Kwong Man Kee Group Limited

鄺文記集團有限公司

(incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立之有限公司)

(Stock Code: 8023) (股份代號: 8023)

NOTIFICATION LETTER 通知信函

4 December 2024

Dear Registered Shareholder,

Kwong Man Kee Group Limited (the "Company") Notification of publication of Interim Report 2024/25 (the "Current Corporate Communication")

The English and Chinese versions of the Company's Current Corporate Communication are now available on the Company's website at www.kmk.com.hk and the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at www.hkexnews.hk respectively (the "Website Version"). The Company strongly recommends you to access the Website Version of the Current Corporate Communication and all future Corporate Communications (Note). If you have elected to receive the Corporate Communications in printed form, the Current Corporate Communication is enclosed.

If you for any reason have difficulty in receiving email notification or gaining access to the Website Version of the Corporate Communications and would like to receive the Current Corporate Communication and all future Corporate Communications in printed form, please complete, sign the enclosed Request Form and return it to the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited ("Branch Share Registrar") at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to 8023-ecom@vistra.com. The Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

It is the responsibility of registered shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing the enclosed Request Form and returning to the Branch Share Registrar at the above-mentioned address by post or by email to 8023-ecom@vistra.com. If the Company does not have your functional email address, until such time that the functional email address is provided to the Branch Share Registrar, you will be unable to receive via email notices of publication of the Website Version of Corporate Communications ("Notice of Publication") and Actionable Corporate Communications in electronic form. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.

Should you have any queries relating to this notification, please call the Branch Share Registrar's telephone hotline at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding public holidays).

By order of the Board
Kwong Man Kee Group Limited
Kwong Chi Man

Chairman and Executive Director

Note: Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) Actionable Corporate Communications.

Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.

各位登記股東:

鄭文記集團有限公司(「本公司」) 刊發 2024/25 中期報告(「本次公司通訊」)

本公司的本次公司通訊之中、英文版本已分別上載於本公司網站(www.kmk.com.hk)及香港聯合交易所有限公司(「**聯交所**」)之網站(www.hkexnews.hk) (「網站版本」)。我們建議 閣下閱覽本公司本次及日後公司通訊^(網誌)的網站版本。如 閣下已選擇收取公司通訊的印刷本,隨函附上本次公司通訊。

如 閣下因任何理由無法以電子郵件方式收取或閱覽公司通訊的網站版本及欲索取本次公司通訊及日後公司通訊的印刷本,請填妥及簽署隨附之回條,並以已預付郵費的郵寄標籤寄回本公司之香港股份過戶登記分處(「**股份過戶登記分處**」)卓佳證券登記有限公司(地址為香港夏慤道16號遠東金融中心17樓)(如在香港投寄毋須貼上郵票),或電郵至8023-ecom@vistra.com。本公司會因應 閣下之要求立即寄上公司通訊的印刷本,費用全免。

登記股東有責任提供有效的電子郵件地址。如 閣下尚未提供 閣下之電子郵件地址予本公司,或需更新 閣下之電子郵件地址,本公司建議 閣下填妥及 簽署隨附之回條,並按上述地址以郵寄方式交回本公司的股份過戶登記分處或以電郵方式發送至8023-ecom@vistra.com。如果本公司沒有收到 閣下的有效電子郵件地址,閣下將無法透過電子郵件方式收取以電子方式發送的公司通訊網站版本的登載通知(「登載通知」)及可供採取行動的公司通訊。本公司只能以印刷本方式向 閣下發送登載通知及可供採取行動的公司通訊之印刷本予 閣下,直至股份過戶登記分處收到 閣下有效的電子郵件地址為止。

倘 閣下對本通知有任何查詢,請於星期一至星期五(公眾假期除外)上午9時至下午6時,致電股份過戶登記分處熱線(852) 2980 1333。

承董事會命 **鄭文記集團有限公司** *主席兼執行董事* **鄭志文**

2024年12月4日

附註: 公司通訊包括本公司發佈或將子發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件,其中包括但不限於(a)董事會報告,公司年度帳目連同核數師報告以及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;(f)代表委任表格;及(g)可供採取行動的公司通訊

