



YUE YUEN INDUSTRIAL (HOLDINGS) LIMITED

裕元工業（集團）有限公司*

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 00551)

NOTIFICATION LETTER 通知信函

April 23, 2025

Dear registered Shareholders,

Yue Yuen Industrial (Holdings) Limited (the “Company”)

– Notification of Publication of (i) Annual Report 2024, (ii) Circular dated April 23, 2025 in relation to Proposals for Re-election of Retiring Directors, General Mandates to Issue and Repurchase Shares and Notice of Annual General Meeting, (iii) Form of Proxy for Annual General Meeting (or any adjournment thereof) (the “Current Corporate Communication”); and (iv) Environmental, Social and Governance Report 2024 (the “2024 ESG Report”)

The English and Chinese versions of the Company’s Current Corporate Communication are now available on the Company’s website at www.yueyuen.com and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at www.hkexnews.hk, respectively (the “Electronic Version”). The shareholders of the Company (“Shareholders”) are recommended to access the Electronic Version of the Current Corporate Communication and all future Corporate Communications ^(Note 1). If you have elected to receive the Corporate Communications in printed form, the Current Corporate Communication in printed form is enclosed.

If you for any reason have difficulty in receiving email notification or gaining access to the Electronic Version of the Corporate Communications and would like to receive the Current Corporate Communication and all future Corporate Communications in printed form, please complete, sign the enclosed Reply Form and return it to the Company’s branch share registrar in Hong Kong, Tricor Investor Services Limited (“Branch Share Registrar”) at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to 551-ecom@vistra.com. The Company will promptly upon your request send the Current Corporate Communication to you in printed form free of charge.

It is the responsibility of registered Shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing the enclosed Reply Form and returning to the Branch Share Registrar at the above-mentioned address by post or by email to 551-ecom@vistra.com. If the Company does not have your functional email address, until such time that your functional email address is provided to the Branch Share Registrar, you will be unable to receive notices of publication of the Electronic Version of Corporate Communications (“Notice of Publication”) and Actionable Corporate Communications ^(Note 2) by email. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.

The 2024 ESG Report is published in electronic form only and is available on the websites of the Company and the Stock Exchange. You may visit our website by clicking “Corporate Governance”, then selecting “2024 ESG Report” under “ESG Report; or the Stock Exchange’s website to view and/or download the 2024 ESG Report. If you wish to receive a printed copy of the 2024 ESG Report, you may send your request to the Company c/o the Branch Share Registrar (by post at the above-mentioned address), or by email to 551-ecom@vistra.com.

Should you have any queries relating to this notification, please call the Branch Share Registrar’s telephone hotline at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding public holidays).

By Order of the Board
Yue Yuen Industrial (Holdings) Limited
Lu Chin Chu
Chairman

Notes:

- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular and (g) a proxy form.
- Actionable Corporate Communications which refer to any Corporate Communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.

* For identification purposes only

This letter is in English and Chinese. In case of any inconsistency, the English version shall prevail.

各位登記股東：

裕元工業（集團）有限公司（「本公司」）

– 刊發(i)二零二四年年報、(ii)日期為二零二五年四月二十三日有關建議重選退任董事、發行及購回股份之一般授權及股東週年大會通告之通函、(iii)股東週年大會（或任何續會）之代表委任表格（「本次公司通訊」）；及(iv)二零二四年環境、社會及管治報告（「二零二四年環境、社會及管治報告」）

本公司的本次公司通訊之中、英文版本已分別上載於本公司網站(www.yueyuen.com)及香港聯合交易所有限公司（「聯交所」）之網站(www.hkexnews.hk)（「電子版本」）。我們建議本公司股東（「股東」）閱覽本次公司通訊及所有日後公司通訊^(附註1)的電子版本。如閣下已選擇收取公司通訊的印刷本，隨函附上本次公司通訊的印刷本。

如閣下因任何理由無法以電郵方式收取或閱覽公司通訊的電子版本及欲索取本次公司通訊及日後所有公司通訊的印刷本，請填妥及簽署隨附之回條，並以已預付郵費的郵寄標籤寄回本公司之香港股份過戶登記分處（「股份過戶登記分處」）卓佳證券登記有限公司（地址為香港夏慤道16號遠東金融中心17樓）（如在香港投寄毋須貼上郵票），或電郵至551-ecom@vistra.com。本公司會因應閣下之要求立即寄上本次公司通訊的印刷本，費用全免。

