中國光大銀行股份有限公司

China Everbright Bank Company Limited

(A joint stock company incorporated in the People's Republic of China with limited liability) (於中華人民共和國註冊成立的股份有限公司)

(Stock code 股份代號: 6818)

25 April 2025

Dear registered shareholder(s),

Reminder letter regarding the Arrangement of Electronic Dissemination of Corporate Communications

With reference to the notification letter dated 6 February 2024 titled "Arrangement of Electronic Dissemination of Corporate Communications", China Everbright Bank Company Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.cebbank.com and the HKEXnews website at www.hkexnews.hk in place of printed copies.

Solicitation of electronic contact details

The Company have not received your email address for the electronic dissemination of Corporate Communications. To ensure timely receipt of the Actionable Corporate Communications^(Note), the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the Reply Form to the Company's H share registrar (the "**H Share Registrar**"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the H Share Registrar, the Company will send the Actionable Corporate Communications (Note) in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the H Share Registrar or send an email to chinaeverbright@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the H Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
For and on behalf of
China Everbright Bank Company Limited
The Board of Directors of China Everbright Bank Company Limited

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holders.

各位登記股東:

以電子方式發佈公司通訊安排的提示信函

根據日期為2024年2月6日有關「以電子方式發布公司通訊之安排」之通知信函所述,中國光大銀行股份有限公司(「公司」)謹此通知 閣下,公司已採用以電子方式發佈公司通訊(「公司通訊」)之安排,該公司通訊是指公司發佈或將要發佈的任何文件,包括但不限於(a)董事報告、年度賬目連同核數師報告副本以及(如適用)財務摘要報告; (b)中期報告及(如適用)中期報告摘要; (c)會議通知; (d)上市文件; (e)通函;及 (f)委任代表表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 www.cebbank.com 和香港交易所披露易網站 www.hkexnews.hk 上提供,以代替印刷本。

徵集電子聯絡資料

公司尚未收到 閣下就接收公司通訊提供電子郵件地址。為確保及時收到可供採取行動的公司通訊^(網註),公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者, 閣下也可以簽署回條並交回公司的 H 股股份過戶登記處(「**H 股股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到 閣下的有效電子郵件地址,直至 H 股股份過戶處收到 閣下有效的電子郵件地址前,公司未来將以印刷本形式發送可供採取行動的公司通訊 $^{(Mit)}$ 。

若 閣下希望收取公司通訊之印刷版,請填妥本函背頁之回條並交回 H 股股份過戶處,或發送電子郵件至 <u>chinaeverbright@computershare.com.hk</u>,並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。 請注意,收取未來公司通訊印刷版之指示自收悉 閣下指示當日起計一年內有效,此後將過期。

如 閣下對本函件有任何疑問,請於辦公時間星期一至星期五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)期間致電 H 股股份過戶處(852) 2862 8688 查詢。

代表 中國光大銀行股份有限公司 中國光大銀行股份有限公司董事會 謹啟

2025年4月25日

附註:可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

REPLY FORM 回條		
To: Computershare Hong Kong Investor Services L (the "H Share Registrar") 17M Floor, Hopewell Centre 183 Queen's Road East, Wan Chai, Hong Kong (Please choose ONLY ONE of the options below) (請從以		巷中央證券登記有限公司 H 股股份過戶處」) 5灣仔皇后大道東 183 號 印中心 17M 樓
Option 1:Provide your email address for receipt of future Actionable Corporate Communications(Note 3) of the Company via electronic dissemination by scanning your personalized QR codePersonalized QR Code 專屬二維碼選項1:掃瞄 繁佈的可供採取行動的公司通訊(ME3)You are NOT required to return this Reply Form if you choose Option 1. 如選擇了選項1, 閣下無須交回本回條。		
(the "Company") via electronic dissemina	ation.	orporate Communications ^(Note 3) of the following listed company 」)未來通過電子方式發佈的可供採取行動的公司通訊 ^{開腔の}
Name of Securities holder(s) 證券持有人姓名:	Name of the listed company \(\preceq \)	市公司名稱 : Bank Company Limited
Email address 電郵地址: (Note 3 / 附註 3)		
date of instruction. (Note 5) (Please mark "✓" in the below be 選項 3: 本人/吾等現要求收取未來公司通訊 印刷版,	ox if applicable)	
Signature(s): (Note 1)	Contact number:	Date:

- Notes 開註:

 1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.
 請清整填妥 图下之所有資料。如靈聯名股東,則本回錄須由所有聯名股東聯合簽署,方為有效。

 2. Ann Reply Form with no signature or otherwise incorrectly completed will be void.
 本回錄若未有簽署發在其他方面接到不可能。

 3. If the Company does not receive a functional metail address in your reply, you will be unable to receive notifications regarding the publication of Actionable Corporate Communications via email. Actionable Corporate Communication that seeks instructions from issues's securities holders on how they wish to exercise their rights or make an election as the issues's securities holder.

 3公公司没有权例 图下的有效量子郵件地址,图下跨無法通過電子郵件的方式收到有關發佈可供採取行動的公司通訊的通知。可供採取行動的公司通訊信任何涉及要求發行人的證券符有人指示其擬如何行使其有關 證券持有人的權利或作出選擇的公司通訊。可能採取行動的公司通訊信任何涉及要求發行人的證券符有人指示其擬如何行使其有關 證券持有人的權利或作出選擇的公司通訊。可能採取行動的公司通訊信任何涉及要求發行人的證券符有人指示其擬如何行使其有關 證券持有人的權利或作出選擇的公司通訊。

聯絡電話號碼:

- 作出頭類的公司鐵訊。 If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered. 划 周下遠鏡二端碼。電影。回線及逐環地方式鏡珠象外。個的電子郵件地址、只有 周下最接鏡供的電子郵件地址網絡線解射於各記。 If you mank "" in the box in Option 3, no email address will be registered and only Corporate Communications* in printed form will be received. 划 周下在墨項 3 方格片樹上 「~」像、影子會有電子郵件地址被登記,只有公司繼訊*的印刷版會被收取。 For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為名子級、在本回線上仍任何額外指示。公司將子下幾理。

- Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular, and (d) a proxy form.

 [***Example of the company of the auditors' report and, where applicable, its summary interim report; (c) a motice of meeting; (d) a listing document; (e) a circular, and (d) a proxy form.

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PERSONAL INFORMATION COLLECTION STATEMENT

簽名: (附註 1)

- 収集個人資料整明

 (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本契明中所指的「個人資料」與香港法門第 486 章 (個人資料 (私職) 條例)(「 化間條例)」)中「個人資料」的涵養相同。

 (ii) Your Personal Data rovided in this Reply Form will be used in connection with, including but not limiting but not

Mailing Label 郵寄標籤

Please cut the mailing label and stick it on an envelope to return this form to us. No postage is necessary if posted in Hong Kong.

日期:

Computershare Hong Kong Investor Services Limited 香港中央機業警記有限公司 Freepost No. 簡便回郵號碼: 37 Hong Kong 香港

閣下寄回此回條時,請將郵寄標籤剪貼於信封上 如在香港投寄, 閣下無需支付郵費或貼上郵票。