

各位股東:

## 致新登記股東之函件 - 選擇收公司通訊\*之方式

根據香港聯合交易所有限公司證券上市規則及恒生銀行有限公司(「本行」)章程細則‧本行提供以下收取公司通訊的方式予股東選擇:(a)以電子方式透過本行網站 www.hangseng.com 收取公司通訊(「電子版本」);或(b)收取公司通訊的英文及/或中文印刷本。

為配合香港交易及結算所有限公司推動無紙化及體現本行對可持續發展的承諾·本行期望各股東選 擇收取電子版本·以代替收取印刷本·並透過電郵或(如未有提供電郵地址)郵寄方式收取有關公司通訊已在本行網站發佈之通知。

## 須採取之行動

如 閣下選擇收取公司通訊之電子版本,請:

- (1) 掃描本函隨附之回條上的專屬二維碼並提供 閣下的電郵地址,以收取有關公司通訊已發佈之 通知;或
- (2) 填妥回條·並(i) 以郵寄方式(按回條上之指示使用郵寄標籤)或(ii) 以電郵方式(發送至 hangseng@computershare.com.hk) 交回本行之股份登記處香港中央證券登記有限公司(「股份登記處」)。

倘若本行於 2024 年 9 月 19 日尚未收到 閣下填妥之回條或提出反對 · 閣下將被視為已同意選擇收取日後所有電子版本 · 直至 閣下透過股份登記處向本行發出通知為止。

閣下可隨時以書面或電郵方式經由本行之股份登記處向本行發出合理通知,更改 閣下有關收取公司通訊方式之選擇,費用全免。即使 閣下已選擇(或被視為已同意選擇)收取電子版本,但因任何理由以致於本行網站收取或瀏覽公司通訊時出現困難,本行會應 閣下之要求,盡快向 閣下免費寄發公司通訊之印刷本。

謹請注意:上述有關公司通訊的安排與可供採取行動的公司通訊無關。無論 閣下選擇以何種方式 收取公司通訊,可供採取行動的公司通訊(如有)之印刷本將以郵寄方式個別發送至股東的登記 地址。

如 閣下對本函內容有任何疑問,請於星期一至星期五(公眾假期除外)上午9時至下午5時,致電本行電話熱線(852)21987887查詢。

公司秘書及企業管治主管 張嘉琪 謹啟 2024年8月20日

\* 公司通訊包括但不限於:(a)董事會報告書及年度賬目,連同核數師報告書副本及(倘適用)財務報告摘要; (b)中期報告及(倘適用)中期報告摘要;(c)會議通告;(d)上市文件;(e)通函;及(f)投票委託書。可供採取 行動的公司通訊指任何涉及要求股東指示其擬如何行使其有關股東的權利或作出選擇的公司通訊。

恒生銀行有限公司 Hang Seng Bank Limited 於香港註冊成立之有限公司

註冊辦事處及總行地址:香港德輔道中83號



NAME(S) AND ADDRESS OF THE REGISTERED SHAREHOLDER 登記股東之英文姓名及地址 Stock codes: 11 (HKD counter) and 80011 (RMB counter) 股份代號: 11 (港幣櫃台)及 80011 (人民幣櫃台)

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## REPLY FORM 回條

To: Hang Seng Bank Limited (the "Bank") c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong 致: 恒生銀行有限公司(「恒生」) 經香港中央證券登記有限公司 香港灣仔皇后大道東 183 號 合和中心 17M 樓

## Means of Receipt of all future Corporate Communications 收取日後所有公司通訊之方式

	uld like to receive <b>all future Corporate Communications</b> (other than Actionable Corporate Communications) of the Bank in the manner as indicated below: 吾等希望以下列方式收取恒生 <b>日後所有公司通訊</b> (可供採取行動的公司通訊除外):
	by <b>electronic means</b> through the Bank's website at www.hangseng.com (instead of in printed copies), with a notification of the publication either through email or by post (to address in the Bank's register of shareholders); OR 透過恒生網站 www.hangseng.com 以 <b>電子方式</b> 收取(而非收取印刷本)· 並透過電郵或郵寄(至恒生股東名冊上的地址)方式收取相關的發佈通知;或
	n <b>printed</b> English version and/or Definese version 中文印刷本
	Personalized QR Code 專屬二維碼
Name(s) of shareholder(s) 股東姓名	
Email a	ddress 電郵地址  You may provide your email address by scanning the personalized QR code 閣下可透過掃瞄專屬二維碼提供 閣下之電郵地址
Addres	. 地址
Contac	number 聯絡電話號碼
Date E	期 Signature 簽署

