

### **GUOTAI JUNAN INTERNATIONAL HOLDINGS LIMITED**

## 國泰君安國際控股有限公司

(Incorporated in Hong Kong with limited liability) (於香港註冊成立之有限公司) (Stock Code 股份代號: 1788)

#### NOTIFICATION LETTER 通知信函

29 April 2025

Dear registered shareholders,

Guotai Junan International Holdings Limited (the "Company")

- Notice of Publication of 2024 Annual Report, Circular, Notice of Annual General Meeting, and Proxy Form (the "Current Corporate Communications") and Environmental, Social and **Governance Report 2024** 

With reference to the Company's notification letter dated 16 February 2024 titled "Arrangement of Electronic Dissemination of Corporate Communications", the English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.qtjai.com (the "Company's website") and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (the "HKEX's website") or the previously requested printed version(s) of Current Corporate Communications

Notwithstanding any wish to the contrary you have previously conveyed to the Company, if you want to receive a printed version of the Current Corporate Communications, please send your request (specifying your name, address and request) by email at quotain re.com.hk or by notice in writing to the Company's share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge

To ensure timely receipt of future Corporate Communications and actionable Corporate Communications, the Company recommends you to provide your email address by scanning your personalized QR code printed on the Reply Form on the reverse side.

If you want to change your choice of language or means of receipt of future Corporate Communications, please complete and sign on the Reply Form on the reverse side and return it by post using the mailing label at the bottom of the Reply Form (a stamp is not needed if posted in Hong Kong) or by hand delivery to the Share Registrar. You may also send your request (specifying your name, address and request) via email to <a href="mailto:quotaijunan.ecom@computershare.com.hk">quotaijunan.ecom@computershare.com.hk</a> or write to the Share Registrar. Please note that the instruction for receiving printed version of future Corporate Communications shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

The English and Chinese versions of the ESG Report 2024 are available on the Company's website and the HKEX's website. You may obtain the ESG Report 2024 by clicking "Financial Reports" under the section headed "Investor Relations" on the Company's website

Should you have any queries in relation to this letter, please call the Share Registrar's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays or send an email to guotajiunan.ecom@compu

> Yours faithfully, For and on behalf of Guotai Junan International Holdings Limited **FENG Zheng Yao Helen** Company Secretary

Note: Corporate Communications mean any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位登記股東:

# 國泰君安國際控股有限公司(「本公司」) - 2024年年報、通函、股東週年大會通告及代表委任表格(「本次公司通訊」)及本公司 2024年度環境、社會及管治報告之發佈通知

根據本公司日期為 2024 年 2 月 16 日有關「以電子方式發佈公司通訊之安排」之信函,本公司本次公司通訊的英、中文版本已上載於本公司的網站 <u>www.gtjai.com</u> (「**本公司網站**」)和香港聯合交易所有限公司的網站 <u>www.hkexnews.hk</u>(「**聯交所網站**」)或按先前要求附上本次公司通訊之印刷本(如適用)。

儘管 閣下之前已向公司表達過任何相反的意願,如 閣下欲收取本次公司通訊的印刷本,閣下可將要求(註明 閣下的姓名、地址及要求)以電郵方式發送到本公司之電郵地址 guotaijunan.ecom@computershare.com.hk 或以書面方式郵寄致本公司股份過戶登記處(「**股份過戶處**」),香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於接到 閣下通知後,盡快向 閣下免費發送有關本次公司通訊文件的印刷本。

為確保及時收到最新的公司通訊及可供採取行動的公司通訊,本公司建議 閣下透過掃描隨本函背頁的回條上列印的專屬二維碼以提供 閣下的電郵地址。

如 閣下需要更改未來公司通訊收取方式或語言版本的選擇,請填妥在本函背面的回條,並使用隨附之郵寄標籤(如在香港投寄則毋須貼上郵票》將填妥及簽署後的回條寄回,或親手交回股份過戶處。閣下亦可將申請(註明 閣下的姓名、地址及要求)以電郵方式發送到 guotaijunan.ecom@computershare.com.hk 或以書面方式 guotaijunan.ecom@computershare.com.hk\_或以書面方式 通知股份過戶處。請注意,收取未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

2024 年 ESG 報告的英、中文版本已登載於本公司網站及聯交所網站。 閣下可於本公司網站的「投資者關係」項下點擊「財務報告」獲取 2024 年 ESG 報告。

如 閣下對本函內容有任何疑問,請於星期一至五(香港公眾假期除外)上午9時正至下午6時正的辦公時間內致電股份過戶處的電話熱線(852) 2862 8688 或電 郵至 guotaijunan.ecom@computershare.com.hk

