

Non-registered shareholder's information (English name and address)
非登記股東資料 (英文姓名及地址)

REQUEST FORM 申請表格

To: **DaChan Food (Asia) Limited**
(the "Company") (Stock Code: 3999)
c/o Tricor Investor Services Limited
at 17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong
(or by email to 3999-ecom@vistra.com)

致：大成食品(亞洲)有限公司
(「本公司」)(股份代號：3999)
經卓佳證券登記有限公司轉交
香港夏愨道16號
遠東金融中心17樓
(或電郵至 3999-ecom@vistra.com)

REMINDER 提示

As a Non-Registered Shareholder, if you wish to receive Corporate Communication(s) ^(Note 1) in electronic means, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如閣下欲以電子方式收取公司通訊^(註1)，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」)，並向閣下的中介公司提供閣下的電子郵件地址。

I/We would like to receive the 2024 Annual Report, circular relating to proposed general mandates to issue and repurchase shares, re-election of directors and notice of annual general meeting and all future Corporate Communication(s) ^(Note 1) of the Company in the following manner:
本人/我們希望以下列方式收取本公司之2024年年報、有關建議發行及購回股份之一般授權、重選董事及股東週年大會通告的通告及本公司所有日後公司通訊^(註1)。

- A. I/We would like to receive printed copies of the 2024 Annual Report, circular relating to proposed general mandates to issue and repurchase shares, re-election of directors and notice of annual general meeting and all future Corporate Communications of the Company as indicated below ^(Note 2, Note 3);
本人/我們希望以下列方式收取本公司之2024年年報、有關建議發行及購回股份之一般授權、重選董事及股東週年大會通告的通告及本公司所有日後公司通訊之印刷本^(註2、註3);
(Please mark ONLY ONE (X) of the following boxes)
(請從下列選擇中，僅在其中一個空格內劃上「X」號)
- ☐ I/We would like to receive printed copies in English.
本人/我們希望收取英文印刷本。
- ☐ I/We would like to receive printed copies in English and Chinese.
本人/我們希望收取英文和中文印刷本。
- ☐ I/We would like to receive printed copies in Chinese.
本人/我們希望收取中文印刷本。
- B. I/We would like to receive printed copies of all future Corporate Communications by electronic means through the website of the Company and the website of the Hong Kong Stock Exchange (instead of printed copies) with:
本人/我們希望透過本公司網站及香港聯交所網站以下列電子方式收取所有日後公司通訊(代替印刷本):
- ☐ a notification letter mailed to my/our address, of the publication of the Corporate Communications.
郵寄有關公司通訊刊發的通知信函至本人/我們的地址。

Signature: _____
簽署:

Name: _____
姓名: (in block letters 請以正楷填寫) (English 英文)

Date: _____
日期:

Name: _____
姓名: (Chinese 中文)

Contact Phone number: _____
聯絡電話:

- Notes 註:
- (1) Corporate Communication(s) refer to any document issued or to be issued by the Company for the information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), notice of meeting, listing document, circular and proxy form (applicable to registered shareholders only).
公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動的任何文件，其中包括但不限於年報、財務摘要報告(如適用)、中期報告、中期摘要報告(如適用)、會議通告、上市文件、通告及代表委任表格(僅適用於登記股東)。
- (2) By completing and returning this Request Form to request for the printed copy of the above Corporate Communication(s), you have expressly indicated that you prefer to receive all future Corporate Communication(s) of the Company in printed form.
藉填寫及寄回申請表格以索取上述的公司通訊的印刷本，閣下即明示擬收取本公司日後刊發的所有公司通訊的印刷本。
- (3) Your request, if any, for printed copies of all Corporate Communications issued by the Company after the date of your request, will remain valid until your instructions has been revoked or superseded or until expired at the end of each financial year of the Company (whichever is earlier).
閣下於提出要求日期後就本公司刊發的所有公司通訊要求寄發印刷本的指示(如有)將一直有效，直至閣下的指示被撤銷或取代，或直至本公司每個財政年度屆滿(以較早者為準)為止。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address.
Your supply of Personal Data to the Company is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Failure to provide sufficient information may result in the Company not being able to process your instructions and/or requests as stated in this form.
Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its branch share registrar, and/or other companies or bodies for any of the stated purposes and will be retained for such period as may be necessary for our verification and record purposes.
You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義，包括但不限於，閣下的名稱、聯絡電話號碼、電子郵箱地址和郵寄地址。
閣下是自願向本公司提供閣下個人資料，以便以閣下所選之方式接收公司通訊。若閣下未能提供足夠資料，本公司可能無法處理閣下在本表格上所述的指示及/或要求。本公司可就任何所說明的用途，將閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記分處、及/或其他公司或團體，並將在適當期間保留作核實及記錄用途。
閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何該等要求均須以下列其方式以書面方式提出。

