Fineland Living Services Group Limited
方圓生活服務集團有限公司
(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立的有限公司)
(Stock Code 股份代號: 9978)

15 May 2026

Dear non-registered shareholder(s),

Reminder letter regarding the Arrangement of Electronic Dissemination of Corporate Communications

With reference to the notification letter dated 24 January 2024 titled "Arrangement of Electronic Dissemination of Corporate Communications", Fineland Living Services Group Limited (the "**Company**") is writing to remind you that the Company has adopted electronic dissemination of corporate communications (the "**Corporate Communications**"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.finelandassets.com and the HKEX news website at www.hkexnews.hk.

The Company have not received your functional email address from the Intermediaries. As a non-registered shareholder, to ensure timely receipt of the latest Corporate Communications from the Company pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your Shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

If you want to receive the Corporate Communications in printed form, please complete the Reply Form and send it to Unit B, 17/F, United Centre, 95 Queensway, Admiralty, Hong Kong or send an email to ir@fydc.cn specifying your name, address and request to receive the Corporate Communications in printed form.

Should you have any queries relating to this letter, please contact the Hotline at (852) 5478 0938 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
By order of the Board
Fineland Living Services Group Limited
Fong Ming
Chairman

各位非登記股東：

以電子方式發布公司通訊安排的提示信函

根據日期為 2024 年 1 月 24 日有關「以電子方式發布公司通訊之安排」之通知信函所述，方圓生活服務集團有限公司（「**本公司**」）謹此提醒閣下，本公司已採用以電子方式發布公司通訊（「**公司通訊**」）之安排，該公司通訊是指公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將要發布的任何文件，包括但不限於(a)董事報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b)中期報告及（如適用）其中期報告摘要；(c)會議通知；(d)上市文件；(e)通函和(f)委任表格。

請注意，所有未來公司通訊的英文版和中文版將在本公司網站 www.finelandassets.com 和披露易網站 www.hkexnews.hk 上提供，以代替印刷本。

本公司尚未有從中介公司收到閣下就接收公司通訊提供電子郵件地址。作為非登記股東，為確保根據《上市規則》及時收到最新的公司通訊，閣下應聯絡代閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電子郵件地址。

若閣下希望收取日後公司通訊之印刷本，請填妥回條並郵遞至香港金鐘金鐘道 95 號統一中心 17 樓 B 室，或發送電子郵件至 ir@fydc.cn，並註明閣下的姓名、地址以及收取公司通訊印刷版的要求。請使用貼有郵票的自備信封將回條交回本公司。

如閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）期間致電熱線 (852) 5478 0938 查詢。

承董事會命
方圓生活服務集團有限公司
方明
主席
謹啟

2026 年 5 月 15 日

REPLY FORM 回條

To: Unit B, 17/F, United Centre, 95 Queensway, Admiralty, Hong Kong 致： 香港金鐘金鐘道 95 號統一中心 17 樓 B 室

REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communications* pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》收取公司通訊*，閣下應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電子郵件地址。

Request for Corporate Communications* in printed form / 要求收取公司通訊* 印刷版
(Please mark " √ " in the below box if applicable)（如適用，請在以下方格內劃上「 √ 」號）

☐ I/we would like to receive future Corporate Communications* in printed form.
本人/吾等現要求收取公司通訊*印刷版。

Address 地址：_____(Please use BLOCK LETTERS 請以正楷填寫)

Name(s) of Non-registered holder(s):
非登記股東姓名：_____

Signature(s): (Note 1)
簽名：(附註 1) _____

Contact Number:
聯絡電話號碼：_____

Date：
日期 _____

Notes 附註：

1. This letter is addressed to non-registered holder(s) ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications*).
   此函件乃向本公司之非登記股東（「非登記股東」指股份存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊*）發出。
2. Please complete all your details clearly.
   請閣下清楚填妥所有資料。
3. Any form with no box marked (√), with no signature or otherwise incorrectly completed will be void.
   如在本表格未有在方格內劃上「 √ 」號、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
4. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form.
   為免存疑，在本回條上的任何額外指示，本公司將不予處理。

* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.
除非另有註明，公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT
收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "Personal Data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("**PDPO**").
本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》(「**《私隱條例》**」) 中「個人資料」的涵義相同。

(ii) Your Personal Data provided in this Reply Form will be used in connection with the Company's electronic dissemination of Corporate Communications*. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form.
閣下於本回條所提供的個人資料將用於有關本公司以電子方式發布公司通訊*的事宜上。閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，本公司可能無法處理閣下在本回條上所述的指示及/或要求。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
本公司可就任何所說明的用途或在法例規定的情況下，將閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Company at Unit B, 17/F, United Centre, 95 Queensway, Admiralty, Hong Kong or by email at ir@fydc.cn.
閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至本公司（地址為香港金鐘金鐘道 95 號統一中心 17 樓 B 室），或發送電郵至 ir@fineland.cn。

Please use your own envelope stuck with stamp to return this Reply Form to us.
當閣下寄回此回條時，請自備信封，並貼上郵票郵寄。

Mailing address:

Fineland Living Services Group Limited
方圓生活服務集團有限公司
Unit B, 17/F, United Centre
95 Queensway, Admiralty, Hong Kong
香港金鐘金鐘道 95 號統一中心 17 樓 B 室