

XINCHEN CHINA POWER HOLDINGS LIMITED

新晨中國動力控股有限公司

(Incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立的有限公司)

(Stock Code 股份代號: 1148)

3 December 2024

Dear registered shareholder(s),

Xinchen China Power Holdings Limited (the "Company")

- Notice of publication of Circular dated 3 December 2024 and Proxy Form (the "Current Corporate Communications")

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of the Company at www.xinchenpower.com (the "Company's website") and the HKEXnews website at www.hkexnews.hk (the "HKEXnews website").

For the shareholders who have selected to receive the Company's Corporate Communications (Note 1) (the "Corporate Communications") in printed form, enclosed are the Current Corporate Communications of your choice. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, the Company will promptly upon your notice send the printed form of the Current Corporate Communications to you free of charge; please write to the Company's Hong Kong branch share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to xinchenpower.ecom@computershare.com.hk.

You are entitled to change the means of receipt of the future Corporate Communications by completing the reply form (the "Reply Form") on the reverse side and return it by hand or by post, using the mailing label at the bottom of the Reply Form to the Share Registrar (no postage stamp is necessary if posted in Hong Kong; otherwise please affix an appropriate stamp); or you may also send a scanned copy of the Reply Form duly completed and signed to the Share Registrar via email to xinchenpower.ecom@computershare.com.hk.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company's website and the HKEXnews website in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you to provide your email address by scanning your personalized QR code printed on the Reply Form. Alternatively, you may sign and return the Reply Form to the Share Registrar.

If the Company receives a non-functional email address in your reply, until such time that a functional email address is provided to the Share Registrar, you will (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) receive the Actionable Corporate Communications^(Note 2) in printed form in the future.

If you want to change the means of receipt of the Corporate Communications or receive Corporate Communications in printed form, please complete and return the Reply Form to the Share Registrar or send an email to xinchenpower.ecom@computershare.com.hk specifying your name, address and request to receive Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

By order of the board of directors Xinchen China Power Holdings Limited Zhang Wei Chairman

- Corporate Communications include but are not limited to the Company's (a) annual reports and, where applicable, summary financial reports; (b) interim reports, and where applicable, summary interim reports, (c) Note (1):
- notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.

 Actionable Corporate Communications are any corporate communication that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's Note (2): securities holder.

各位登記股東:

新 晨 中 國 動 力 控 股 有 限 公 司 (「 本 公 司 」) - 日 期 為 二 零 二 四 年 十 二 月 三 日 之 通 函 及 代 表 委 任 表 格 (「 本 次 公 司 通 訊 」) 之 發 布 通 知

本公司的本次公司通訊備有中、英文版本,並已上載於本公司網站 www.xinchenpower.com(「**本公司網站**」)及披露易網站 www.hkexnews.hk(「**披露易網站**」),歡迎瀏覽。

若 閣下已選擇收取本公司的公司通訊(^{開建1)}(「**公司通訊**」)之印刷版,則隨函附奉 閣下所選擇之本次公司通訊印刷本。 閣下若因任何理由以致在收取或接收載於本公司網站上的本次公司通訊出現困難,本公司將於接到 閣下通知後,盡快向 閣下免費發送有關本次公司通訊的印刷本; 閣下可以書面方式通知本公司的香港股份過戶登記分處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓,或電郵至 <u>xinchenpower.ecom@computershare.com.hk</u>。

閣下有權要求更改所選擇收取日後公司通訊的收取方式,請填妥本函背頁之回條(「**回條**」),然後以專人交付或使用回條底部隨附的郵寄標籤將回條寄回股份過戶處(如在香港投寄,毋須貼上郵票;否則,請貼上適當的郵票); 閣下亦可把已填妥及簽署回條的掃描副本以電郵方式發送至 <u>xinchenpower.ecom@computershare.com.hk</u>。

以電子方式發布公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化上市機制及以電子方式發布公司通訊規定下香港聯合交易所有限公司證券上市規則第 2.07 條,本公司謹此通知 閣下,本公 司已採用以電子方式發布公司通訊之安排。

請注意,所有日後公司通訊的英文版和中文版將以電子方式在本公司網站和披露易網站上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到最新的公司通訊,本公司建議 閣下透過掃描回條上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者, 閣下也可以簽署回條並交回股份過戶

閣下將(i)無法收到任何有關發布公司通訊的通知; (ii)需要主動查看

若 閣下希望更改所選擇收取公司通訊的收取方式或收取公司通訊之印刷本,請填妥回條並交予股份過戶處或發送電子郵件至 xinchenpower.ecom@computersl 並註明 閣下的姓名、地址以及收取公司通訊印刷本的要求。 請注意,收取日後公司通訊印刷本之指示由收悉 閣下指示當日起計一年內有效,此後將過期。 ecom@computershare.com.hk,