登記股東有責任提供有效的電郵地址。如閣下尚未提供閣下之電郵地址予本公司，或需更新閣下之電郵地址，本公司建議閣下填妥及簽署隨附之回條，並按上述地址以郵寄方式交回股份過戶登記分處或以電郵方式發送至551-ecom@vistra.com。如果本公司沒有收到閣下的有效電郵地址，閣下將無法透過電郵方式收取公司通訊電子版本的登載通知（「登載通知」）及可供採取行動的公司通訊^(附註2)直至股份過戶登記分處收到閣下有效的電郵地址前，而本公司只能以印刷本方式向閣下發送登載通知及可供採取行動的公司通訊之印刷本予閣下。

二零二四年環境、社會及管治報告僅以電子形式上載於本公司網站及聯交所網站。閣下可瀏覽本公司網站，按「企業管治」一欄，再於「環境、社會及管治報告」下選「二零二四年環境、社會及管治報告」；或於聯交所網站閱覽及／或下載二零二四年環境、社會及管治報告。如閣下欲收取二零二四年環境、社會及管治報告的印刷本，可向股份過戶登記分處（郵寄至上述地址），或電郵至551-ecom@vistra.com提出閣下的要求。

倘閣下對本通知有任何查詢，請於星期一至星期五（公眾假期除外）上午9時至下午6時，致電股份過戶登記分處熱線(852) 2980 1333。

承董事會命
裕元工業（集團）有限公司
主席
盧金柱

二零二五年四月二十三日

附註：

- 公司通訊包括本公司發布或將予發布以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、公司年度帳目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)季度報告(如有)；(d)會議通告；(e)上市文件；(f)通函；(g)代表委任表格。
- 可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利的公司通訊。

* 僅供識別

本函以英文及中文發出。如有歧義，概以英文文本為準。

Registered Shareholder’s information (English name and address)
登記股東資料 (英文姓名及地址)

REPLY FORM 回條

To: **Yue Yuen Industrial (Holdings) Limited**
(the “Company”) (Stock Code: 00551)
c/o Tricor Investor Services Limited
17/F, Far East Finance Centre,
16 Harcourt Road, Hong Kong

致: **裕元工業(集團)有限公司***
(「本公司」)(股份代號: **00551**)
經 卓佳證券登記有限公司
香港夏慤道16號
遠東金融中心17樓

Part A I/We would like to receive the Current Corporate Communication and all future Corporate Communications ^(Note 7) in printed form in the manner indicated below:
甲部 本人／吾等現欲以以下電郵地址收取本次公司通訊及所有日後公司通訊 ^(附註7) 之印刷本:

(Please mark “✓” in **ONLY ONE** of the following boxes 請從下列選擇中, 僅在其中一個空格內劃上「✓」號)

- ☐ To receive a printed copy **in the English language only**; OR
僅收取一份**英文**印刷本; 或
- ☐ To receive a printed copy **in the Chinese language only**; OR
僅收取一份**中文**印刷本; 或
- ☐ To receive a printed copy **in both the English language and the Chinese language**.
同時收取**英文和中文**一份印刷本。

Part B I/We would like to receive all notices of publication of future Corporate Communications and Actionable Corporate Communications ^(Note 8) in electronic form via the email address below:
乙部 本人／吾等現欲以以下電郵地址收取本公司所有日後的公司通訊的登載通知及可供採取行動的公司通訊之電子版本 ^(附註8):

(Please provide the email address in English Capital Letters)
(請以英文正楷填寫電郵地址)

Name(s) of Shareholder(s):
股東姓名: _____
(Please use BLOCK LETTERS 請用正楷填寫)

Signature:
簽名: _____

Address:
地址: _____
(Please use BLOCK LETTERS 請用正楷填寫)