By mail to: Data Privacy Officer
Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong
is-enquiries@vistra.com

經郵寄: 個人資料私隱主任
卓佳證券登記有限公司
香港夏愨道16號
遠東金融中心17樓
is-enquiries@vistra.com

(Please cut along the dotted line 請沿虛線剪下)

Mailing Label 郵寄標籤

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.
No postage is necessary if posted in Hong Kong.
當閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。



DACHAN FOOD (ASIA) LIMITED

大成食品(亞洲)有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限責任公司)

(Stock Code 股份代號: 3999)

25 April 2025

Dear non-registered shareholder of securities of the Company ("Non-Registered Shareholders"):

Dachan Food (Asia) Limited (the "Company")
– notice of publication of 2024 Annual Report and circular relating to
proposed general mandates to issue and repurchase shares,
re-election of directors and notice of annual general meeting

We hereby notify you that the above corporate communication (the "Current Corporate Communication") of the Company, in both English and Chinese, is now available on the Company's website at www.dfa3999.com and the website of HKExnews (the "HKExnews") at www.hkexnews.hk.

You may now access the Current Corporate Communication on the Company's website.

If you wish to update the manner of receiving Corporate Communication(s) ^(Note), you can complete the Request Form on the reverse side of this letter and return it to the Company's branch share registrar and transfer office in Hong Kong, Tricor Investor Services Limited, by post using the mailing label provided or by email to 3999-ecom@vistra.com. The printed copy of the Corporate Communication(s) will be sent to you free of charge upon receipt of your request.

Please note that by completing and returning the Request Form to request for printed copies of Corporate Communication(s), you expressly indicate that you prefer to receive all future Corporate Communication(s) of the Company in printed form until such instruction has been revoked, superseded or expired.

As a Non-Registered Shareholder, if you wish to receive Corporate Communication(s) of the Company in electronic means, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries. Please contact your intermediary/nominee for the detailed procedure. If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will be unable to receive email notification of Corporate Communication(s); and the Company would only be able to send you the notification letter and the Corporate Communication(s) in printed form.

Should you have any queries relating to this notice, please contact Customer Service Hotline of Tricor Investor Services Limited at (852) 2980 1333 from 9:00 a.m. to 4:30 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,
For and on behalf of
DaChan Food (Asia) Limited
James Chun-Hsien Wei
Chairman

Encl.

Note: Corporate Communication(s) refer to any document issued or to be issued by the Company for the information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (when applicable), interim report, summary interim report (where applicable), notice of meeting, listing document, circular and proxy form (applicable to registered shareholders only).

致本公司證券的非登記股東(「非登記股東」):

大成食品(亞洲)有限公司(「本公司」)
– 2024年年報及有關建議發行及購回股份之一般授權、
重選董事及股東週年大會通告的通告之發佈通知

我們現謹通知 閣下,本公司上述的公司通訊(「是次公司通訊」)之中英文版本,現已登載於本公司網站 www.dfa3999.com 及香港交易所披露易(「披露易」)網站 www.hkexnews.hk, 歡迎瀏覽。

閣下可於本公司網站內閱覽是次公司通訊。

倘 閣下擬更新收取公司通訊^(註)的方式,可填妥在本函背面的申請表格及利用郵寄標籤寄回或電郵(3999-ecom@vistra.com)至本公司之香港股份登記及過戶分處—卓佳證券登記有限公司。在收到 閣下的要求後,本公司將把公司通訊的印刷本免費發送予 閣下。

請注意,藉填寫及寄回申請表格以索取公司通訊的印刷本, 閣下即明示收取本公司日後刊發的所有公司通訊的印刷本,直至該指示被撤銷、取代或逾期。

作為非登記股東,如 閣下欲以電子方式收取本公司的公司通訊, 閣下應聯絡代 閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」),並向 閣下的中介公司提供 閣下的電子郵件地址。請聯絡 閣下的中介人公司/代理人以了解詳細程序。如果本公司沒有從中介公司收到 閣下有效的電子郵件地址,直至中介公司收到 閣下有效的電子郵件地址前, 閣下將無法收取有關公司通訊的電郵通知,而本公司只能寄送通知信函及公司通訊的印刷本予 閣下。

倘 閣下對本通知有任何查詢,請於星期一至星期五(公眾假期除外)上午9時至下午4時30分致電卓佳證券登記有限公司客戶服務熱線,電話號碼為(852) 2980 1333。

代表
大成食品(亞洲)有限公司
主席
韋俊賢
謹啟

二零二五年四月二十五日

附件: 如文

註: 公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動的任何文件,包括但不限於年報、財務摘要報告(如適用)、中期報告、中期摘要報告(如適用)、會議通告、上市文件、通函及代表委任表格(僅適用於登記股東)。