



WING ON COMPANY INTERNATIONAL LIMITED

永安國際有限公司

(Incorporated in Bermuda with limited liability)

(百慕達註冊成立有限公司)

(Stock code: 289)

(股份代號: 289)

NOTIFICATION LETTER 通知信函

24 April 2025

Dear Registered Shareholder(s)

Wing On Company International Limited (the "Company")

– Notification of publication of 2024 Annual Report, Circular dated 24 April 2025 together with the Notice of Annual General Meeting, and Proxy Form (collectively the "Current Corporate Communications")

The English and Chinese versions of the Current Corporate Communications are available on the Company's website at www.wingon.hk and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (the "Website Version"). The Company strongly recommends you to access the Website Version of these Current Corporate Communications and all future Corporate Communications^(Note 1). If you have elected to receive the Corporate Communications in printed form, the printed copies of the Current Corporate Communications in your selected language(s) are enclosed.

If you for any reason have difficulty in receiving email notification or gaining access to the Website Version of the Current Corporate Communications and would like to receive the Current Corporate Communications and all future Corporate Communications in printed form, please complete, sign and return the enclosed Reply Form to the share registrar of the Company in Hong Kong, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the prepaid mailing label provided at the bottom of the enclosed Reply Form (no stamp is needed if posted in Hong Kong) or by email to 289-ecom@vistra.com. The Company will promptly upon your request send the printed copies of the Current Corporate Communications to you free of charge.

It is the responsibility of the Registered Shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing and returning the enclosed Reply Form to the share registrar of the Company in Hong Kong at the above-mentioned address by post or by email to 289-ecom@vistra.com. If the Company does not have your functional email address, until such time that the functional email address is provided to the share registrar of the Company in Hong Kong, you will not be able to receive any notices of publication of the Website Version of Corporate Communications ("Notice of Publication") by email and Actionable Corporate Communications^(Note 2) in electronic form. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.

Should you have any queries relating to this letter, please call the telephone hotline of the share registrar of the Company in Hong Kong at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding public holidays).

By Order of the Board
Kwok Chi Leung Karl
Chairman

Notes:

- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to, the directors' report, its annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.
- Actionable Corporate Communications refer to any Corporate Communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.

2025年4月24日

各位登記股東：

永安國際有限公司(「本公司」)

—有關2024年年報、於2025年4月24日刊發的通函連同召開股東週年大會通告、及委任代表表格(統稱「本次公司通訊」)的刊發通知

本次公司通訊的英文及中文版本已上載於本公司網站(www.wingon.hk)及香港聯合交易所有限公司之網站(www.hkexnews.hk) (「網站版本」)。本公司強烈建議閣下閱覽本次公司通訊及日後公司通訊^(附註1)的網站版本。如閣下已選擇收取公司通訊的印刷本, 隨本信函附上本次公司通訊的印刷本(按閣下所選擇之語言版本)。

如閣下因任何理由無法以電子郵件方式收取通知或閱覽本次公司通訊的網站版本及欲索取本次公司通訊及日後公司通訊的印刷本, 請填妥及簽署隨附之回條, 並以回條下方已預付郵費的郵寄標籤寄回本公司之香港股票登記及過戶處, 卓佳證券登記有限公司, 地址為香港夏慤道16號遠東金融中心17樓(如在香港投寄毋須貼上郵票), 或以電郵方式發送至289-ecom@vistra.com。本公司會因應閣下之要求立即向閣下免費發送本次公司通訊的印刷本。

已登記股東有責任提供有效的電子郵箱地址。如閣下尚未提供閣下之電子郵箱地址予本公司, 或需更新閣下之電子郵箱地址, 本公司建議閣下填妥及簽署隨附之回條以提供閣下之電子郵箱地址, 並按上述地址以郵寄方式寄回本公司之香港股票登記及過戶處, 或以電郵方式發送至289-ecom@vistra.com。若本公司沒有收到閣下之有效的電子郵箱地址, 直至本公司之香港股票登記及過戶處收到閣下之有效的電子郵箱地址之前, 閣下將無法透過電子郵件方式收取公司通訊網站版本的刊發通知(「刊發通知」)及以電子方式發送的可供採取行動的公司通訊^(附註2)。本公司只能以印刷本方式向閣下發送刊發通知及可供採取行動的公司通訊。

倘閣下對本信函有任何查詢, 請於星期一至星期五(公眾假期除外)上午9時至下午6時辦公時間內, 致電本公司之香港股票登記及過戶處熱線(852) 2980 1333。

承董事會命
主席
郭志樑

附註：

- 公司通訊包括本公司發出或將予發出以供其任何證券持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於董事會報告、年度賬目連同核數師報告、中期報告、會議通告、上市文件、通函及委任代表表格。
- 可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利或作出選擇的公司通訊。

REPLY FORM 回條

致： 永安國際有限公司(「本公司」)
(百慕達註冊成立有限公司)
(股份代號：289)
經卓佳證券登記有限公司
香港夏慤道16號
遠東金融中心17樓

I/We would like to receive the Current Corporate Communications and all future Corporate Communications of the Company in printed form in the manner indicated below:
 本人/我們現欲以下列方式收取本次公司通訊及所有日後的公司通訊的印刷本:

☐

9

I/We would like to receive Notice of Publication of all future Corporate Communications and Actionable Corporate Communications of the Company in electronic form by the email address below:
本人/我們現欲透過以下電子郵箱地址以電子郵件方式收取所有日後的公司通訊及可供採取行動的公司通訊的刊發通知：

(Please provide the email address in English BLOCK LETTERS)
(請以英文正楷填寫電子郵箱地址)

簽名：

Address: _____
地址：_____ (Please use English BLOCK LETTERS 請用英文正楷填寫)

(Please use English BLOCK LETTERS 請用英文正楷填寫)

日期：

1. Please complete, sign and return this Reply Form by cutting and sticking the prepaid mailing label (provided at the bottom of this Reply Form) on an envelope to the share registrar of the Company

- Please complete, sign and return this Reply Form by cutting and sticking the prepaid mailing label (provided at the bottom of this Reply Form) on an envelope to the share registrar of the Company in Hong Kong, Tricor Investor Services Limited, or by email to 289-ecom@vistra.com.
- 請填妥及簽署本回條，並以本回條下方已預付郵資的郵寄標籤黏貼於信封上，寄回本公司之香港股票登記及過戶處，卓佳證券登記有限公司，或以電郵方式發送至289-ecom@vistra.com。
3. Please complete this Reply Form clearly. Any form with missing or omitted notice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, the Shareholder whose name stands first on the register of members of the Company in respect of the joint holding should complete this Reply Form in order to be valid.
- 請清楚填寫本回條。回條上若未有作出選擇、沒有簽名或沒有正確地填寫，均屬無效。如屬聯名股東，則本回條須由於本公司股東名冊內排名首位姓名的聯名股東簽署，方為有效。
4. The above instruction for Part A will apply to all future Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing to the share registrar of the Company in Hong Kong or until it has been revoked, superseded or has expired on 31 December 2026 (whichever is earlier). Further request in writing will be required if a Shareholder prefers to continue receiving printed copy of future Corporate Communications.
- 上述甲部指示適用於本公司日後發出的所有公司通訊。直至閣下以合理時間書面通知本公司之香港股票登記及過戶處更改有關指示或直至上述甲部指示被撤銷、取代或於2026年12月31日（以日期早者為準），有關指示將繼續收取日後的以公司通訊的印刷本，則需要作出進一步書面要求。
5. If both English and Chinese versions of the Corporate Communications are combined into one document, a printed form of the Corporate Communications with both English and Chinese versions will be sent to the Shareholder requesting for a printed form of any version(s) of the Corporate Communications.
- 若公司通訊的英文及中文版本合併為單一文件，則公司通訊的英文及中文版本的印刷本將寄給要求索取任何單一版本之公司通訊的印刷本的股東。
6. It is the responsibility of the Shareholders to provide email address that is functional. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, such Shareholder will be deemed, until such time when such Shareholder has provided a valid and functional email address to the share registrar of the Company in Hong Kong, to have elected to receive a Notice of Publication of the Corporate Communications by post.
- 股東有責任提供有效的電子郵箱地址。若本公司沒有股東的電子郵箱地址或所提供的電子郵箱地址無效，則該股東將被視為已選擇以郵寄方式接收公司通訊的刊登通知，直至該股東向本公司之香港股票登記及過戶處提供有效且可用的電子郵箱地址為止。
7. For the avoidance of doubt, no additional instructions (other than those imparted herein) written on this Reply Form will be processed.
- 為免存疑，任何在本回條寫上的額外指示（本回條上所印列之指示除外）將不予處理。
8. Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to the directors' report, its annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.
- 公司通訊包括本公司發出以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於董事會報告、年度賬目連同核數師報告、中期報告、會議通告、上市文件、通函及委任代表表格。
9. Actionable Corporate Communications refer to any Corporate Communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.
- 可供採取行動的公司通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利或作出選擇的公司通訊。

“Personal Data” in this statement has the same meaning as “personal data” defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this Reply Form (the “Purposes”). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its share registrar and/or third-party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the Data Privacy Officer of Tricor Investor Services Limited at the above address.

data shall made in accordance with the provisions in the PIA and any such request should be defining and sending the data privacy officer of the investor Investor Services Limited, at the above address.

本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》(「個人資料(私隱)條例」)中「個人資料」的涵義相同。閣下是自願提供個人資料以用於處理。閣下在本回條上所述的指示(該等用途)。如閣下未能提供足夠資料，本公司可能無法處理閣下的指示。本公司可就此所說的人士或其他用途，將個人資料披露或轉售給本公司的附屬公司、股份登記處及過戶處；及/或為本公司提供行政、電腦及其他服務的第三者服務供應商，以及其他法例授權而要求取得有關資料的人士或其他上述所列出的該等用途有關及需要接收有關資料之人。個人資料將將在適當期間保留作履行所述該等用途(包括作核實及紀錄用途)。有關查閱及/或更正個人資料的要求可按照《個人資料(私隱)條例》提出，而有關要求須以書面方式郵寄至卓佳證券登記有限公司(地址如上)的個人資料私隱主任。

當閣下寄回本回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼: 10 GI
Hong Kong 香港