可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利的公司通訊。

REQUEST FORM 指示表格														_				
То:	Kwong Man Kee Group Limited (the "Company") (Stock Code: 8023) c/o Tricor Investor Services Limited 17/F, Far East Finance Centre 16 Harcourt Road, Hong Kong	-			致:	(「z 經卓 香港	本公司 注證券 夏慤道	團有限。 」)(股 ∮登記有 16號 □心17樓	份代		802:	3)						
Part A 甲部	I/We would like to receive the Current below: 本人/我們現欲以下列方式收取本次公					•	ate Com	munica	tions i	in pri	nted 1	form i	in the	e ma	nner i	ndic	ated	
■ ■ Part B 乙部	mark "√" in ONLY ONE of the following boy I/We would like to receive a printed copy in a 本人/我們現欲收取一份英文印刷本;或 I/We would like to receive a printed copy in a 本人/我們現欲收取一份中文印刷本;或 I/We would like to receive a printed copy in 本人/我們現欲收取英文和中文各一份印 I/We would like to receive all future Cory 本人/我們現欲以以下電郵地址電子郵	the English lang the Chinese lang both the English 印刷本。	uage onluage onluage onluage	y; OR ly; OR ge and the	he Chin	nese lar	nguage.	unicatio						e ema	ail add	dress	belo	ow:
										1			Т		\neg	\top		\neg
Name 股東如		•					簽?	nature: 名:		1	<u> </u>							
Addre	nee.	(Please use BLO	OCK LE	TTERS i	清用正	皆填寫)											
地址:	.ss.								(Pl	ease ı	ise Bl	LOCK	LE:	FTER	us 請	用正	楷填	〔寫)
	ct telephone number: 露話號碼:						Dat ⊟‡											

Notes 附計:

- 門話上 Please complete and sign this form and return it by cutting and sticking the prepaid mailing label on an envelope to the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited or via email to 8023-ecom@vistra.com. 請填妥及簽署本表格,並以應附已預付郵數的鄭香標廠貼於信封上,寄回本公司之香港股份過戶登記分處卓佳證券登記有限公司,或電郵至8023-ecom@vistra.com。 Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid. 請清楚填寫本表格。回條上若未有作出選擇、沒有簽名或沒有正確地填寫,均屬無效。如屬聯名股東,則本回條領按本公司股東名冊上聯名持有之股份戶口,由其姓名列於首位的股東簽署,方為有效。

- If both English and Chinese versions of the Corporate Communications are combined into one document, a printed form of the Corporate Communications with both English and Chinese versions will be sent to the Shareholder requesting for a printed form of any version(s) of the

- If both English and Chinese versions of the Corporate Communications are combined into one document, a printed form of the Corporate Communications.

 若公司通訊的英文版本及中文版本合併為一份文件,則公司通訊的英文版本及中文版本的印刷版本将寄给要求家取任一版本公司通訊印刷版本的股東。
 It is the responsibility of the Shareholders to provide email address to the Shareholder has provided a vail and functional and functional and address to the Share Registrate, to have elected or publication of the Corporate Communications by post.

 梅若本公司並無股東的電子網件地址或外提供物電子網件地址為此。

 For the avoidance of doubt, we do not accept any special instructions written on this form.

 為全產生疑問,"在本表格作出的任何部外手寫指示,公司將不予受理。

 Corporate Communications by post.

 有这些疑問,"在本表格作出的任何部外手寫指示,公司將不予受理。

 Corporate Communications by post.

 有这些疑問,"在本表格作出的任何部外手寫指示,公司將不予受理。

 Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report, (b) the interim report, (c) a notice of meeting. (d) a listing document, (e) a circular, (f) a proxy form and (g) Actionable Corporate Communications.

 公司通訊包括本公司费佈或符子例如果其任何题外有高量外有人或负责不要解决策和行列的任何文件,其中包括但不限价(a) 董事曾報告,公司年度概目通同核数简配的及(知题用)射務确要報告,(b) 中期报告及(知题用)中期调要報告,(c) 會議通告,(c) 自定理解析的是一个专家,(d) 中国工作,(d) 有效的证明的是一个专家,(d) 中国工作,(d) 有效的证明的是一个专家,(d) 中国工作,(d) 有效的证明,(d) 有效的证明,(d)
- Actionable Corporate Communications refer to any corporate communications that seek instructions fron 可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利的公司通訊。

PERSONAL INFORMATION COLLECTION STATEMENT 收集化人資料學男

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this form (the "Purposes"). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its share registers and/or third party service provider who provides administrative, computer and other; e-ervices to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained to the purpose in the purpose of processing your instructions as the purpose and read to review the purposes and need to receive the information. The Purposes and need to receive the information. The Purposes and need to receive the information of the Personal Data will be retained to the purpose and need to receive the information. The Purposes and need to receive the information of the Purposes and need to receive the information of the Personal Data will be retained to the purpose and need to receive the information. The Purposes and need to receive the information of the Purposes and need to receive the information of the Purposes and need to receive the information of the Personal Data will be ret

Please cut the mailing label and stick it on an envelope to return this Request Form to us. No postage is necessary if posted in Hong Kong.

當 閣下寄回本申請表格時,請將郵寄標籤剪貼於信封上。

如在本港投寄, 閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited 卓佳證券登記有限公司 Freepost No. 簡便回郵號碼: 10 GPO Hong Kong 香港