



# Mingfa Group (International) Company Limited

明發集團(國際)有限公司

(incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock code 股份代號: 00846)

## NOTIFICATION LETTER 通知信函

28 April 2025

Dear Registered Shareholders,

**Mingfa Group (International) Company Limited (the “Company”)**

**– Notice of Publication of (1) 2024 Annual Report; (2) Circular; (3) Notice of Annual General Meeting and (4) Proxy Form (the “Current Corporate Communications”)**

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited (“HKEXnews”) at [www.hkexnews.hk](http://www.hkexnews.hk) and the Company’s website at [www.ming-fa.com](http://www.ming-fa.com). If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company’s website for any reason, please send your request (specifying your name, address and request) by email at [mingfa.ecom@computershare.com.hk](mailto:mingfa.ecom@computershare.com.hk) or by notice in writing to the Company’s Hong Kong share registrar (the “Share Registrar”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

### Reminder letter regarding the arrangement of electronic dissemination of Corporate Communications

With reference to the notification letter dated 7 March 2024 titled “Arrangement of Electronic Dissemination of Corporate Communications”, the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (“Corporate Communications”). Corporate Communications are any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, the annual accounts together with the auditors’ report and, where applicable, the summary financial report; (b) the interim report and, where applicable, the summary interim report; (c) notice of meeting; (d) listing document; (e) circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at [www.ming-fa.com](http://www.ming-fa.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) (the “Website Version”) and shall replace the printed copies.

### Solicitation of electronic contact details

The Company have not received your email address for the electronic dissemination of Corporate Communications. To ensure timely receipt of the latest Corporate Communications, the Company recommends that you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “Reply Form”). Alternatively, you may sign and return the Reply Form to the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

**If the Company does not receive a functional email address in your reply, until the functional email address is provided to the Share Registrar, you will (i) receive a notification letter of the publication of the Corporate Communications on the Company’s website by post; and (ii) the Company will send the Actionable Corporate Communications<sup>(Note)</sup> in printed form in the future.**

If you wish to receive the future Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Share Registrar or send an email to [mingfa.ecom@computershare.com.hk](mailto:mingfa.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Please be reminded that provision of your correct and effective contact details (including email address and mailing address) to the Company and/or the Share Registrar is critically important, and any mistakes in such details may result in failure of delivery of the Company’s Corporate Communications and/or Actionable Corporate Communications to you timely in the future.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,  
By order of the Board  
**Mingfa Group (International) Company Limited**  
**POON WING CHUEN**  
Company Secretary

*Note: Actionable Corporate Communications are any corporate communications that seek instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.*

各位登記股東：

明發集團(國際)有限公司(「公司」)

– (1) 2024 年度報告; (2) 通函; (3) 股東週年大會通告及 (4) 代表委任表格(「本次公司通訊文件」)之發布通知

公司的本次公司通訊文件備有中、英文版本，並已上載於香港聯合交易所有限公司(「披露易」)網站 [www.hkexnews.hk](http://www.hkexnews.hk) 及公司網站 [www.ming-fa.com](http://www.ming-fa.com)，歡迎瀏覽。閣下若因任何理由以致在收取或接收載於公司網址上的本次公司通訊文件出現困難，閣下可將要求(註明閣下的姓名、地址及要求)以電郵方式發送到公司之電郵地址 [mingfa.ecom@computershare.com.hk](mailto:mingfa.ecom@computershare.com.hk) 或以書面方式郵寄致公司的香港股份過戶登記處(「股份過戶處」)香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。公司將於接到閣下通知後，盡快向閣下免費發送有關本次公司通訊文件的印刷本。

### 以電子方式發布公司通訊安排的提示信函

根據日期為 2024 年 3 月 7 日有關「以電子方式發布公司通訊之安排」之通知信函所述，公司謹此通知閣下，公司已採用以電子方式發布公司通訊(「公司通訊」)之安排，該公司通訊是指公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件，包括但不限於(a)董事報告、年度賬目以及審計報告副本以及(如適用)財務摘要報告；(b)中期報告及其中期報告摘要(如適用)；(c)會議通知；(d)上市文件；(e)通函和(f)委任表格。

請注意，所有未來公司通訊的英文版和中文版將在公司網站 [www.ming-fa.com](http://www.ming-fa.com) 和披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上提供(「網上版本」)，以代替印刷本。

### 徵集電子聯絡資料

公司尚未收到閣下就接收公司通訊提供電子郵件地址。為確保及時收到最新的公司通訊，公司建議閣下透過掃描本函背頁之回條(「回條」)上列印的閣下專屬二維碼來提供閣下的電子郵件地址。或者，閣下也可以簽署回條並交回股份過戶處，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

**如果公司沒有收到閣下的有效電子郵件地址，直至股份過戶處收到閣下有效的電子郵件地址前，閣下(i)將通過郵寄方式收取有關公司通訊已在本公司網站登載的通知函；及(ii)本公司未來將以印刷本形式發送可供採取行動的公司通訊<sup>(附註)</sup>。**

若閣下希望收取未來公司通訊之印刷版，請填妥回條或發送電子郵件至 [mingfa.ecom@computershare.com.hk](mailto:mingfa.ecom@computershare.com.hk)，並註明閣下的姓名、地址以及收取公司通訊印刷版的要求。請注意，收取未來公司通訊印刷版之指示由收悉閣下指示當日起計一年內有效，此後將過期。

本公司謹此提醒閣下，向本公司、股份過戶處及/或中介公司提供閣下正確及有效的联系方式(包括電子郵件及地址等)至關重要，任何資料錯誤可能導致閣下無法及時接收本公司發佈的公司通訊及/或可供採取行動的公司通訊(視實際情況而定)。

如閣下對本函件有任何疑問，請於辦公時間星期一至五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)期間致電股份過戶處(852) 2862 8688 查詢。

承董事會命  
明發集團(國際)有限公司  
公司秘書  
潘永存  
謹啟

2025 年 4 月 28 日

附註：可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。



當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無須支付郵費或貼上郵票。