporate Communications (Note) in printed form in the future.

If you want to receive future Corporate Communications in printed form, please complete and return the Reply Form on the reverse side of this letter to the Share Registrar or send an email to <a href="mailto-kangqiao-ser.ecom@computershare.com.hk">kangqiao-ser.ecom@computershare.com.hk</a> specifying your name, address and request to receive the future Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
By order of the Board

Kangqiao Service Group Limited

SONG Gewei

Chairman

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from the issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東:

### 以電子方式發佈公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則第 2.07A 條,康橋悅生活集團有限公司 (「**公司**」) 謹此通知 閣下,公司已採用以電子方式發佈公司通訊 (「**公司通訊**」) 之安排,該公司通訊是指公司為向其任何證券持有人提供資訊或供其採取行動而發佈 或將要發佈的任何文件,包括但不限於(a) 董事報告、年度帳目連同核數師報告副本以及其財務摘要報告(如適用); (b) 中期報告及其中期報告摘要(如適用); (c) 會議通知; (d) 上市文件; (e) 通函; 和 (f) 代表委任表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 <u>www.kqysh.com.cn</u> 和披露易網站 <u>www.hkexnews.hk</u>上提供,以代替印刷本。 閣下需要主動查看公司網站和披露 易網站以留意公司通訊的發佈。

## **徽集電子聯絡資料**

為確保及時收到可供採取行動的公司通訊<sup>(例記)</sup>,公司建議 閣下透過掃描本函隨附之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者, 閣下也可以簽署回條並交回公司的香港股份過戶登記處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到 閣下的有效電子郵件地址,直至股份過戶處收到 閣下有效的電子郵件地址前,公司未來將以印刷本形式發送可供採取行動的公司通訊 (棚)。

若 閣下希望收取未來公司通訊之印刷本,請填妥本函背頁之回條並交回股份過戶處,或發送電子郵件至 <u>kangqiao-ser.ecom@computershare.com.hk</u>,並註明 閣下的姓名、 地址以及收取未來公司通訊印刷本的要求。 請注意,收取未來公司通訊印刷本之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

如 閣下對本函有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)期間致電股份過戶處(852)28628688查詢。

承董事會命

康橋悅生活集團有限公司

主席

宋革委

2024年8月13日

附註:可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

Personalized QR Code 專屬二維碼

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Computershare Hong Kong Investor Services Limited

(the "Share Registrar") 17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

(「股份過戶處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓

香港中央證券登記有限公司

(Please choose ONLY ONE of the options below)

(請<u>從以下選項中**只選擇其中一項**)</u>

Option 1: Provide your email address for receipt of future Actionable Corporate Communications<sup>(Note 3)</sup> of the Company via electronic dissemination by scanning

your personalized QR code

選項1: 掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以收取公司通過電子方式 發佈的未來可供採取行動的公司通訊(附註3)

> You are **NOT required** to return this Reply Form if you choose Option 1. 如選擇了選項 1 , 閣下無須交回本回條。

Option 2: I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications (Note 3) of the following listed company (the "Company") via electronic dissemination									
選項 2: 本人/吾等現以書面提供本人/吾等的電子郵件地址,以收取以下上市公司(「公司」)通過電子方式發佈的未來可供採取行動的公司通訊 ( <i>附註 3</i> )									
Name of securities holder(s) 證券持有人姓名:  Name of the listed company 上市公司名稱:									
Kangqiao Service Group Limited									
Email address 電子郵件地址: (Note 3 附註3)									

Option 3: I/we hereby request for receipt of future 選項 3: 本人/吾等現要求收取未來公司通訊*印刷片	•	Please mark "✓" in the below box if applicable)	
	l copy and noted that this instruction is valid only for	one year starting from the receipt date of instruction. (Note 5)	
Signature(s): <sup>(Note 1)</sup> 簽名: <sup>(附註 1)</sup>	Contact number: 聯絡電話號碼:	Date: 日期:	

Notes 附註:

- Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請演楚嬪妥 閣下之所有資料。如屬聯名股東·則本回條須由所有聯名股東聯合簽署·方為有效。
- 場所を承え、第二之の方式で、光端をもなまた。ためで自然を比したがあります。 ファロスス・ Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回縁若未有意響を主見他方面資格不正確・期回線將責作線・ If the Company does not receive a functional email address in provided to the Share Registrar, the Company will send the Actionable Corporate Communication in printed form in the future. Actionable Corporate Communication is any corporate communication that seeks instructions from the issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder. 如公司支持规则 關于約方統量于新作地址,直至股份幾戶處收到 關下有效的電子動件地址前,公司未来將以印刷本形式發送可供採取行動的公司通訊,可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其模如何行使其 有關證券持有人的使制或作让到護師公司通訊
- 有關證券符為人的權利或作出護權約公司雖結。
  4. If you provide more than one email address provided will be registered.

  如 兩下遊壞一種味。 電影 回接又成其他亦式提供多於一個的量子郵件地址、只有 兩下最後提供的電子影件地址將會被用於登記。

  3. If you mark "" in the boast no pino 3. no email address will be registered and only Corporate Communications\* in printed form will be received.

  如 兩下在護河 3方格內劃上 "、」 號,電子那件地址將不會被登記,只要收取公司通訊。約日刷版。

  6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.

  8. 第267最 在本回無上的任何额外最不。公司將不予處理。

- otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular

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PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
  本聲明中所指的「個人資料,與香港法例第 486 章 《個人資料、托藤,條例》(「《私藤條例》」)中「個人資料,的過義相同。
  Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to Company's electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
  關下於一個使所建於個色人資料,有限於包括但不限於)有關公司以電子方式發佈公司通訊及就 關下持有的公司證券有關的其他事宜上與 關下聯絡。關下是自顧向公司提供個人資料。若 關下未能提供足夠資料。公司可能無法處理 關下在本回條上所述的指示及/或要求。
- 在本回條上所述的指示及/成要求。
  Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
  公司司託任何所說明的用绘或在法例规定的情况下,將 閣下的個人資料を獲取締結公司的開聯公司、股份過戶處、及/或其他公司或團體、並將在經歷期間保留該等個人資料作養實及記錄用绘。
  You have the right to request access to and/or correction of your Personal Data in accordance with the PDPO. Any such request for access to and/or correction of your Personal Data in should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer @computershare.com.hk.
  图下另權根據(私庫條例)的條文查問及成條改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式都寄至股份過戶處(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)向香港隱私主任提出,或發送電影至PrivacyOfficer@computershare.com.hk.

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us. No postage is necessary if posted in Hong Kong.

閣下寄回此回條時·請將郵寄標籤剪貼於信封上 如在本港投寄· 閣下無需支付郵費或貼上郵票。