國泰君安國際控股有限公司

馮正堯

2025年4月29日

附計: 公司通訊指本公司發出或將予發出以供其任何證券持有人參單或採取行動的任何文件,其中包括但不限於:(a)董事報告書、本公司的年度賬月連同核數師報告及(如適用)財務穩要報告; (b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格



#### REPLY FORM 回條

Computershare Hong Kong Investor Services Limited (the "Share Registrar") 数: 香港中央證券登記有限公司 (「股份過戶處」)

17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

香港灣仔皇后大道東 183 號 合和中心 17M 樓

(Please **choose ONLY ONE** of the options below) (請從以下選項中**只選擇其中一項**)

Personalized QR Code

Option 1: Provide your email address for receipt of future Corporate Communications\* of the Company via electronic dissemination by scanning your personalized QR code

選項1:

掃瞄 閣下專屬二維碼提供 閣下之電郵地址,以接收公司通過電子方式 發佈的未來公司通訊\*

You are **NOT required** to return this Reply Form if you choose Option 1. 如選擇了選項 1 , 閣下無須交回本回條。

Option 2:I/we hereby provide my/our email address in writing for receipt of future Corporate Communications* of the following listed company (the "Company") via electronic dissemination選項 2:本人/吾等現以書面提供本人/吾等之的電郵地址・以確保收到以下上市公司(「公司」)通過電子方式發佈的未來公司通訊*				
Name of securities' holder(s) 證券持有人姓名: Name of the listed company 上市公司名稱:				
Guotai Junan International Holdings Limited 國泰君安國際控股有限公司				
Email address 電郵地址: (Note 3 / 附註3)				

Option 3: I/we hereby request for receipt of Corporate Communications* in printed form (Please mark "\sqrt{"}" in the below box if applicable)			
選項3: 本人/吾等現要求收取公司通訊 <sup>*</sup> 印刷版 (如適用・請在以下方格內劃上「✓」號)			
Receive future printed copy of Corporate Communications* in 收取日後公司通訊*印刷本之: 🗆 English 英文版 / 🔲 Chinese 中文版 / 🗎 Bilingual 中英雙語版			
and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Note 5) 並已知悉本指示由收取指示日期起計一年內有效。(附註 5)			

Signature(s): <sup>(Note 1)</sup>	Contact number:	Date:	
簽名: <sup>(附註 1)</sup>	聯絡電話號碼:	日期:	

- Notes 辨註.

  1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請清楚填安 閣下之所有資料。如屬聯名股東,即本回條須由所有聯名股東聯合簽署,方為有效。

  2. Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回條若未有養審查在其他方面與舊不正確,則本回條須由所有聯名股東聯合簽署,方為有效。

  3. If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications\*。如公司沒有收到 關下的存沒看影地址。 周下無無法收到有關發佈公司通訊\*的提和。

  4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered. 如 阁下通是一楼等,可除及《填刊位方理供多》,一個的重要地址,只有 阁下是接受保的重要地址需要被用价金企业。

  5. If you mark "4" in the box in Option 3, no email address will be registered and only Corporate Communications\* in printed form will be received. 如 阁下在提倡 3 方格內劃上 "4",要你看看更新世址被登记,只看他现公司通訊\*\*的印刷版。

  6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.

- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑·在本回條上的任何額外指示·公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
  本登明中所指的「個人資料」與香港法例第 486 章 《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義相同。
  Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications\* and to liaise with you on other matters relating to your holdings in the Company, Your supply of Personal Data to the Company is on a volunty basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.

  圖下於本日後所提供的個人資料無財飲(包括但不限於)有關公司以電子方式發布公司通訊\*及就 關下持有的公司證券有關的其他事宜上與 閣下聯絡。 閣下是自顧向本公司提供個人資料。若 閣下未能提供足夠資料。本公司可能無法處理 閣下在本回條上所述的指示及/或要求。
- 科·本公司可能無法處理 閣下在本回條上所述的指示及/或要求。
  Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purpose. 公司可能任何所說明的用達或在法例規定的情况下,將 閣下的個人資料按實或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體,並將在適當期間保留該等個人資料作核實及必認用途。公司可能任何所說明的用達或在法例規定的情况下,將 閣下的個人資料按實或轉移給公司的附屬公司、股份過戶處、及/或其他公司或團體,並將在適當期間保留該等個人資料作核實及必線用途。 You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.
  图下有根根键《私膳餐份》的條文宣閱及或修改、閣下的個人資料。任何該等宣閱及或修改個人資料的要求均須以書面方式那寄至股份過戶處(地址為香港灣仔屋后天通東 183 號合和中心 17M 樓)向香港陽私主任提出,或發送電郵至 PrivacyOfficer@computershare.com.hk。
- Unless otherwise specified. Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.
  除非另有註明,公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

Mailing Label 郵寄標叢

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us. No postage is necessary if posted in Hong Kong

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