



中國海外宏洋集團有限公司 CHINA OVERSEAS GRAND OCEANS GROUP LTD.

(Incorporated in Hong Kong with limited liability)
(在香港註冊成立之有限公司)
(Stock Code 股份代號: 81)

NOTIFICATION LETTER 通知信函

Date as postmark

Dear Registered Shareholders,

China Overseas Grand Oceans Group Limited (the “Company”)

- **Notice of Publication of the Circular on the Renewal of Existing Continuing Connected Transactions with 中國建築股份有限公司 (China State Construction Engineering Corporation Limited) in relation to Construction Related Services containing the Notice of General Meeting together with the Proxy Form (the “Current Corporate Communications”)**

The English and Chinese versions of the Company’s Current Corporate Communications are now available on the website of the Company at www.cogogl.com.hk (click “Announcements & Circulars” under “Investors” section) and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (the “Website Version”). The Company strongly recommends you to access the Website Version of the Current Corporate Communications and all future Corporate Communications^(Note 1). If you have elected to receive the Corporate Communications in printed form, the Current Corporate Communications in printed form are enclosed.

If you have difficulty in receiving the notice of publication of the Website Version of Corporate Communications by email (the “Notice of Publication”) or gaining access thereto, and would like to receive the Current Corporate Communications and all future Corporate Communications in printed form, please complete, sign and return the Reply Form overleaf to the Company’s Hong Kong share registrar, Tricor Investor Services Limited (the “Share Registrar”), at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to 81-ecom@vistra.com. The Company will upon your request promptly send the Current Corporate Communications to you in printed form free of charge.

It is the responsibility of registered shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing and returning the Reply Form overleaf to the Share Registrar at the above-mentioned address by post or by email to 81-ecom@vistra.com. If the Company does not have your functional email address, until such time a functional email address is provided to the Share Registrar, you will be unable to receive by email Notice of Publication and Actionable Corporate Communications^(Note 2) in electronic form. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.

Should you have any queries relating to this notification, please call the Share Registrar’s telephone hotline at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,
China Overseas Grand Oceans Group Limited

Notes:

1. “Corporate Communication(s)” means any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
2. “Actionable Corporate Communication(s)” means any corporate communication(s) that seeks instructions from the Company’s securities holders on how they wish to exercise their rights or make elections as the Company’s securities holders.

各位登記股東：

中國海外宏洋集團有限公司（「本公司」）

- 刊發與中國建築股份有限公司重續有關建築工程相關服務的現有持續關連交易之通函（載有股東大會通告並隨附代表委任表格）（「本次公司通訊」）之通知

本公司的本次公司通訊之英文及中文版本現已上載於本公司網站（www.cogogl.com.hk）（在「投資者關係」一欄按「公告／通函」）及香港聯合交易所有限公司之網站（www.hkexnews.hk）（「網站版本」）。本公司強烈建議閣下閱覽本次公司通訊及將來所有公司通訊^(附註1)的網站版本。如閣下已選擇收取公司通訊的印刷本，隨函附上本次公司通訊的印刷本。

如閣下無法以電郵方式收取公司通訊網站版本的刊發通知（「刊發通知」）或閱覽公司通訊的網站版本，及欲索取本次公司通訊及將來所有公司通訊的印刷本，請填妥、簽署，並以已預付郵費的郵寄標籤寄回背頁之回條予本公司之香港股份過戶登記處卓佳證券登記有限公司（「過戶處」）（地址為香港夏慤道16號遠東金融中心17樓）（如在香港投寄毋須貼上郵票），或電郵至81-ecom@vistra.com。本公司會按閣下之要求立即向閣下寄送本次公司通訊的印刷本，費用全免。

