

SINOFERT HOLDINGS LIMITED

中化化肥控股有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號：297)

16 May 2025

Dear Shareholders,

New Arrangements on Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules (the “**Listing Rules**”) Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) effective from 31 December 2023 and the new bye-laws of Sinofert Holdings Limited (the “**Company**”) adopted on 7 June 2024, the Company will disseminate future Corporate Communications⁽¹⁾ electronically. With effect from the date of this letter, no printed copies of Corporate Communications will be mailed out to you except by request. Please note that both the English and/or Chinese versions of all future Corporate Communications will be available electronically on the Company’s website at www.sinofert.com and the website of the Stock Exchange at www.hkexnews.hk (together the “**Websites**”). No notice of publication of the Website Version⁽²⁾ of Corporate Communications will be sent by the Company to its shareholders on the publication date of the Corporate Communications. Shareholders are encouraged to proactively monitor the availability of all future Corporate Communications on the Websites and access the Website Version of Corporate Communications by themselves.

The Company will send Actionable Corporate Communications⁽³⁾ to the registered shareholders of the Company (the “**Registered Shareholders**”) individually in electronic form by email. In support of the dissemination of Actionable Corporate Communications by email, the Company recommends its Registered Shareholders to complete and return the request form (the “**Request Form**”). If the Company does not possess the email address of a Registered Shareholder or the email address provided by the Registered Shareholder is not functional, the Company will send the Actionable Corporate Communications in printed form (in both English and Chinese) together with a request form for soliciting the Registered Shareholder’s functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future. It is the responsibility of the Registered Shareholders to provide an email address that is functional. The Company will be considered to have complied with its obligations under the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Registered Shareholder without receiving any “non-delivery message”.

In support of electronic communication by email, Non-Registered Shareholders⁽⁴⁾ of the Company are recommended to provide their functional email addresses to their banks, brokers, custodians, nominee(s) or HKSCC Nominees Limited through which their shares in the Company are held.

If you wish to receive printed copies of all future Corporate Communications, please complete and return the Request Form on the reverse side of this letter (also available for download on the Company’s website) to the Company’s branch share registrar in Hong Kong (the “**Branch Share Registrar**”), Tricor Investor Services Limited, by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 297-ecom@vistra.com. Shareholders that opt to receive a printed version of all future Corporate Communications will be sent future Corporate Communications in printed form in their chosen language(s) (English and/or Chinese) free of charge. Please note that the request for printed copies of future Corporate Communications will be valid until expiry on the last day of the following financial year of the Company or unless revoked or superseded (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copies of future Corporate Communications.

Shareholders are entitled to change their choice of language(s) of future Corporate Communications (in English and/or Chinese) at any time by providing reasonable notice (of not less than 7 days) in writing to the Branch Share Registrar, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 297-ecom@vistra.com.

Details of the arrangements (i) for dissemination of Corporate Communications and (ii) for requesting printed copies of Corporate Communications are published under the section “Investor Relations” in the Company’s website. Should you have any queries relating to any of the above matters, please call the Branch Share Registrar’s telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays, or send an email to 297-ecom@vistra.com.

For and on behalf of the Board
Sinofert Holdings Limited
Su Fu
Chairman

Notes:

- (1) “Corporate Communications” refers to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; (g) a proxy form; and (h) Actionable Corporate Communications.
- (2) “Website Version” refers to the version of Corporate Communications being published, in both English and/or Chinese, on the Company’s website.
- (3) “Actionable Corporate Communications” refers to any Corporate Communications that seek instructions from the shareholders of the Company on how they wish to exercise their rights or make elections as the Company’s shareholders.
- (4) “Non-Registered Shareholder” refers to such person or company whose shares in the Company are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications of the Company.

