# WING TAI PROPERTIES LIMITED

# 永泰地產有限公司

(Incorporated in Bermuda with limited liability)
(於百慕達註冊成立之有限公司)
(Stock Code 股份代號: 369)

#### NOTIFICATION LETTER 通知信函

20 September 2024

Dear Registered Shareholders,

#### Wing Tai Properties Limited (the "Company")

- Notice of Availability of Interim Report 2024 (the "Current Corporate Communication")

The English and Chinese versions of the Company's Current Corporate Communication are now available on the Company's website at <a href="https://www.wingtaiproperties.com">www.wingtaiproperties.com</a> and the website of The Stock Exchange of Hong Kong Limited at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> respectively (the "Website Version"). If you have elected to receive the Corporate Communications in printed form, the Current Corporate Communication is enclosed.

The Company strongly recommends you to access the Website Version of the Current Corporate Communication and future Corporate Communications. If you have difficulty in receiving email notification or gaining access to the Website Version of the Corporate Communications and would like to receive the Current Corporate Communication and/or future Corporate Communications in printed form, please complete and return the reply form on the reverse side of this letter to the Company c/o Tricor Standard Limited, the Company's branch share registrar and transfer office in Hong Kong (the "Branch Share Registrar"), at 17th Floor, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to 369-ecom@vistra.com. The Company will upon your request promptly send the Current Corporate Communication to you in printed form free of charge.

It is the responsibility of registered shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing and returning the reply form on the reverse side of this letter to the Branch Share Registrar at the above-mentioned address by post or by email to 369-ecom@vistra.com. If the Company does not have your functional email address, until such time that the functional email address is provided to the Branch Share Registrar, you will be unable to receive via email notices of availability of the Website Version of the Corporate Communications (the "Notices of Availability") and the Actionable Corporate Communications in printed form.

Should you have any queries relating to this notification, please call the Branch Share Registrar's telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding public holidays) or send an email to 369-ecom@vistra.com.

Yours faithfully,
For and on behalf of
Wing Tai Properties Limited
Chung Siu Wah, Henry
Company Secretary and Group Legal Counsel

#### Notes:

- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- Actionable Corporate Communications refer to any corporate communications that seek instructions from the shareholders of the Company on how they wish to exercise their rights
  or make elections as the Company's shareholders.

#### 各位登記股東:

### 永泰地產有限公司(「本公司」)

- 2024年中期報告(「本次公司通訊」)之可供索閱通告

本公司的本次公司通訊之中、英文版本現已分別上載於本公司網站(<u>www.wingtaiproperties.com</u>)及香港聯合交易所有限公司網站(<u>www.hkexnews.hk</u>)(「網站版本」)。如 閣下已選擇收取公司通訊<sup>1</sup>的印刷本,隨函附上本次公司通訊。

本公司強烈建議 閣下閱覽本次公司通訊及日後公司通訊的網站版本。如 閣下無法以電子郵件方式收取或閱覽公司通訊的網站版本,及欲索取本次公司通訊及/或日後公司通訊的印刷本,請填妥本函背頁之回條,並以已預付郵費的郵寄標籤經本公司之香港股份過戶及登記分處卓佳標準有限公司(「股份過戶分處」)寄回本公司,地址為香港夏慤道16號遠東金融中心17樓(如在香港投寄,則毋須貼上郵票),或電郵至369-ecom@vistra.com。本公司會因應 閣下之要求立即郵寄本次公司通訊的印刷本予 閣下,費用全免。

登記股東有責任提供有效的電子郵箱地址。如 閣下尚未提供 閣下之電子郵箱地址予本公司,或需更新 閣下之電子郵箱地址,本公司建議 閣下填妥本函背頁之回條,並以郵寄方式按上述地址交回股份過戶分處,或以電郵方式發送至369-ecom@vistra.com。如果本公司沒有收到 閣下的有效電子郵箱地址, 閣下將無法透過電子郵件以電子方式收取公司通訊網站版本的可供索閱通告(「可供索閱通告」)及可供採取行動的公司通訊2。就此,本公司只能寄發可供索閱通告及可供採取行動的公司通訊之印刷本予 閣下,直至股份過戶分處收到 閣下有效的電子郵籍地址為止。

倘 閣下對本通知有任何查詢,請於辦公時間星期一至星期五上午9時正至下午6時正(公眾假期除外),致電股份過戶分處電話熱線(852) 2980 1333,或發送電子郵件至369-ecom@vistra.com。