Notes 附註:

- Please mark "✓" of the appropriate box(es) and complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed will be void. Invalid or illegible email address or address may result in non-delivery to you of notification in relation to publication of Corporate Communications on the Bank's website or printed copies as requested. 請在適當空格內劃上「✓」及清楚填寫本回條。回條上若未有作出選擇或未有簽署又或在其他方面填寫不正確、即告作廢。如上述提供的電郵地址或地址無效或難以辨認、可能導致 閣下無法收取有關公司通訊已於恒生網站發佈之通知或所要求的印刷本。
- 2. In case of joint registered holders, this form should be signed by the shareholder whose name stands first on the register of shareholders of the Bank. 若為股份之聯名登記持有人,則本回條須由在恒生股東名冊上就聯名持有股份而其姓名位列首位之股東簽署。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"), which will include your name, contact number, address and/or email address. The Personal Data provided in this form will be used in connection with processing your choice of means of receipt of the Bank's Corporate Communications. Your supply of the Personal Data to the Bank and/or its Share Registrar is on a voluntary basis. The Personal Data will be disclosed or transferred to the Share Registrar's agents, contractors or third-party service providers of the Bank who/which offers administrative, telecommunications, computer, payment or other data processing services to the Share Registrar in connection with the operation of their business for any of the above stated purposes(s). The Bank and its Share Registrar may also transfer the Personal Data if it is required to do so by law enforcement agencies or regulatory authorities. The Personal Data collected in this form will be retained for such period as may be necessary for any of the above purpose(s) and its directly related purposes such as for our verification, notification and record purposes. You have the right to request access to and/or correction of the Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing to the Hong Kong Privacy Officer of the Bank's Share Registrar by post or by email to PrivacyOfficer@computershare.com.hk.

and trainset uite retained to that it is required to do so by the thorteental exercises to regulately administer. The restorate Data is considered in this form with retained to stand period as may be necessary to any of the above purposes, and its directly related purposes such as for our verification, notification and record purposes. You have the right to request access to and/or correction of the Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing to the Hong Kong Privacy Officer of the Bank's Share Registrar by post or by email to PrivacyOfficer@computershare.com.hk.

本聲明中所指的「個人資料。具有香港法例第 486章《個人資料、备縣)條例》(「《私隱條例》))中「個人資料」的涵義,包括 關下之姓名、聯絡電話號碼、地址及/或電郵地址。 關下於本回條所提供的個人資料會用以處理 關下收取恒生公司通訊方式的選擇事宜。 關下乃基於自願性質向恒生及/或其股份登記處之代理、承包商或恒生之第三方服務供應商、以提供與其業務運作有關的行政、電訊、電腦、付款或其他資料處理服務予股份登記處。若法律規定或應執法機關或監管部門的要求,恒生及其股份登記處之代理、承包商或恒生之第三方服務供應商、以提供與其業務運作有關的行政、電訊、電腦、付款或其他資料處理服務予股份登記處。若法律規定或應執法機關或監管部門的要求,恒生及其股份登記處之行過料。於本回條所收集的個人資料將會然為基定任何上述用途或任何直接相關用途所需的時間內被保存作查證、通知及記錄用途。 關下有權根據《私隱條例》之條文要求查閱及/或修改個人資料。任何該等要求均須以書面方式透過郵寄或電郵至 PrivacyOfficer@computershare.com.hk 向恒生股份登記處之香港隱私主任提出。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼: 37 Hong Kong 香港 Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時·請將郵寄標籤剪貼於信封上。 如在本港投寄, 閣下無需支付郵費或貼上郵票。