

# TAI PING CARPETS INTERNATIONAL LIMITED

## 太平地氈國際有限公司\*

(incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號：146)



15 October 2024

Dear non-registered shareholder(s) <sup>(Note 1)</sup>,

### Tai Ping Carpets International Limited (the “Company”) – Notice of Availability – Notice of publication of Annual Report 2023/24, Circular and Notice of Annual General Meeting (the “Current Corporate Communications”)

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of the Company at [www.taipingcarpets.com](http://www.taipingcarpets.com) (the “Company’s Website”) and the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEX’s Website”). You may now access the Current Corporate Communications under the “Investors” section of the Company’s Website or via the HKEX’s Website.

If you have selected to receive the Company’s Corporate Communications (the “Corporate Communications” <sup>(Note 2)</sup>) in printed form, enclosed is/are the Current Corporate Communication(s) of your choice. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company’s website for any reason, the Company will promptly upon your notice send the printed form of the Current Corporate Communications to you free of charge; please write to the Company’s Hong Kong branch share registrar (the “Share Registrar”), Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email to [taipingcarpets.com@computershare.com.hk](mailto:taipingcarpets.com@computershare.com.hk).

You are entitled to change the means of receipt of the future Corporate Communications by completing the enclosed reply form (the “Reply Form”) and return it by hand or by post, using the mailing label at the bottom of the Reply Form to the Company’s Share Registrar, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong (no postage stamp is necessary if posted in Hong Kong; otherwise please affix an appropriate stamp); or you may also send a scanned copy of the Reply Form duly completed and signed to the Share Registrar via email to [taipingcarpets.com@computershare.com.hk](mailto:taipingcarpets.com@computershare.com.hk).

#### Arrangement of Electronic Dissemination of Corporate Communication

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) under the expansion of paperless listing regime and electronic dissemination of Corporate Communications that came into effect on 31 December 2023 and the bye-laws of the Company, the Company is writing to inform you that the Company has adopted electronic dissemination of Corporate Communications. Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company’s Website at [www.taipingcarpets.com](http://www.taipingcarpets.com) and the HKEX’s Website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies.

As a non-registered shareholder, if you wish to receive Corporate Communications from the Company pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.

If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you (i) need to proactively check the Company’s Website and the HKEX’s Website to keep up with the publication of Corporate Communications; and (ii) will only receive a printed notification letter regarding the publication of Corporate Communications published on the Company’s Website.

If you want to receive all future Corporate Communications in printed form or change your choice of means of receipt of all future Corporate Communications, please complete the enclosed Reply Form or send an email to the Share Registrar with the instruction stated above. Please note that the instruction for receiving the future Corporate Communications in printed form shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please send your written request to Share Registrar or send an email to [taipingcarpets.com@computershare.com.hk](mailto:taipingcarpets.com@computershare.com.hk).

By Order of the Board  
Tai Ping Carpets International Limited  
Nicholas Timothy James Colfer  
Chairman

Note 1: This letter is addressed to non-registered shareholder(s) (“non-registered shareholder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this letter and the Reply Form on the reverse side.

Note 2: Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including, but not limited to, (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.

\* For identification purposes only

各位非登記股東 <sup>(附註1)</sup>：

### 太平地氈國際有限公司\* (「本公司») - 可供查閱通知 - 2023/24 年年報、股東週年大會之通函及通告 (「本次公司通訊») 的刊登通知

本公司的本次公司通訊備有中、英文版本，並已上載於本公司網站 [www.taipingcarpets.com](http://www.taipingcarpets.com) (「本公司網站») 及香港聯合交易所有限公司網站 [www.hkexnews.hk](http://www.hkexnews.hk) (「聯交所網站»), 歡迎瀏覽。請於本公司網站「投資者資訊」部分或聯交所網站內讀取本次公司通訊。

若閣下已選擇收取本公司的公司通訊 (「公司通訊」 <sup>(附註2)</sup>) 之印刷版，則隨函附奉閣下所選擇之本次公司通訊印刷本。閣下若因任何理由以致在收取或接收載於本公司網站上的本次公司通訊出現困難，本公司將於接到閣下通知後，盡快向閣下免費發送有關本次公司通訊的印刷本；閣下可以書面方式通知本公司的香港股份過戶登記分處 (「股份過戶處」) 香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，或電郵至 [taipingcarpets.com@computershare.com.hk](mailto:taipingcarpets.com@computershare.com.hk)。

閣下有權要求更改所選擇收取日後公司通訊的收取方式，請填妥隨附之回條，然後以專人交付或使用回條底部隨附的郵寄標籤將回條寄回本公司的股份過戶處，香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓 (如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票)；閣下亦可把已填妥及簽署回條的掃描副本以電郵方式發送至 [taipingcarpets.com@computershare.com.hk](mailto:taipingcarpets.com@computershare.com.hk) 給本公司的股份過戶處。