代表 永泰地產有限公司 公司秘書兼集團法律顧問 鍾少華 謹啓

### 2024年9月20日

#### 附註:

- 1. 公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件,其中包括但不限於(a)董事會報告、公司年度帳目連同核數師報告以及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。
- 2. 可供採取行動的公司通訊是指任何涉及要求本公司股東指示其擬如何行使其有關本公司股東權利或作出選擇的公司通訊。



# REPLY FORM 回條

Wing Tai Properties Limited (the "Company") (Stock Code: 369) (Incorporated in Bernuda with limited liability) c/o Tricor Standard Limited 17th Floor, Far East Finance Centre,

永泰地產有限公司 (「本公司」)(股份代號:369) (於百慕達註冊成立之有限公司) 經卓佳標準有限公司 香港夏殼道16號

Hong Rong									
	eive the printed copies of the following documents of the Com 以下本公司文件之印刷本:	pany:							
Please mark " $\checkmark$ " in the following boxe	es (if applicable): 請從下列空格內劃上「✔」號(如適用):								
Interim Report 2024 2024年中期報告									
All future Corporate Communica 所有日後公司通訊 <sup>6</sup>	ations <sup>6</sup>								
Part B Z部 I/We would like to receive notices of availability relating to all future Corporate Communications and Actionable Corporate Communications <sup>7</sup> in electronic form via the email address below: 本人/我們現欲以以下電子郵箱地址以電子方式收取有關所有日後公司通訊及可供採取行動的公司通訊7的可供索閱通告:									
(Please provide the email addres	ss in English Capital Letters 請以英文正楷填寫電子郵箱地加	<i>F</i> )							
Name(s) of Shareholder(s): 股東姓名:		Signature: 簽名:							
Address: 地址:	(Please use BLOCK LETTERS 請用正楷填寫)								
Contact telephone number: 聯絡電話號碼:		Date: 日期:							

- BH注:
  Please complete and sign this form and return it by cutting and sticking the prepaid mailing label on an envelope to Tricor Standard Limited, the Company's branch share registrar and transfer office in Hong Kong (the "Branch Share Registrar"), or via email to 369-ecom@vistra.com。
  Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid. if your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid. if your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid. If you shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid. The shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid. The shareholder whose name stands first on the register of the Company in respect of the joint holding should sign on this form in order to be valid. If you shares are held in joint names, the shareholder whose name stands first on the register of the company in respect of the plant of the pl
- 場所分處提供有效且可用的電子郵箱地址為止。 方象產生裝開,任何在本表格寫上的額外指示將不予處理。 Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, it is annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

  公司組訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件,其中包括但不限於 (a) 董事會報告、公司年度帳目建同核數師報告以及(如適用)財務摘要報告;(b) 中期報告及(如適用) 申期複要報告;(c) 自成體告;(d) 上市文件;(e) 超過;及(f) 代表会任表格。

  Actionable Corporate Communications refer to any corporate communications that seek instructions from the shareholders of the Company on how they wish to exercise their rights or make elections as the Company's shareholders.
- shareholders,可供採取行動的公司通訊是指任何涉及要求本公司股東指示其擬如何行使其有關本公司股東權利或作出選擇的公司通訊。

## PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purposes of processing your instructions as stated in this form (the "Purposes"). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its share registrar and/or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the Data Privacy Officer of Tricor Standard Limited at the above address.

本聲明中所指的「個人資料」與香港法例第486章《個人資料《私隱》條例》(「《個人資料《私隱》條例》)中「個人資料」的涵義相同。 関下是自願提供個人資料、以用於處理 関下在本回條上所述的指示。本公司可就所述的該等用途、人可可能無法處理 関下的指示。本公司可就所述的該等用途、新聞人資料披露或轉移針本公司的附屬公司,股份全營配處人。如尚本公司司提供行政。電腦及其他服務的第三者服務代應可能與法處面,以及其他複法的表情和需要求可為其他的人士或其也與上述所列出的該等用途(包括作核質及紀錄用途)。有關查閱及/或更正個人資料的要求可按照《個人資料(私隱)條例》提出,而有關要求須以書面方式郵寄至卓佳標準有限公司(地址如上)的個人資料私隱主任。

# Mailing Label 郵寄標籤

**Tricor Standard Limited** 卓佳標準有限公司 Freepost No. 簡便回郵號碼: 10 GPO Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.

No postage is necessary if posted in Hong Kong.

閣下寄回本回條時,請將郵寄標籤剪貼於信封上。 如在本港投寄, 閣下無需支付郵費或貼上郵票。

