



# FOSHAN HAITIAN FLAVOURING AND FOOD COMPANY LTD.

## 佛山市海天調味食品股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(於中華人民共和國註冊成立的股份有限公司)

(Stock Code 股份代號: 3288)

12 August 2025

Dear Shareholder(s),

### Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") and the articles of association of Foshan Haitian Flavouring and Food Company Ltd. (the "Company"), the Company has adopted the arrangement to disseminate corporate communications<sup>1</sup> (the "Corporate Communications") electronically.

#### 1. Corporate Communications

The Company's Corporate Communications in both Chinese and English are available via website of the Company (www.haitian-food.com) and the website of HKEXnews (www.hkexnews.hk) (the "Websites"), and you are hereby invited to access the materials thereon. No notice will be given to shareholders regarding the publication of Corporate Communications on the Websites.

#### 2. Actionable Corporate Communications<sup>2</sup>

Pursuant to the Listing Rules, the Company is required to send Actionable Corporate Communications to each shareholder individually. Registered shareholders may choose to receive actionable corporate communications in electronic form or by post, and scan your personalized QR code on the top to provide your email address. The QR code is valid until September 5, 2025. In the event that the QR code is not available to the Shareholders for any reason, they may complete the request form (the "Request Form") on the website of the Company and return it to the Company's H share registrar by email or by post.

It is the responsibility of registered shareholders to provide a functional email address<sup>3</sup>. If the Company does not receive a functional email address from you, the Company would only be able to send you a printed copy of Actionable Corporate Communications together with a request for soliciting the shareholder's email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

If any registered shareholder needs to update his/her email address information in the future, please complete the Request Form on the website of the Company and return it to the H share registrar of the Company.

If a registered shareholder provides more than one email address via the QR Code, email, Request Form and/or other means, only the latest email address provided will be registered.

#### 3. Request for Printed Copies of Corporate Communications

Any shareholder who wishes to receive printed copies of Corporate Communications may complete the Request Form on the website of the Company and return the same to the H share registrar of the Company via email or by post.

Please note that any shareholder's request for printed copies of Corporate Communications will remain valid unless being revoked or superseded or until expired on the last day of the following financial year of the Company (whichever is earlier). Re-submission of the Request Form would be required if you prefer to continue receiving printed copies of future Corporate Communications.

The H share registrar of the Company is Tricor Investor Services Limited. You may submit the Request Form by emailing it to 3288-ecom@vistra.com, or by mailing it to the address of its share registrar: 17th Floor, Far East Finance Centre, 16 Harcourt Road, Hong Kong.

Should you have any queries relating to any of the above arrangements, please contact Tricor Investor Services Limited at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday (excluding public holidays).

The Board of Directors of  
Foshan Haitian Flavouring and Food Company Ltd.

#### Notes:

- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual financial statements together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- Actionable Corporate Communications refer to any corporate communications that seek instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holder.
- The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".

尊敬的股東：

### 以電子方式發佈公司通訊之安排

根據香港聯合交易所有限公司(「聯交所」)證券上市規則(「上市規則」)以及佛山市海天調味食品股份有限公司(「本公司」)的公司章程，本公司已採納以電子方式發佈公司通訊(「公司通訊」)的安排。

#### 1. 公司通訊

本公司的中、英文版本公司通訊均透過本公司網站(www.haitian-food.com)及聯交所披露易網站(www.hkexnews.hk)(「該等網站」)提供，歡迎瀏覽。本公司不會就該等網站刊載公司通訊向股東發出通知。

#### 2. 可供採取行動的公司通訊<sup>2</sup>

根據上市規則，本公司須向每名股東個別發送可供採取行動的公司通訊。登記股東可以選擇以電子方式或郵寄方式接收可供採取行動的公司通訊，請掃描本函上方之 閣下專屬二維碼以提供 閣下之電郵地址。該二維碼的有效期至2025年9月5日。倘若股東因任何原因無法獲取二維碼，彼等可填妥於公司網站刊載之申請表格(「申請表格」)，並以電郵或郵寄方式交回本公司H股股份過戶登記處。

登記股東有責任提供有效的電郵地址<sup>3</sup>。倘本公司沒有收到 閣下的有效電郵地址，本公司僅可向 閣下寄發可供採取行動的公司通訊之印刷本，並附上一份索取股東電郵地址的表格，以便未來以電子通訊方式發送可供採取行動的公司通訊。

如日後登記股東需要更新電郵地址信息，請填妥於公司網站刊載之申請表格，並交回本公司H股股份過戶登記處。

如登記股東通過二維碼、電郵、申請表格及／或其他方式提供多於一個電郵地址，只有 閣下最後提供的電郵地址將會被登記。

#### 3. 要求公司通訊的印刷本

如股東有意收取公司通訊之印刷本，可填寫於公司網站刊載之申請表格，填妥並以電郵或郵寄方式，交回本公司H股股份過戶登記處。

請注意，股東的印刷本要求將一直有效，除非被撤銷或取代，或者直到本公司下一個財政年度的最後一天到期(以較早者為準)。若 閣下希望繼續收到日後公司通訊的印刷本，則需要再次交回申請表格。

本公司H股股份過戶登記處為卓佳證券登記有限公司， 閣下可將申請表格電郵至3288-ecom@vistra.com，或郵寄至本公司H股股份過戶登記處地址：香港夏慤道16號遠東金融中心17樓。

如 閣下對以上安排有任何疑問，亦可致電(852) 2980 1333諮詢卓佳證券登記有限公司，辦公時間為星期一至星期五(公眾假期除外)的上午9時正至下午6時正。

佛山市海天調味食品股份有限公司  
董事會

2025年8月12日

#### 附註：

- 公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、年度財務報表連同核數師報告及(如適用)財務摘要報告、(b)中期報告及(如適用)中期摘要報告、(c)會議通告、(d)上市文件、(e)通函、及(f)代表委任表格。
- 可供採取行動的公司通訊是指任何涉及要求本公司的證券持有人指示其擬如何行使其有關本公司的證券持有人權利或作出選擇的公司通訊。
- 如果本公司向股東提供的電子郵箱地址發送可供採取行動的公司通訊而未收到任何「未送達信息」，則本公司將被視為已遵守上市規則。