

(Stock Code 股份代號: 3997)

# NOTIFICATION LETTER 通知信函

Dear Registered Shareholder(s),

11 July 2025

The following document(s) of Telecom Service One Holdings Limited (the "**Company**") has/have been prepared in English and Chinese and is/are available on the websites of the Company at <a href="http://www.tso.cc">www.tso.cc</a> and The Stock Exchange of Hong Kong Limited at <a href="http://www.tke.news.hk">www.tke.news.hk</a> (collectively "**Websites**"):-

• 2024/25 Annual Report

If you have not provided us with an email address but now would like to receive an email notification of the publication of the Corporate Communication(s) on the Websites instead of receiving printed notification letter in future or the email address is invalid, please complete the enclosed Reply Form overleaf, and fill in the necessary information and then sign and return it by email to <u>3997-corpcomm@unionregistrars.com.hk</u> or by post or by hand to the Company c/o the Company's Hong Kong Branch Share Registrar, Union Registrars Limited ("**Hong Kong Branch Share Registrar**") at Suites 3301-04, 33/F., Two Chinachem Exchange Square, 338 King's Road, North Point, Hong Kong. If you post the Reply Form within Hong Kong, you may use the mailing label at the bottom of the Reply Form and need not affix a stamp. Otherwise, please affix an appropriate stamp.

You may at any time send your request in writing to the Company (c/o its Hong Kong Branch Share Registrar at the above address or by email to the above email address) to request for printed copies of the Corporate Communications. If you have received notification of the publication of the Corporate Communications on the Websites and for any reason have difficulty in gaining access to the Corporate Communications on the Websites, the Company will upon request send the Corporate Communications, please visit the Company's website.

Should you have any queries in relation to this letter, please call the Hong Kong Branch Share Registrar at (852) 2849 3399 during business hours from 9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays.

#### Yours faithfully Telecom Service One Holdings Limited

Note: Corporate Communications include, but not limited to (a) directors' report, annual accounts together with auditors' report and, where applicable, its summary financial report; (b) interim report and, where applicable, its summary interim report; (c) notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

# 各位登記股東:

電訊首科控股有限公司(「本公司」)下述文件已以中、英文版本編制及於本公司之網站(<u>www.tso.cc</u>)及香港聯合交易所有限公司之網站(<u>www.hkexnews.hk</u>)(統稱「該等網站」)刊載:-

### 2024/25 年報

如 閣下並未提供電郵地址或電郵地址無效,並現在希望收取有關公司通訊於該等網站發佈的電郵通知,以代替日後書面通知印刷本,請 閣下填妥本 函背面的回條,並在回條上填寫所需資料及簽名,然後把回條以電郵至 <u>3997-corpcomm@unionregistrars.com.hk</u> 或寄回或親身交回本公司之香港股份過戶 登記分處聯合證券登記有限公司(「**香港股份過戶登記分處**」),地址為香港北角英皇道 338 號華懋交易廣場 2 期 33 樓 3301-04 室。倘若 閣下在香港 投寄回條,可使用回條下方的郵寄標籤而毋須貼上郵票;否則,請貼上適當的郵票。

閣下可以隨時以書面通知本公司(經本公司之香港股份過戶登記分處上述地址或電郵地址發送)要求收取公司通訊之印刷本。倘若 閣下已收到有關在 該等網站上發佈公司通訊的通知,但因任何原因而難以在該等網站上查閱公司通訊,本公司將於收到 閣下要求後免費寄上所要求公司通訊之印刷本。 有關索取公司通訊之印刷本安排之詳情,請瀏覽本公司網站。

閣下若對本函有任何疑問,請在辦公時間(星期一至星期五上午 9時正至下午 5時正,香港公眾假期除外)內致電香港股份過戶登記分處(852)2849 3399 查詢。

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# 2025年7月11日

附註: 「公司通訊」包括,但不限於(a)董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告; (d)上市文件:(e)通函;及(f)委任代表表格。