致各位股東：

以電子方式發佈公司通訊之新安排

根據香港聯合交易所有限公司(「**聯交所**」)證券上市規則(「**上市規則**」)第2.07A條以及中化化肥控股有限公司(「**本公司**」)於2024年6月7日採納之新章程細則，本公司將以電子方式傳播日後的公司通訊⁽¹⁾。自本函件日期起，除非有要求，否則不會將公司通訊的印刷本郵寄給閣下。請注意，日後所有公司通訊的英文版和／或中文版將以電子方式在本公司網站www.sinofert.com及聯交所網站www.hkexnews.hk(統稱「**網站**」)上提供。本公司不會於公司通訊刊發日期向股東發送公司通訊網站版本⁽²⁾的刊載通知。本公司鼓勵股東主動留意網站上所有日後的公司通訊的刊載情況，並自行瀏覽公司通訊的網站版本。

本公司將透過電子郵件以電子形式向本公司之登記股東(「**登記股東**」)單獨發送可採取行動的公司通訊⁽³⁾。為了支持透過電子郵件發送可採取行動的公司通訊，本公司建議登記股東填寫並回傳申請表格。若本公司沒有登記股東的電子郵件地址或登記股東提供的電子郵件地址無法使用，本公司將發送可採取行動的公司通訊的印刷本(中英文)連同申請表格(「**申請表格**」)，以徵求登記股東的有效電子郵件地址，以便日後以電子方式發送可採取行動的公司通訊。登記股東有責任提供有效的電子郵件地址。如果公司向登記股東提供的電子郵件地址發送可採取行動的公司通訊而未收到任何「未送達訊息」，則本公司將被視為已履行上市規則規定的義務。

為了支持透過電子郵件進行電子通訊，建議本公司的非註冊股東⁽⁴⁾向其持有本公司股份的銀行、經紀人、託管人、代理人或香港中央結算(代理人)有限公司提供其有效的電子郵件地址。

倘若閣下希望收到所有日後公司通訊的印刷本，請填寫本函背面的申請表格(「**申請表格**」)，亦可於本公司網站下載)並通過郵寄方式交回本公司香港股份過戶登記分處(「**股份過戶登記分處**」)卓佳證券登記有限公司，地址：香港夏慤道16號遠東金融中心17樓，或發送電子郵件至297-ecom@vistra.com。選擇接收日後所有公司通訊印刷本的股東將免費收到其所選語言(英文和／或中文)的印刷本公司通訊。請注意，索取日後公司通訊印刷本的申請將於本公司下一個財政年度的最後一天到期前有效，或除非被撤銷或被取代(以較早者為準)。如果閣下希望繼續接收日後公司通訊的印刷本，則需要進一步書面申請。

股東有權隨時可向股份過戶登記分處卓佳證券登記有限公司發出合理通知(不少於7日)，更改其日後公司通訊的語言選擇(英文及／或中文)，地址：香港夏慤道16號遠東金融中心17樓，或發送電子郵件至297-ecom@vistra.com。

有關(i)發佈公司通訊及(ii)索取公司通訊印刷本的安排詳情刊載於本公司網站的「投資者關係」部分。如閣下對本函內容有任何疑問，請於辦公時間星期一至五(公眾假期除外)上午9時正至下午6時正致電本公司股份過戶登記分處電話熱線(852) 2980 1333，或電郵至297-ecom@vistra.com。

代表董事會
中化化肥控股有限公司
主席
蘇賦
謹啟

2025年5月16日

附註：

- (1) 「公司通訊」指本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告，公司年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)季度報告(如有)；(d)會議通告；(e)上市文件；(f)通函；(g)代表委任表格；及(h)可供採取行動的公司通訊。
- (2) 「網站版本」指在本公司網站上發佈的中和／或英文版本之公司通訊版本。
- (3) 「可採取行動的公司通訊」指任何涉及要求本公司股東指示其擬如何行使權利或作出選擇的公司通訊。
- (4) 「非登記股東」指其持有之本公司股份存放於中央結算及交收系統(中央結算及交收系統)的有關人士或公司，而彼等已透過香港中央結算有限公司不時通知本公司，彼等擬收取本公司之公司通訊。