Contact telephone number:
聯絡電話號碼: _____

Date:
日期: _____

- Notes 附註:
- Please complete and sign this Reply Form and return it by cutting and sticking the prepaid mailing label on an envelope to the Company’s branch share registrar in Hong Kong, Tricor Investor Services Limited (“Branch Share Registrar”) or via email to 551-ecom@vistra.com.
請填妥及簽署本回條, 並以隨附已預付郵費的郵寄標籤貼於信封上, 寄回本公司之香港股份過戶登記分處卓佳證券登記有限公司(「股份過戶登記分處」), 或電郵至551-ecom@vistra.com。
 - Please complete this Reply Form clearly. Any Reply Form with no indicated choice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
請清楚填寫本回條。任何回條上若未有作出選擇、沒有簽名或沒有正確地填寫, 均屬無效。如屬聯名股東, 則本回條須按本公司股東名冊上聯名持有之股份戶口, 由其姓名列於首位的股東簽署, 方為有效。
 - The above instruction for part A will apply to all future Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing to the Branch Share Registrar or until expired on December 31, 2025 (whichever is earlier). Further request in writing will be required if a shareholder prefers to continue receiving printed copy of future Corporate Communications.
上述甲部指示適用於本公司日後向閣下發出之所有公司通訊, 直至閣下以合理時間書面通知股份過戶登記分處更改有關指示或直至二零二五年十二月三十一日(以較早者為準)。如果股東希望繼續收到日後的公司通訊的印刷本, 則需要做進一步書面請求。
 - If both English and Chinese versions of the Corporate Communications are combined into one document, a printed form of the Corporate Communications with both English and Chinese versions will be sent to the Shareholder requesting for a printed form of any version(s) of the Corporate Communications.
若公司通訊的英文版本及中文版本合併為一份文件, 則公司通訊的英文版本及中文版本的印刷版本將寄給要求索取任何一版本公司通訊印刷版本的股東。
 - If the Company does not possess the email address of a Shareholder or the email address provided is not functional, such Shareholder will be deemed, until such time when such Shareholder has provided a valid and functional email address to the Branch Share Registrar, to have elected to receive a notice of publication of the Corporate Communications by post.
倘若本公司並無股東的電郵地址或所提供的電郵地址無效, 則該股東將被視為已選擇以郵寄方式接收公司通訊的登載通知, 直至該股東向股份過戶登記分處提供有效且可用的電郵地址為止。
 - For the avoidance of doubt, the company will not accept any special instructions written on this Reply Form.
為免產生疑問, 在本回條作出的任何額外手寫指示, 本公司將不予受理。
 - Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.
公司通訊包括本公司發布或將予發布以供其任何證券持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於(a)董事會報告, 公司年度帳目連同核數師報告以及(如適用)財務摘要報告; (b)中期報告及(如適用)中期摘要報告; (c)季度報告(如有); (d)會議通告; (e)上市文件; (f)通函; 及(g)代表委任表格。
 - Actionable Corporate Communications which refer to any Corporate Communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.
可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利的公司通訊。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

“Personal Data” in this statement has the same meaning as “personal data” defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this form (the “Purposes”). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its share registrar and/or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the Data Privacy Officer of Tricor Investor Services Limited at the above address.

本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》(「《個人資料(私隱)條例》」)中「個人資料」的涵義相同。閣下是自願提供個人資料, 以用於處理閣下在本回條上所述的指示(「該等用途」)。如閣下未能提供足夠資料, 本公司有可能無法處理閣下的指示。本公司可就所述的該等用途, 將個人資料披露或轉移給本公司的附屬公司、股份登記處及/或向為本公司提供行政、電腦及其他服務的第三者服務供應商, 以及其他獲法例授權而要求取得有關資料的人士或其他與上述所列出的該等用途有關以及需要接收有關資料之人士。個人資料將在適當期間保留作履行所述的該等用途(包括作核實及紀錄用途)。有關查閱及/或更正個人資料的要求可按照《個人資料(私隱)條例》提出, 而有關要求須以書面方式郵寄至卓佳證券登記有限公司(地址如上)的個人資料私隱主任。

* For identification purposes only 僅供識別



Please cut the mailing label and stick it on an envelope
to return this Reply Form to us.
No postage is necessary if posted in Hong Kong.

當閣下寄回本回條時, 請將郵寄標籤剪貼於信封上。
如在本港投寄, 閣下無需支付郵費或貼上郵票。



Mailing Label 郵寄標籤

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港