



# UNITED COMPANY RUSAL, INTERNATIONAL PUBLIC JOINT-STOCK COMPANY

(Incorporated under the laws of Jersey with limited liability and continued in the Russian  
Federation as an international company)  
(Stock Code: 486)

## NOTIFICATION LETTER 通知信函

3 September 2024

Dear Non-registered holder <sup>(Note)</sup>,

**United Company RUSAL, international public joint-stock company (the “Company”) – Notice of Publication of the (i) Circular dated 3 September 2024; (ii) Notice of Extraordinary General Meeting; and (iii) Proxy Form (collectively the “Current Corporate Communications”)**

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.rusal.com](http://www.rusal.com) and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communications on the Company’s website or by browsing through the Stock Exchange’s website.

If you want to receive a printed version of the Current Corporate Communications, please complete the request form on the reverse side and return it to the Company c/o Hongkong Managers and Secretaries Limited (the “Hong Kong Branch Share Registrar”) by using the mailing label at the bottom of the request form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp). The address of the Hong Kong Branch Share Registrar is Units 1607-8, 16/F, Citicorp Centre, 18 Whitfield Road, Causeway Bay, Hong Kong. The request form may also be downloaded from the Company’s website at [www.rusal.com](http://www.rusal.com) or the Stock Exchange’s website at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries relating to any of the above matters, please call the Company’s telephone hotline at (852) 3528 0290 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time) from Monday to Friday, excluding Hong Kong public holidays or send an email to [registrar@hkmanagers.com](mailto:registrar@hkmanagers.com).

For and on behalf of  
**United Company RUSAL, international  
public joint-stock company**  
Evgenii Nikitin  
General Director, Executive Director

*Note: This letter is addressed to Non-registered holders (“Non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that it wishes to receive corporate communications of the Company). If you have sold or transferred your shares in the Company, please disregard this letter and the request form on the reverse side.*

各位非登記持有人 <sup>(附註)</sup>：

**United Company RUSAL, international public joint-stock company (「本公司」) – (i) 日期為2024年9月3日之通函; (ii) 股東特別大會通告; 及 (iii) 委任代表表格 (統稱「本次公司通訊文件」) 之發佈通知**

本公司的本次公司通訊文件的中、英文版本已上載於本公司網站 ([www.rusal.com](http://www.rusal.com)) 及香港聯合交易所有限公司 (「聯交所」) 之網站。閣下可於本公司網站存取本次公司通訊文件或瀏覽聯交所網站。

如閣下欲收取本次公司通訊文件之印刷本，請填妥在本函背面的申請表格，並使用隨附之郵寄標籤寄回本公司之香港證券登記分處—香港經理秘書有限公司 (「香港證券登記分處」) (如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票)。香港證券登記分處地址為香港銅鑼灣威非路道18號萬國寶通中心16樓1607-8室。申請表格亦可於本公司網站 ([www.rusal.com](http://www.rusal.com)) 或聯交所網站 ([www.hkexnews.hk](http://www.hkexnews.hk)) 內下載。

如對本函內容有任何疑問，請致電本公司電話熱線 (852) 3528 0290，辦公時間為星期一至五 (香港公眾假期除外) 上午9時正至下午6時正 (香港時間) 或電郵至 [registrar@hkmanagers.com](mailto:registrar@hkmanagers.com)。

為及代表  
**United Company RUSAL, international  
public joint-stock company**  
總經理, 執行董事  
Evgenii Nikitin

2024年9月3日

附註：此函件乃向本公司之非登記持有人 (「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，表明其希望收到本公司公司通訊文件。如果閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及所附申請表格。



Non-registered holder's information (English name and address)

非登記持有人資料 (英文姓名及地址)

## REQUEST FORM 申請表格

**To:** United Company RUSAL, international public joint-stock company (the "Company")  
(Stock Code: 00486)  
c/o Hongkong Managers and Secretaries Limited  
Units 1607-8, 16/F, Citicorp Centre, 18 Whitfield Road, Causeway Bay, Hong Kong