REQUEST FORM 申請表格

To: **Sinofert Holdings Limited**
(the “Company”) (Stock Code: 297)
(Incorporated in Bermuda with limited liability)
c/o Tricor Investor Services Limited
17/F, Far East Finance Centre,
16 Harcourt Road, Hong Kong

致: **中化化肥控股有限公司**
(「本公司」) (股份代號: 297)
(於百慕達註冊成立之有限公司)
經卓佳證券登記有限公司
香港夏慤道16號
遠東金融中心17樓

REMINDER 提示

If you are a Non-Registered Shareholder⁽¹⁾ of the Company, in support of electronic communication by email, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.

如果閣下是本公司的非登記股東⁽¹⁾，為了支持透過電子郵件進行電子通訊，閣下應聯絡閣下的銀行、經紀人、託管人、代理人或香港中央結算(代理人)有限公司(統稱「中介公司」)，並向代閣下持有本公司股份的中介公司提供閣下的電子郵件地址。

Provision of e-mail address⁽²⁾ by Registered Shareholders of the Company for dissemination of Actionable Corporate Communications⁽³⁾
公司之登記股東提供電子郵件地址⁽²⁾以發送可採取行動的公司通訊⁽³⁾

Email address 電子郵件地址:

Email address (re-type) 電子郵件地址(重寫): _____

Complete the following section ONLY if you wish to receive printed copies of future Corporate Communications⁽⁴⁾ and/or Actionable Corporate Communications (as the case may be)
如閣下希望收到日後公司通訊⁽⁴⁾及/或可採取行動的公司通訊的印刷本(視情況而定)，才填寫以下部分

I/We would like to:

本人/吾等要求:

(Please mark “X” in ONLY ONE of the following boxes) (請從下列選擇中，僅在其中一個空格內劃上「X」號)

- ☐ receive the printed English version⁽⁵⁾ of future Corporate Communications and/or Actionable Corporate Communications ONLY; OR
僅收取日後公司通訊及/或可採取行動的公司通訊之英文⁽⁵⁾印刷本；或
- ☐ receive the printed Chinese version⁽⁵⁾ of future Corporate Communications and/or Actionable Corporate Communications ONLY; OR
僅收取日後公司通訊及/或可採取行動的公司通訊之中文⁽⁵⁾印刷本；或
- ☐ receive both the printed English and Chinese versions of future Corporate Communications and/or Actionable Corporate Communications.
同時收取日後公司通訊及/或可採取行動的公司通訊之英文及中文印刷本。

Postal Address 郵寄地址:

(Please use BLOCK LETTERS 請以正楷填寫)

Signature:

簽署: _____

Date:

日期: _____

Name:

姓名: _____ (English 英文)

Contact Phone Number:

聯絡電話: _____

(Please use BLOCK LETTERS 請以正楷填寫)

Notes 附註:

- “Non-Registered Shareholder” refers to such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications of the Company.
「非登記股東」指其股份存放於中央結算及交收系統(中央結算及交收系統)的有關人士或公司，而彼等已透過香港中央結算有限公司不時通知本公司，彼等擬收取本公司之公司通訊。
- It is the Registered Shareholder’s responsibility to provide an email address that is functional. If the Company does not receive the completed form or the email address provided herein is not functional, the Company will send the Actionable Corporate Communications in printed form (in both English and Chinese) together with a request for soliciting your functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future. The Company will be considered to have complied its obligations if it sends Actionable Corporate Communications to the email address provided herein without receiving any “non-delivery message”.
登記股東有責任提供有效的電子郵件地址。如果本公司沒有收到填妥的表格或此處所提供的電子郵件地址無法使用，本公司將發送可採取行動的公司通訊的印刷本(中英文)連同申請表格，並徵求閣下的有效電子郵件地址，以便日後以電子方式發送可採取行動的公司通訊。如果本公司向此處提供的電子郵件地址發送可採取行動的公司通訊而未收到任何「未送達訊息」，則本公司將被視為已履行其義務。
- “Actionable Corporate Communications” refers to any Corporate Communications that seek instructions from the shareholders of the Company on how they wish to exercise their rights or make elections as the Company’s shareholders.
「可採取行動的公司通訊」指任何要求本公司股東作出選擇的公司通訊。
- “Corporate Communications” refers to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; (g) a proxy form; and (h) Actionable Corporate Communications.
公司通訊指本公司發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告，公司年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)季度報告(如有)；(d)會議通告；(e)上市文件；(f)通函；(g)代表委任表格；及(h)可供採取行動的公司通訊。
- If both English and Chinese versions of the Corporate Communications and Actionable Corporate Communications are combined into one document, a printed version of the Corporate Communications and Actionable Corporate Communications with both English and Chinese versions will be sent to the Shareholder requesting for a printed copy of any version(s) of the Corporate Communications and Actionable Corporate Communications.
如果公司通訊及可採取行動的公司通訊的英文版本及中文版本合併為一份文件，則公司通訊及可採取行動的公司通訊的英文版本及中文版本的印刷本將寄給要求索取任一版本公司通訊及可採取行動的公司通訊印刷本的股東。
- Please fill in all your details clearly and in legible handwriting if filling in this request form by hand. If no box, or more than one box, is marked, the Company reserves the right to treat this form/request as void.
如果以手寫填寫此申請表格，請以清晰字跡清楚填寫。閣下所有詳細資料，如果未劃記任何方格或劃記多於一個方格，本公司保留將此表格/申請視為無效的權利。
- This request will be valid unless being revoked or superseded or until expired on the last day of the following financial year of the Company (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copies of future Corporate Communications and Actionable Corporate Communications.
此請求將一直有效，除非被撤回或取代，或者直到公司下一個財政年度的最後一天到期(以較早者為準)。如果股東希望繼續收到日後的公司通訊及可採取行動的公司通訊的印刷本，則需要做進一步書面請求。
- In the case of joint registered holders of any shares of the Company, this form shall be deemed to be submitted by the joint registered holder whose name first appears on the register of members for and on behalf of all the joint registered holders.
如果若干人士聯名持有本公司股份，本表格應被視為由股東名冊內排名首位的聯名登記股東代表所有聯名登記股東提交。
- If more than one email addresses are provided, the Company will only adopt the first email address as set out above.
如果提供多個電子郵件地址，本公司將僅採用上文所述第一個電子郵件地址。
- For the avoidance of doubt, the Company does not accept any other instructions given on this request. Any other instructions inserted on this request will be void.
為免存疑，本公司概不接受於此請求上作出的任何其他指示。在此請求中書寫的任何其他指示均被視為無效。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

“Personal Data” in this statement has the same meaning as “personal data” defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the “PDPO”), which may include but not limited to your name, contact telephone number, email address and mailing address.

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「私隱條例」)中「個人資料」的涵義，包括但不限於：閣下的名稱、聯絡電話號碼、电子邮箱地址和郵寄地址。

閣下是自愿向本公司提供個人資料，以便以閣下所選之方式接收公司通訊。閣下個人資料將在有關期間保留作核實及記錄用途。

閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何此類查閱及/或修改的要求均須透過以下任一方式以書面形式提出：

By mail to: Data Privacy Officer
Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong
is-enquiries@vistra.com

經電郵: 個人資料私隱主任
卓佳證券登記有限公司
香港夏慤道16號
遠東金融中心17樓
is-enquiries@vistra.com

Mailing Label 郵寄標籤

Please cut the mailing label and stick it on an envelope to return this request form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄，閣下無需支付郵費或貼上郵票。

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港