

美团 Meituan

(A company controlled through weighted voting rights and incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立以不同投票權控制的有限公司)

Stock code: 3690 (HKD counter) and 83690 (RMB counter)
股份代號: 3690 (港幣櫃台) 及 83690 (人民幣櫃台)

NOTIFICATION LETTER 通知信函

24 April 2026

Dear Shareholder(s) ^(Note 1),

Meituan (the “Company”)
— Notice of Publication of 2025 Annual Report and 2025 Environmental, Social and Governance Report (“Current Corporate Communications”)

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at about.meituan.com (the “Company Website”) and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at www.hkexnews.hk (the “HKEx Website”).

Shareholders who for any reason have difficulty in accessing the Current Corporate Communications posted on the Company Website, please send your request (specifying your name, address and request) by email at meituan.ecom@computershare.com.hk or by notice in writing to the Company’s Hong Kong share registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. The Company will upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

Shareholders are encouraged to provide their email address to receive the latest Corporate Communications ^(Note 2) of the Company. Shareholders may provide their email address by scanning the personalised QR code printed on the enclosed Reply Form (see Option 1) or completing the enclosed Reply Form and returning it to the Share Registrar by post or emailing it to meituan.ecom@computershare.com.hk (see Option 2). If you still wish to receive printed versions of future Corporate Communications, please indicate this on the Reply Form and return it using the mailing label at the bottom (no stamp is needed if posted in Hong Kong). Please refer to the notification letter on Arrangement of Electronic Dissemination of Corporate Communications sent by the Company dated 9 August 2024 which is available on the Company Website and the HKEx Website.

Should you have any queries relating to any of the above matters, please call the Share Registrar telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays.

By order of the Board
Meituan
Wang Xing
Chairman

Note 1 This letter is being sent to the registered shareholders of the Company, whose names appear on the register of members of the Company. If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on its reverse side.

Note 2 Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.

各位股東 ^(附註 1):

美团（「本公司」）
— 2025 年年報及 2025 年環境、社會及管治報告（「本次公司通訊文件」）之刊發通知

本公司的本次公司通訊文件中、英文版本已上載於本公司網站 about.meituan.com（「本公司網站」）及香港聯合交易所有限公司（「聯交所」）網站 www.hkexnews.hk（「香港交易所網站」），歡迎瀏覽。

股東若因任何理由以致在瀏覽本公司網站上的本次公司通訊文件時遇有困難，閣下可將要求（註明閣下的姓名、地址及要求）以電郵方式發送到本公司之電郵地址 meituan.ecom@computershare.com.hk 或以書面方式經本公司的香港股份過戶登記分處，香港中央證券登記有限公司（「股份過戶登記處」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，郵寄至本公司。本公司將於收到閣下的要求後，盡快向閣下免費發送有關本次公司通訊文件的印刷本。

本公司鼓勵股東提供電郵地址以收取最新公司通訊 ^(附註 2)。請掃描印於隨附回條上之股東專屬二維碼（請參閱選項 1），或填妥隨本函所附之回條並郵寄至股份過戶登記處或電郵至 meituan.ecom@computershare.com.hk（請參閱選項 2），以提供股東之電郵地址。如閣下依然希望收取本公司日後之公司通訊的印刷本，請在回條上註明，並使用底部之郵寄標籤交回（如在香港投寄，則無須貼上郵票）。詳情請參閱本公司於 2024 年 8 月 9 日發出的《以電子方式發佈公司通訊之安排》的通知信函，該通知信函可在本公司網站及香港交易所網站上查閱。

如閣下對本函內容有任何疑問，請致電股份過戶登記處電話熱線(852) 2862 8688，辦公時間為星期一至五（公眾假期除外）上午9時正至下午6時正。

承董事會命
美团
董事長
王興

2026 年 4 月 24 日

附註 1 本函收件對象為本公司登記股東。該等人士的姓名載列於本公司股東名冊上。如果閣下已出售或轉讓所持有的本公司股份，則無需要理會本函件及其背面的申請表格。
附註 2 除非另有註明，公司通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