#### 以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的香港聯合交易所有限公司證券上市規則 (「上市規則») 第 2.07A 條下有關擴大無紙化制度及以電子方式發布公司通訊之規定及本公司的公司細則，本公司謹此通知閣下，本公司已採用電子方式發布公司通訊之安排。請注意，所有日後公司通訊的英文版和中文版將在本公司網站 [www.taipingcarpets.com](http://www.taipingcarpets.com) 及聯交所網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上提供，以代替印刷本。

作為非登記股東，如有意根據《上市規則》收取公司通訊，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算 (代理人) 有限公司 (統稱「中介公司」)，並向閣下的中介公司提供閣下的電子郵件地址。

如果本公司沒有從中介公司收到閣下的有效電子郵件地址，直至中介公司收到閣下有效的電子郵件地址前，閣下將(i)需要主動查看本公司網站和聯交所網站以留意公司通訊的發布；及(ii)僅能以郵寄方式收取公司通訊經已於本公司網站登載之通知函印刷本。

若閣下希望收取日後公司通訊之印刷本或如閣下欲更改收取日後公司通訊的收取方式，請如上文所示填妥隨附之回條或發送電子郵件至股份過戶處。請注意，收取日後公司通訊印刷本之指示由收悉閣下指示當日起計一年內有效，此後將失效。

如閣下對本函件有任何疑問，請將閣下的書面要求寄送至股份過戶處或發送電子郵件至 [taipingcarpets.com@computershare.com.hk](mailto:taipingcarpets.com@computershare.com.hk)。

承董事會命  
太平地氈國際有限公司\*  
高富華  
主席

2024 年 10 月 15 日

附註 1：此函件乃向本公司之非登記股東發出 (「非登記股東」指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊)。如果閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及背面的回條。

附註 2：公司通訊乃指本公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度帳目連同核數師報告的副本以及 (如適用) 財務摘要報告；(b) 中期報告及 (如適用) 中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。

\* 中文名稱僅供識別

**REPLY FORM 回條**

To: **Computershare Hong Kong Investor Services Limited (the "Share Registrar")** 致: **香港中央證券登記有限公司 (「股份過戶處」)**  
17M Floor, Hopewell Centre 香港灣仔皇后大道東 183 號  
183 Queen's Road East, Wanchai, Hong Kong 合和中心 17M 樓

**REMINDER 提示**

As a non-registered shareholder<sup>(Note 1)</sup>, if you wish to receive Corporate Communications<sup>#</sup> from the Company pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東<sup>(附註 1)</sup>，如有意根據《上市規則》收取公司通訊<sup>#</sup>，閣下應聯絡代 閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向 閣下的中介公司提供 閣下的電子郵件地址。

**Request for Corporate Communications<sup>#</sup> in printed form / 要求收取公司通訊<sup>#</sup>印刷版**

(Please mark "✓" in one of the below box if applicable) (如適用，請在以下其中一個方格內劃上「✓」號)

Name of the listed company (the "Company"):

上市公司（「公司」）名稱：

**Tai Ping Carpets International Limited**

**太平地氈國際有限公司\***

I/we would like to receive future Corporate Communications<sup>#</sup> in printed form.

本人 / 我們欲收取未來公司通訊<sup>#</sup>的印刷版。

English Version 英文版本

Chinese Version 中文版本

English and Chinese Version 英文及中文版本

Name(s) of Non-registered holder(s):

非登記股東姓名：

Signature(s):<sup>(Note 3)</sup>

簽名：(附註 3)

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact number:

聯絡電話號碼：

Date:

日期：

**Notes:**

附註：

- This Reply Form is addressed to non-registered shareholder(s) ("non-registered shareholder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications<sup>#</sup>). 此回條乃向本公司之非登記股東（「非登記股東」指股份存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊<sup>#</sup>）發出。  
請 閣下清楚填寫所有資料。
- Please complete all your details clearly. 請 閣下清楚填寫所有資料。
- Any form with no box marked (✓), with no signature or otherwise incorrectly completed will be void. 如在本表格未有在方格內劃上「✓」號，或未有簽署，或在其他方面填寫不正確，則本表格將會作廢。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑，在本回條上的任何額外指示，公司將不予處理。
- If both English and Chinese versions of a Corporate Communication are combined into one document, a printed version of the Corporate Communication in both English and Chinese will be sent to the non-registered shareholders requesting for any of the printed versions. 若公司通訊的英文版本及中文版本合併為一份文件，則一份載有公司通訊的英文版本及中文版本的印刷版將寄給要求索取任一版本公司通訊印刷版的非登記股東。

\* 中文名稱僅供識別

# Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form. 除非另有註明，公司通訊乃指本公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度帳目連同核數師報告的副本以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格。

**PERSONAL INFORMATION COLLECTION STATEMENT  
收集個人資料聲明**

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with the Company's electronic dissemination of Corporate Communications<sup>#</sup>. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form. 閣下於本回條所提供的個人資料將用於有關公司以電子方式發布公司通訊<sup>#</sup>的事宜上。閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. 公司可就任何所說明的用途或在法例規定的情況下，將 閣下的個人資料披露或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk). 閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

**Mailing Label 郵寄標籤**

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.  
No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。