**致:** United Company RUSAL, international public joint-stock company (「本公司」)  
(股份代號: 00486)  
經香港經理秘書有限公司  
地址為香港銅鑼灣威非路18號萬國寶通中心16樓1607-8室

I/We would like to receive the corporate communications\* of the Company ("Corporate Communications") in the manner as indicated below:

本人/我們希望以下列方式收取 貴公司之公司通訊文件\* (「公司通訊文件」):

(Please mark **ONLY ONE ( X )** of the following boxes)

(請從下列選擇中, 僅在其中一個空格內劃上「X」號)

- to receive the **printed English version** of all Corporate Communications ONLY; OR  
僅收取所有公司通訊文件之**英文印刷本**; 或
- to receive the **printed Chinese version** of all Corporate Communications ONLY; OR  
僅收取所有公司通訊文件之**中文印刷本**; 或
- to receive both **printed English and Chinese versions** of all Corporate Communications.  
同時收取所有公司通訊文件之**英文及中文印刷本各一份**。

Name(s) of Non-registered holder(s)<sup>#</sup>非登記持有人姓名<sup>#</sup>

Date

日期

Address of Non-registered holder(s)<sup>#</sup>非登記持有人地址<sup>#</sup>(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Contact telephone number

聯絡電話號碼

Signature(s)

簽名

<sup>#</sup> You are required to fill in the details if you download this request form from the Company's website.

假如閣下從公司網站下載本申請表格, 請必須填上有關資料。

Notes 附註:

- Please complete all your details clearly.  
請閣下清楚填寫所有資料。
- This letter is addressed to Non-registered holders ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that it wishes to receive Corporate Communications).  
此函件乃向本公司之非登記持有人("非登記持有人"指股份存放於中央結算及交收系統的人士或公司, 透過香港中央結算有限公司不時向本公司發出通知, 表明其希望收到公司通訊文件)。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
- The above instruction will apply to the Corporate Communications to be sent to you until you notify to the Company c/o Hongkong Managers and Secretaries Limited to the contrary or unless you have at anytime ceased to have shareholdings in the Company.  
上述指示適用於發送予閣下之所有公司通訊文件, 直至閣下通知本公司之香港證券登記處——香港經理秘書有限公司另外之安排或任何時候停止持有本公司的股份。
- For the avoidance of doubt, the Company will not accept any other instruction given on this request form.  
為免存疑, 任何在本申請表格上的額外指示, 本公司將不予處理。

\*Corporate Communications include but are not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊文件包括但不限於: (a)董事會報告、年度財務報表連同核數師報告及如適用, 財務摘要報告; (b)中期報告及如適用, 中期摘要報告; (c)會議通告; (d)上市文件; (e)通函; 及(f)委任代表表格。

## 郵寄標籤 MAILING LABEL

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄毋須貼上郵票。  
Please cut the mailing label and stick this on the envelope  
to return this request form to us.  
No postage stamp necessary if poseted in Hong Kong.

Hongkong Managers and Secretaries Limited  
簡便回郵號碼 Freepost No. 37 WCH  
香港Hong Kong

## **Extraordinary General Meeting (“EGM”)**

If you choose to attend in person, please contact your bank, broker, custodian or nominee whom your shares are held through, asking them to register your attendance with HKSCC Nominees Limited for the EGM enabling you to attend and vote. Shareholders or proxies who attend the EGM shall arrange for transport, food, accommodation and other relevant expenses at their own cost.

## **股東特別大會（「股東特別大會」）**

閣下如選擇親身出席，請聯絡閣下透過持有其股份的銀行、經紀、託管人或代名人，要求其向香港中央結算（代理人）有限公司登記閣下出席股東特別大會的決定，以供閣下出席及投票。出席股東特別大會的股東或受委代表須自行安排交通、食宿及其他相關開支。