登記股東有責任提供有效的電郵地址。如閣下尚未提供閣下之電郵地址予本公司，或需要更新閣下之電郵地址，本公司建議閣下填妥、簽署，並以郵寄方式交回背頁之回條予過戶處之上述地址或以電郵方式發送至81-ecom@vistra.com。如果本公司沒有收到閣下有效的電郵地址，閣下將無法透過電郵方式收取刊發通知及可供採取行動的公司通訊^(附註2)電子版，直至過戶處收到閣下有效的電郵地址為止。因此，本公司只能向閣下發送刊發通知及可供採取行動的公司通訊之印刷本。

倘閣下對本通知有任何查詢，請於星期一至星期五（公眾假期除外）上午9時至下午6時，致電過戶處熱線(852) 2980 1333。

中國海外宏洋集團有限公司
謹啟

日期如郵戳所示

附註：

1. 「公司通訊」指本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事局報告、公司年度賬目連同核數師報告副本以及（如適用）財務摘要報告；(b)中期報告及（如適用）中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。
2. 「可供採取行動的公司通訊」指任何涉及要求本公司的證券持有人指示其擬如何行使其作為本公司證券持有人的權利或作出選擇的公司通訊。

Registered Shareholder's information (English name and address)
登記股東資料 (英文姓名及地址)

REPLY FORM 回條

To : **China Overseas Grand Oceans Group Limited (the “Company”)**
(Stock Code: 81)
(Incorporated in Hong Kong with limited liability)
c/o Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致： 中國海外宏洋集團有限公司（「本公司」）
（股份代號：81）
（在香港註冊成立之有限公司）
經卓佳證券登記有限公司
香港夏慤道16號
遠東金融中心17樓

Part A
甲部

I/We would like to receive the circular on the renewal of existing continuing connected transactions with 中國建築股份有限公司 (China State Construction Engineering Corporation Limited) in relation to construction related services containing the notice of general meeting together with the proxy form of the Company, all future Corporate Communications and Actionable Corporate Communications in printed form in the manner indicated below:
本人／我們現欲以下列方式收取本公司與中國建築股份有限公司重續有關建築工程相關服務的現有持續關連交易之通函(載有股東大會通告並附代表委任表格)，將所有我們通函以及可供採擇行動的公司通函之印刷本：

(Please mark "✓" in **ONLY ONE** of the following boxes 請在下列其中一個空格內劃上「✓」號)

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I/We would like to receive printed copies in the English language only; OR
本人／我們現欲收取英文印刷本；或

1

I/We would like to receive printed copies in the Chinese language only; OR
本人／我們現欲收取中文印刷本；或

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I/We would like to receive printed copies **in both the English language and the Chinese language.**
本人／我們現欲收取英文和中文印刷本。

Part B
乙部

I/We would like to receive the Notice of Publication of all future Corporate Communications and Actionable Corporate Communications in electronic form via the email address below:
本人／我們現欲透過以下電郵地址收取將來所有公司通訊的刊登通知及可供採取行動的公司通訊的電子版：

[illegible]

(Please provide the email address in ENGLISH BLOCK LETTERS)
(請以英文正楷填寫電郵地址)

Name(s) of Shareholder(s):

股東姓名：_____ (English 英文)

(Please use BLOCK LETTERS 請用正楷填寫)

Signature:

簽署：

Address:

地址：_____ (English 英文)

(Please use BLOCK LETTERS 請用正楷填寫)

Contact telephone number:

Date: _____
日期: _____

Notes 附註：

- 附註：1. Please complete, sign and return this Reply Form by cutting and sticking the prepaid mailing label on an envelope to the Company's Hong Kong share registrar, Tricor Investor Services Limited or via email to 81-ecom@vistra.com.
請填妥、簽署，並剪貼隨附已預付郵費的郵寄標單於信封上，寄回本回條予本公司之香港股份過戶登記處卓佳證券登記有限公司，或電郵至 81-ecom@vistra.com。
2. Please complete this Reply Form carefully. Any form without a valid notice, without signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
請清晰填妥本回條。回條上若未有作出選擇、沒有簽名或沒有正確地填寫，均屬無效。如屬聯名股東，則本回條須按本公司股東名冊上聯名持有之股份戶口，由其姓名列於首位的股東簽署，方為有效。
3. The above instruction for Part A will apply to all future Corporate Communications and Actionable Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing to the Company's Hong Kong share registrar.
上述甲部指示適用於將來向 閣下發出的所有公司通訊及可供採取行動的公司通訊，直至 閣下以合理時間書面通知本公司之香港股份過戶登記處更改有關指示。
4. If both English and Chinese versions of the Corporate Communications or Actionable Corporate Communications are combined into one document, a printed form of the Corporate Communications or Actionable Corporate Communications with both English and Chinese versions will be sent to the shareholder requesting for a printed form of any version(s) of the Corporate Communications and Actionable Corporate Communications.
若公司通訊或可供採取行動的公司通訊的英文版本及中文版本合併為一份文件，則公司通訊或可供採取行動的公司通訊的英文版本及中文版本的印刷本將寄給要求索取任一版本之公司通訊及可供採取行動的公司通訊印刷本的股東。
5. If the Company does not possess your email address or your email address is not functional, until such time when you have provided a valid and functional email address to the Company's Hong Kong share registrar, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.
倘若本公司並無 閣下的電郵地址或 閣下所提供的電郵地址無效，本公司只能向 閣下發送刊登通知及可供採取行動的公司通訊之印刷本，直至 閣下向本公司香港股份過戶登記處提供有效且可用的電郵地址為止。
6. For the avoidance of doubt, no additional instructions (other than those imprinted herein) written on this Reply Form will be processed.
為免存疑，任何在本回條寫上的額外指示（本回條上所印列之指示除外）將不予處理。
7. "Corporate Communication(s)" means any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to the annual general meeting, annual general meeting with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
「公司通訊」指本公司發佈或將予發佈以供其任何證券持有人或投資大眾參閱或採取行動的任何文件，其中包括但不限於(a)董事局報告、公司年度賬目連同核數師報告副本以及（如適用）財務摘要報告；(b)中期報告及（如適用）中期摘要報告；(c)會議通知；(d)上市文件；(e)通函；及(f)代表委任表格。
8. "Actionable Corporate Communication(s)" means any corporate communication(s) that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make elections to the Company's securities holders.
「可供採取行動的公司通訊」指任何涉及要求本公司的證券持有人指示其擬如何行使其作為本公司的證券持有人的權利或作出選擇的公司通訊。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

PERSONAL INFORMATION COLLECTION AND USE 个人资料收集及用途

"Personal data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your information to enter into and perform the contract with you. If you do not supply the Personal Data, the Company may not be able to process your instructions. The Company may disclose, transfer or otherwise make available to its subsidiaries, share registrars and/or third party service providers who provide administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the Data Privacy Officer of Tricor Investor Services Limited at the above address.

THE EDPD and/or any such registrant should be notified in writing to the Data Privacy Officer of our Investor Services Unit at the above address.

本章程所指之「個人資料」是指法例第486章《個人資料(私隱)條例》(「私隱條例」)所賦予的涵義。閣下是自願提供個人資料，以用作處理閣下在本回發售所述之指示及/或招股說明書所載之任何指示。閣下可能向本公司提供有關閣下之指示。本公司要處理的該等個人資料包括：閣下與本公司的附屬公司、股份登記處、或向本公司提供有關指示之電話及其他服務之第三方服務供應商，以及任何其他技術商而要求可按照個人資料(私隱條例)所列出的該等用途而使用以及需要收取有投資權利之人士。個人資料將於有關期間保留作私隱所述的該等用途(包括作處理及記錄用途)有關查詢及/或更正個人資料之要求可按照個人資料(私隱條例)提出。而有關要求須以書面方式寄交香港佳士得證券登記有限公司(地址如上)之個人資料保護主任。

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.
No postage or stamp is necessary if posted in Hong Kong.

當閣下寄回本回條時，請將郵寄標籤剪貼於信封上。
如在香港投寄，閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼：10 GPO
Hong Kong 香港