如 閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)期間致電股份過戶處(852)28628688查詢。

承董事會命 新晨中國動力控股有限公司

張巍

二零二四年十二月三日

公司通訊包括但不限於本公司的 (a) 年度報告及(如適用)財務擴要報告; (b) 中期報告及(如適用) 中期續要報告; (c) 會議通告; (d) 上市文件; (e) 通商; 及 (f) 委任代表表格。 附註(1):

可供採取行動的公司通訊指任何涉及要求本公司的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。 附註(2)

REPLY	FORM	回條
NEI LI	LOKM	

Computershare Hong Kong Investor Services Limited

(the "Share Registrar") 17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

香港中央證券登記有限公司 (「股份過戶處」)

香港灣仔皇后大道東 183 號 合和中心 17M 樓

(Please **choose ONLY ONE** of the options below) (請從以下選項中**只選擇其中一項**)

Personalized QR Code 專屬二維碼

Option 1: Provide your email address for receipt of future Corporate Communications* of the Company via electronic dissemination by scanning your personalized QR code

選項1:

掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以接收公司通過電子方式 發布的日後公司通訊*

You are **NOT required** to return this Reply Form if you choose Option 1. 如選擇了選項 1 , 閣下無須交回本回條。

Name of the listed company 上市 Xinchen China Power	, 公司名稱: Holdings Limited	
如適用·請在以下方格內劃上「✓」號)	,	
Contact number: 聯絡電話號碼:	Date: 日期:	
	解件地址・以確保收到以下上市公司(「公司」 Name of the listed company 上市 Xinchen China Power 新晨中國動力控股有 Communications* in printed form (Please mark 如適用・請在以下方格内劃上「✓」號) copy and noted that this instruction is valid only for or 対取指示日期起計一年內有效。(<i>附註</i> 5) Contact number:	郵件地址・以確保收到以下上市公司(「公司」)通過電子方式發布的日後公司通訊。 Name of the listed company 上市公司名稱:

- 語演並得受 個 | 乙 別有資料。如屬器名股東,則本回錄須田所有線須田所有線多級東語音響。 万為烏紋。
 2. Any Reply Form with no signature or otherwise incorrectly completed will be void.
 任何回婚若未有簽署或在其他方面填寫不正確,則本回條將會作廢。
 3. If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications*。 如公司沒有說到 圖下的有效電子器件地址,圖下海無法欲到有關發在公司越語中的語句。
 4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address sprovided will be registered.
 如 圖下透過二維碼、電腦、回條及《其他方式提供多於一個的電子器件地址、只有 圖下最後提供的電子器件地址將會被用於登記。
 5. If you mark "\" in the box in Option 3, no email address will be registered and only Corporate Communications* in printed form will be received.
 如 圖下在提倡 3 方格內動上「\" , 號,將不會有電子器件地址被登記,只會收取公司援訊。的印刷版。
 6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.
 為免存髮,在本回條上的任何額外指示,公司將不予處理。

- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to annual reports, interim reports, notices of meeting, circulars and proxy forms. 條非另有註即,公司總訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於年報、中期報告、會議通告、通函及委任代表表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- 個人資料型的
 "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance. Chapter 486 of the Laws of Hong Kong ("PDPO").
 本登明中所指的「個人資料」與香港法例第 486 章 【個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義相同。
 Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications* and to liaise with you on other matters relating to your holdings in the Company, Your supply of Personal Data to the Company is on a volumely basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
 圖下於本日傳杯房裡的個人資料新用於(包括但不限於)有關公司以電子方式發布公司通訊*及誌、圖下持有的公司證券有關的其他事宜上與 圖下聯絡。圖下是自願向公司提供個人資料。若 圖下未能提供足夠資料・公司可能無法處理 圖下在本回條上所述的指示及《或要求**
 Vour Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
 公司司就任何所說時的用於建筑在法例規定的情况下,常 屬 同下的個人資料授養或轉移給公司的附屬公司、股份通序点、及/或其他公司或團體。並將在適當期間保留該等個人資料作核實及記錄用途。
 You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data thrivex) of in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wandhai, Hong Kong or by seemal Data Privacy Officer (but to Assay a Cardisciption of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wandhai, Hong Kong or by seemal Data Privacy Officer (but to Assay a Cardisciption of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wandhai, Hong Kong or by seemal Data Privacy Officer (but to Assay a Cardisciption of the Share Registrar at 17M Floor, Hopewell Centre, 183

Mailing Label 郵寄標籤

香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時・請將郵寄標籤剪貼於信封上 如在本港投寄・ 閣下無需支付郵費或貼上郵票。