Reply Form 回條				
To: Telecom Service One Holdings Limited (the "Company") (Stock Code: 3997) c/o Union Registrars Limited Suites 3301-04, 33/F., Two Chinachem Exchange Square 338 King's Road, North Point, Hong Kong			<b>致:電訊首科控股有限公司(「本公司」)</b> (股份代號:3997)     經聯合證券登記有限公司     香港北角英皇道338號華懋交易廣場2期33樓3301-04室 ress below when each corporate communication of the Company ("Corporate	
Communication www.hkexnews 本人/我們希望	n(s)*") is made available on the websites of <u>.hk</u> (collectively "Websites"): 逢當每次本公司在本公司網站( <u>www.tso.cc</u> )及 (「 <b>公司通訊</b> *」)時收取發送至以下電郵地址的	the Company at 及香港聯合交易所	www.tso.cc and The Stock	Exchange of Hong Kong Limited at
0 <u>e</u>	The Company will send to the email address provided above (if any or invalid email address is provided, a printed notification letter op mail address in Engish CAPITAL LETTERS and the email address (每次於相關網站登載公司通訊時,本公司將發送電郵通知至 站刊發的通知信函印刷本予 閣下。請以英文正楷填寫有效電郵	f the publication of the C is used for notification of 以上提供之電郵地址(	Sorporate Communication on the Websi of publication of Corporate Communica (如有)。如未有提供電郵地址或電動	ites will be sent to you. <u>Please provide a valid</u> tions only.)
Name(s): 姓名:	(English) (英文) (Please use <b>BLOCK CAPITALS</b> )		(Chinese) (中文) (請用 <b>正楷</b> 填寫)	
Address : 地址:				
Signature(s) : 簽名:		Contact telephone number: 聯絡電話號碼:		Date: 日期:
請閣下以清朝 2. If your shares order to be val 如屬聯名股東 3. The above inst Kong Branch <u>3997-corpcom</u> 上述指示將適 限公司 (地址)	E,則本回條須由該名於本公司股東名冊上就聯名持有股份 tructions will apply to all future Corporate Communications to Share Registrar, Union Registrars Limited at Suites 3301- um@unionregistrars.com.hk. 對用於寄發予本公司股東之所有日後公司通訊,直至 閣下 為香港北角英皇道338號華懋交易廣場2期33樓3301-04室);	b其姓名位列首位的股 b be sent to shareholder 04, 33/F., Two China 以書面通知或電郵至 發出合理的事先書面涵	東簽署,方為有效。 s of the Company until you notify ot chem Exchange Square, 338 King' <u>3997-corpcomm@unionregistrars.c</u> 通知另作選擇為止。	herwise by reasonable notice in writing to the Hong s Road, North Point, Hong Kong or by email to
為免存疑,任 PERSONAL INFOF "Personal Data" in th telephone number, en will be retained for si provisions of the PDF <b>收棄個人資料整明</b> 本聲明中之「個人資 赴。閣下是自願提比 修改閣下之個人資料 *Corporate Commun financial report; (b)	nec of doubt, we do not accept any additional instructions writ 行何在本回條上的額外書面指示,本公司將不予處理。 <b>RMATION COLLECTION STATEMENT</b> is statement has the same meaning as "personal data" defined in the nail address and mailing address. Your supply of Personal Data is of uch period as may be necessary for our verification and record pur PO. Any such request for access to and/or correction of the Personal 資料」相等於《個人資料(私隱)條例》(第486章)(「《私 共個人資料,以便按閣下選擇之方式收取公司通訊。本公司將 科。任何相關查閱及/或修改個人資料之要求均須以書面方式 inications includes but are not limited to (a) the directors ' i) the interim report and, where applicable, summary interim re frate 不開於: (a)董事會報告、年度財務報表連同核數師報行 表格。	e Personal Data (Privacy on a voluntary basis for poses. You have the rig Data should be in writin 隱條例》」)所定義之 在有需要之期間,保存 節寄至聯合證券登記有 report, its annual acco port; (c) a notice of ma	c) Ordinance, Cap. 486 (the "PDPO"), y the purpose of receiving Corporate Cont at to request access to and/or correction g by mail to Privacy Compliance Office 「個人資料」,當中可能包括但不限 閣下之個人資料作核實及記錄用途。 限公司之私隱條例事務主任。 units together with a copy of the an etering; (d) a listing document; (e) a corporation.	munications in the manner chosen. Your Personal Data of the respective Personal Data in accordance with the or of Union Registrars Limited.
			MAILING L	ABEL 郵寄標籤
Please cut the mailing label and stick this on the envelope to return this Reply Form to us. <b>No postage stamp necessary if posted in Hong Kong.</b> 閣下寄回此回條時,請將郵寄標籤剪貼於信封上。 <b>如在本港投寄毋須貼上郵票。</b>		×	Union Registrars Limited 聯合證券登記有限公司 Freepost No. 簡便回郵號碼 37 WCH Hong Kong 香港	